



GOVERNOR'S WORKFORCE INVESTMENT BOARD

500 E. Third Street, Room 200

Carson City, Nevada 89713

Telephone (775) 684-3911 * Fax (775) 684-3908

MEETING MINUTES

Name of Organization: Governor's Workforce Investment Board (GWIB)
Health Care and Medical Services Sector Council
Data/Evaluation/Research Subcommittee

Date and Time of Meeting: **Tuesday**, April 9, 2013
10:30 a.m.

Place of Meeting: Department of Employment, Training & Rehabilitation
Stanley P. Jones Building
2800 East St. Louis Avenue, Conference Room C
Las Vegas, NV

Some members of the Council may have attended the meeting and other persons may have observed the meeting and provided testimony through a simultaneous videoconference and teleconference conducted at the following locations or by calling the number and access code listed below:

Department of Employment, Training & Rehabilitation
Vocational Rehabilitation
1325 Corporate Boulevard, Large Conference Room
Reno, NV

Department of Employment, Training & Rehabilitation
500 East Third Street, 1st Floor Auditorium
Carson City, NV

1-877-810-9415
Access Code 7521358#

Subcommittee Members Present: John Packham, Jeffrey Daniels, Laura Hale.

Subcommittee Members Absent: Veronica Dahir, Carolyn Yucha.

DETR WSU Staff Present: Derita Hopkins.

Others Present: Debra Collins (GWIB Health Care and Medical Services Sector Council; Workforce Connections), Linda Johnson (GWIB Health Care and Medical Services Sector Council; Nevada P-16 Council), Holly Balmer (NSHE), Linda Yi (Workforce Connections), Cloyd Phillips (CSA), Ron Hilke, Tessa Rognier (DETR).

**Please note that all attendees may not be listed above.*

AGENDA

- I. Call to Order, Welcome and Introductions Dr. John Packham, Chair
Data/Evaluation/Research Subcommittee of the GWIB Health Care and Medical Services Sector
Council

Dr. John Packham called the meeting to order at 10:40 a.m., introduced himself and welcomed everyone. He then asked for Linda Yi to call roll.

Please refer to p. 2 of the meeting verbatim transcript for this item.

- II. Roll call and Establishment of a Quorum Linda Yi, Project Director
GWIB Health Care and Medical Services Sector Council

Linda Yi called roll and verified that a quorum was established. Dr. John Packham then requested for those who were present to introduce themselves on the telephone and at the Las Vegas conference room location.

Please refer to pp. 2-3 of the meeting verbatim transcript for this item.

- III. Verification of Posting.....Linda Yi

Linda Yi verified that the meeting agenda was posted in accordance with NRS 241.020.

Please refer to p. 3 of the meeting verbatim transcript for this item.

- IV. **First Public Comment Session**Dr. John Packham
Members of the public will be invited to speak before; however, no action may be taken on a matter during public comment until the matter itself has been included on an agenda as an item for possible action. Public comment may be limited to three (3) minutes per person at the discretion of the Chairperson.

Dr. John Packham announced the first public comment session and invited members of the public to speak. Hearing no comment, he then turned to the next Agenda Item V.

Please refer to p. 3 of the meeting verbatim transcript for this item.

- V. **For Possible Action** – Approval of the February 15, 2013 Meeting MinutesDr. John Packham

Dr. John Packham asked for approval of the February 15, 2013 Meeting Minutes. The motion was made by Laura Hale and seconded by Jeffrey Daniels. All were in favor and none were opposed. The motion carried.

Please refer to p. 3 of the meeting verbatim transcript for this item.

- VI. **For Possible Action** – Determine Steps and Timeline for Execution of the
Data/Evaluation/Research Subcommittee’s 2013 Strategic Plan.....Dr. John Packham

A copy of the approved GWIB Health Care and Medical Services Sector Council Layered Strategic Plan was presented to the Data Evaluation and Research Subcommittee to determine what steps can be taken to achieve the strategic plan objectives and deliverables. Dr. John Packham reminded everyone that the Subcommittee 2013 Charge and Objectives are outlined in four categories: (1) To Improve the analysis

and collection of demand data in the State of Nevada, (2) Improve the collection and analysis of supply data, (3) access the impact of reform, focusing primarily on the workforce requirements associated with the expansion of coverage through the Medicaid expansion and through the implementation of the Health Insurance Exchange and (4) to maintain coordination and provide support to the Health Care and Medical Services Full Sector Council and other Subcommittees. He informed Subcommittee members that on page 4, under the Subcommittee Objectives, Demand Data both Items A&B “Undertake statewide hospital and health sector vacancy and turnover analysis...” the U.S. Census Bureau has developed an extraction tool for local employment data dynamics. Dr. John Packham reported to the Subcommittee members that the dataset information provided from this report bonds both the labor force/labor market data with the U.S. Census data and allows the Subcommittee to create data on employment, turnover, hiring, job creation, job destruction, average monthly earnings at the level of occupation and then provides information at the county level. He emphasized that this tool will be helpful to develop data on turnover rates; for example, for registered nurses in Clark County or physician for dental hygienist and so forth. He noted that Item A with regards to the health sector vacancies and turnovers were being driven in part by some limitations of the demand data that the University of Nevada, Reno School of Medicine presented in the Health Workforce in Nevada Report. In regards to the Supply Data section, Dr. John Packham mentioned that he would like to postpone Item A “Prioritize and facilitate adoption of the Minimum Data Set (MDS) data collection...” until the Legislative sessions have ended.

Laura Hale, Nevada State Health Division Primary Care Office Manager, volunteered to meet with Richard Whitley or Mike Willden to sign onto a letter with DETR requesting the other Nursing Boards to provide and share some of their valuable healthcare data collection. Dr. John Packham informed the Subcommittee members in regards to the “Supply Data” Item C that he is going to meet in Las Vegas later on this month with Dr. Lyla Winters to discuss what can be done with moving forward with the data collection.

Holly Balmer, Special Assistant to the Vice Chancellor of NSHE, informed the Subcommittee members that the NSHE is talking about including the certificates, the credit-bearing certificates in the Integrated Postsecondary Education Data Systems (IPEDS) so that Nevada institutions, will have to input that data into IPEDS. Laura Hale informed the Subcommittee that Nancy Hook from Great Basin Primary Care Association is working on a study that looks at some gaps for primary care and the number of uninsured. This information will be provided just ahead of the implementation of the Affordable Care Act (ACA) and the data collected may be helpful with Dr. John Packham’s and Chuck Duarte current efforts regarding the impact of the Affordable Care Act with the University of Nevada School of Medicine.

Linda Johnson, Nevada P-16 Council Board Member, reminded everyone that the P-16 Advisory Council meeting was scheduled today (4-9-13) and suggested an update of the meeting should be discussed at next scheduled meeting. She then explained to the Subcommittee that the P-16 would be pre-K through a bachelor’s degree, P-20W would basically be through medical school and W is the workforce. Linda Yi recommended that Dr. John Packham verify funding resources to implement a Spanish version of the Healthcare and Careers publication manual in the State of Nevada.

Please refer to pp. 3-11 of the meeting verbatim transcript for this item.

To view a copy of the GWIB Health Care and Medical Services Layered Strategic Plan, it is available at the following link:

[..\\..\\GWIB Layered Strategic Plan 3 5 13 docx- final, approved at 03-07-13 Council Meetg.docx](#)

VII. For Possible Action – Scheduling and Focus of Future MeetingsDr. John Packham

Member suggestions for future agenda item consisted of:

- Update on P-16 Advisory Council Decision to P-20W with Inclusion of Workforce Data.

- Linda Yi will send out an updated monthly meetings calendar for Subcommittee council members to review.

Subcommittee members decided their next meeting would be Tuesday, May 7, 2013 at 10:30 a.m.

Please refer to pp. 11-13 of the meeting verbatim transcript for this item.

VIII. Second Public Comment SessionDr. John Packham
 Members of the public may now comment on any matter or topic, which is relevant to or within the authority or jurisdiction of the Board. You may comment now even if you commented earlier; however, please do not simply repeat the same comment you previously made. Please clearly state and spell your name. Each comment may be limited to three (3) minutes at the discretion of the Chairperson.

Dr. John Packham announced the second public comment session and invited members of the public to speak. No comments were made. He then turned to the next Agenda Item IX.

Please refer to p. 13 of the meeting verbatim transcript for this item

IX. AdjournmentDr. John Packham

Dr. John Packham adjourned the meeting upon closing of the second public comment session. This meeting was adjourned at 11:40 a.m.

Please refer to p. 13 of the meeting verbatim transcript for this item.

Agenda items may be taken out of order, combined for consideration by the public body, and/or pulled or removed from the agenda at any time. The Chair may continue this meeting from day-to-day. Pursuant to NRS 241.020, no action may be taken upon a matter raised during a period devoted to comments by general public until the matter itself has been specifically included on an agenda as an item upon which action may be taken.

GOVERNOR’S WORKFORCE INVESTMENT BOARD
Health Care and Medical Services Sector Council
Data/Evaluation/Research Subcommittee Members

Veronica Dahir, Jeff Daniels, Laura Hale, John Packman and Carolyn Yucha

Notice: *Persons with disabilities who require special accommodations or assistance at the meeting should notify Derita Hopkins, DETR, Workforce Solutions Unit, between the hours of 8:00 a.m. through 5:00 p.m., in writing at 2800 E. St. Louis., Las Vegas, Nevada 89104; or call (702) 486-0523; or fax (702) 486-6426 on or before the close of business Monday, April 8, 2013.*

Notice of this meeting was posted at the following locations on or before 9:00 a.m. on the third working day before the meeting: DETR, 2800 E. St. Louis, Las Vegas, NV; DETR, 500 East Third St., Carson City, NV; DETR, 1325 Corporate Blvd., Reno NV; NEVADA JOBCONNECT, 3405 S. Maryland Parkway, Las Vegas, NV; NEVADA JOBCONNECT, 119 Water St., Henderson, NV; NEVADA JOBCONNECT, 2827 N. Las Vegas Blvd., North Las Vegas, NV; NEVADA JOBCONNECT, 1929 N. Carson St., Carson City, NV; NEVADA JOBCONNECT, 172 Sixth St., Elko, NV; NEVADA JOBCONNECT, 480 Campton St., Ely, NV; NEVADA JOBCONNECT, 121 Industrial Way, Fallon, NV; NEVADA JOBCONNECT, 475 W. Haskell, #1, Winnemucca, NV; NEVADA JOBCONNECT, 4001 S. Virginia St., Suite G, Reno, NV; NEVADA JOBCONNECT, 1675 E. Prater Way, Suite 103, Sparks, NV; GRANT SAWYER OFFICE BUILDING, 555 E. Washington Ave., Las Vegas, NV; LEGISLATIVE BUILDING, 401 S. Carson St., Carson City, NV; NEVADAWORKS 6490 S. McCarran Blvd., Building A, Unit 1., Reno, NV; WORKFORCE CONNECTIONS, 7251 W. Lake Mead Blvd., Las Vegas, NV. This agenda was also posted on DETR’s Web site at www.nvdetr.org. In addition, the agenda was mailed or e-mailed to groups and individuals as requested.