



GOVERNOR'S WORKFORCE INVESTMENT BOARD
500 E. Third Street, Room 200
Carson City, Nevada 89713
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**Governor's Workforce Investment Board (GWIB)
Health Care and Medical Services Sector Council
Data/Evaluation/Research Subcommittee
Tuesday, July 23, 2013
10:30 a.m.**

This meeting was conducted in person, via videoconference and by telephone conference call. Members of the public were invited to observe this meeting and provide comment at the physical addresses or by calling the number and access code listed below. Some members of this Council may have attended the meeting in person, via videoconference or by telephone conference call.

Place of Meeting:

Department of Employment, Training & Rehabilitation
Stanley P. Jones Building
2800 East St. Louis Avenue, Conference Room C
Las Vegas, NV

Nevada Job Connect
Reno Town Mall
4001 South Virginia Street
Reno, NV

Department of Employment, Training & Rehabilitation
500 East Third Street, 1st Floor Auditorium
Carson City, NV

1-877-810-9415
Access Code 7521358#

Subcommittee Members Present: Dr. Jeffrey Daniels, Laura Hale, Dr. John Packham.

Subcommittee Members Absent: Dr. Veronica Dahir (excused), Dr. Carolyn Yucha (excused).

DETR WSU Staff Present: Earl McDowell, Derita Hopkins, Ansara Martino, Odalys Carmona, De Salazar.

Others Present: Chris Bosse (Renown Health), Vance Farrow (GOED), Holly Balmer (NSHE), Laurie Boyer (NHA), Dr. Marcia Turner (GWIB Health Care and Medical Services Sector Council, NSHE), Lynn Holton (Community Services Agency), Debra Collins (workforceConnections)

**Please note that all attendees may not be listed above.*

- I. Welcome, Introductions and New Members..... Dr. John Packham, Chair
Data/Evaluation/Research Subcommittee of the GWIB Health Care and Medical Services Sector
Council

The Chair of this Council, Dr. John Packham, called the meeting to order at 10:30 a.m., welcomed everyone and thanked them for attending this meeting. He then asked Derita Hopkins, Administrative Assistant for DETR’s Workforce Solutions Unit, to call roll.

- II. Roll call and Establishment of a Quorum Derita Hopkins, Administrative Assistant
Workforce Solutions Unit, Department of Employment, Training and Rehabilitation (DETR)

Derita Hopkins called roll and informed the Chair that a quorum was present.

- III. Verification of Posting..... Derita Hopkins

Dr. Packham asked Derita Hopkins to verify that the agenda for this meeting was posted according to Nevada statute. Ms. Hopkins verified that the agenda was posted according to NRS 241.020.

- IV. **First Public Comment Session** Dr. John Packham
Members of the public will be invited to speak before; however, no action may be taken on a matter during public comment until the matter itself has been included on an agenda as an item for possible action. Public comment may be limited to three (3) minutes per person at the discretion of the Chairperson.

Dr. Packham announced the First Public Comment Session and invited members of the public to speak. Hearing no comment, he then turned to Agenda Item V.

- V. **For Possible Action** – Approval of the April 9, 2013 Meeting Minutes Dr. John Packham

Dr. Packham asked for approval of the April 9, 2013 Meeting Minutes. Subcommittee member Laurie Hale pointed out a few minor corrections to be made to the April 9, 2013 Meeting Minutes on page 3, second paragraph. She asked that her job title be changed to “Primary Care Office Manager” and to change Mike Wilden’s name to “Mike Willden.” A motion to approve the minutes with recommended corrections was made by Laura Hale and seconded by Dr. Jeff Daniels. The motion carried unanimously.

- VI. **For Possible Action** – Determine Steps and Timeline for Execution of the Data/Evaluation/
Research Subcommittee’s 2013 Strategic Plan..... Dr. John Packham

Dr. Packham provided a brief overview of the GWIB Health Care and Medical Services Sector Council Layered Strategic Plan and reminded everyone that this Subcommittee 2013 Charge and Objectives are outlined in four categories:

- (1) Improve the analysis and collection of demand data in the State of Nevada.
- (2) Improve the collection and analysis of supply data.
- (3) Access the impact of reform, focusing primarily on the workforce requirements associated with the expansion of coverage through the Medicaid expansion and through the implementation of the Health Insurance Exchange.
- (4) Maintain coordination and provide support to the Health Care and Medical Services Full Sector Council and other Subcommittees.

Listed below are Dr. Packham’s work-in-progress projects in support of this Subcommittee’s objectives:

- 1st Project – Implement a statewide health care workforce “in-demand” study and have it completed by August 2013. Dr. Packham informed everyone that his data collection will be gathered from hospitals, long-term care, community health care centers and public health agencies during the month of September and October 2013. He stated that the survey will provide a snapshot of the health care “in-demand” occupations.
- 2nd Project – Completed the Annual 105 Residency Survey to find out health care occupations retention. He will attempt to find out how many physicians the state retains and find out the reason for those who are leaving and he hope to complete this project by August 2013.
- 3rd Project – Currently working on the Nursing Board collection of data with the ongoing supply of the Minimum Data Set (MDS) information. The MDS will help to acquire enhanced supply data by health care professionals in support of their licensing process efforts.
- 4th Project – An update to the health care careers manual to reflect the current number of educational programs, salary and projected employment data. He mentioned that because of the potential impact and cost, a Spanish version of the health care manual will not be developed. Instead, there will be outreach materials developed for the Spanish language students and parents to review. The health care manual expected completion date is September 1, 2013.
- 5th Project – Update on the Hospital & Health Sector Impact Report which he hopes to have completed prior to Labor Day. This report will reflect payroll data and look at the direct and secondary impact to today’s economy within the health care industry sector.
- 6th Project – Focus on elements with the Affordable Care Act (ACA) through conducting an evaluation on Medicaid patient’s reimbursements for primary care in Nevada. His goal is to acquire the collection of data points to be in place before January 2014.

Dr. Packham asked for the Subcommittee members to provide him with any suggestions and/or ideas to improve their Subcommittee Objectives and help with the survey data collections. Laura Hale, Nevada State Health Division Primary Care Office Manager, volunteered to provide Dr. Packham with contact information of the Community Health Worker Program coordinators to assist him with the health care communication being distributed to the Spanish speaking workforce population. Dr. Marcia Turner, Chair of the GWIB Health Care and Medical Sector Council, recommended that Dr. Packham work closely with DETR’s staff to determine possible funding associated with the printing cost of the annual health care career manuals. Mr. Vance Farrow, Industry Specialist for the Governor’s Office of Economic Development (GOED), asked Dr. Packham to consider identifying the jobs under the health informatics to be included in his updated health care career manual and offered to provide him with additional certification programs from the Information Technology experts.

To view the GWIB Health Care and Medical Services Sector Council Layered 2013 Strategic Plan, click on the following link: [GWIB Layered Strategic Plan Final \(3\) \(2\).docx](#)

VII. For Possible Action – New Business and Future Agenda ItemsDr. John Packham

Member suggestions for future agenda items and/or action as discussed during this agenda item consisted of:

- Determine steps and timeline for execution of the Data/Evaluation/Research Subcommittee’s 2013 Strategic Plan.
- Dr. Turner recommended that this Council consider adding the dental association population to the in-demand industry sector survey.

VIII. For Possible Action - Future Meeting Schedule/Next MeetingDr. John Packham

Dr. Packham announced that the next GWIB Health Care and Medical Services Sector Council Data/Evaluation/Research Subcommittee meeting is scheduled for Tuesday, September 3, 2013 at 10:30 a.m.

IX. **Second Public Comment Session**Dr. John Packham
Members of the public may now comment on any matter or topic, which is relevant to or within the authority or jurisdiction of the Board. You may comment now even if you commented earlier; however, please do not simply repeat the same comment you previously made. Please clearly state and spell your name. Each comment may be limited to three (3) minutes at the discretion of the Chairperson.

Dr. Packham announced the Second Public Comment Session and invited members of the public to speak. Hearing no comment, he then turned to Agenda Item X.

X. **Adjournment**Dr. John Packham

Dr. Packham adjourned the meeting upon closing of the Second Public Comment Session. This meeting was adjourned at 11:15 a.m.

Agenda items may be taken out of order, combined for consideration by the public body, and/or pulled or removed from the agenda at any time. The Chair may continue this meeting from day-to-day. Pursuant to NRS 241.020, no action may be taken upon a matter raised during a period devoted to comments by the general public until the matter itself has been specifically included on an agenda as an item upon which action may be taken.

GOVERNOR’S WORKFORCE INVESTMENT BOARD
Health Care and Medical Services Sector Council
Data/Evaluation/Research Subcommittee Members

Dr. Veronica Dahir, Dr. Jeffrey Daniels, Laura Hale, Dr. John Packham and Dr. Carolyn Yucha

Notice: *Persons with disabilities who require special accommodations or assistance at the meeting should notify Derita Hopkins, DETR, Workforce Solutions Unit, between the hours of 8:00 a.m. through 5:00 p.m., in writing at 2800 E. St. Louis., Las Vegas, Nevada 89104; or call (702) 486-0523; or fax (702) 486-6426 on or before the close of business Monday, July 22, 2013.*

Notice of this meeting was posted at the following locations on or before 9:00 a.m. on the third working day before the meeting: DETR, 2800 E. St. Louis, Las Vegas, NV; DETR, 500 East Third St., Carson City, NV; DETR, 1325 Corporate Blvd., Reno NV; NEVADA JOBCONNECT, 3405 S. Maryland Parkway, Las Vegas, NV; NEVADA JOBCONNECT, 119 Water St., Henderson, NV; NEVADA JOBCONNECT, 2827 N. Las Vegas Blvd., North Las Vegas, NV; NEVADA JOBCONNECT, 1929 N. Carson St., Carson City, NV; NEVADA JOBCONNECT, 172 Sixth St., Elko, NV; NEVADA JOBCONNECT, 480 Campton St., Ely, NV; NEVADA JOBCONNECT, 121 Industrial Way, Fallon, NV; NEVADA JOBCONNECT, 475 W. Haskell, #1, Winnemucca, NV; NEVADA JOBCONNECT, 4001 S. Virginia St., Suite G, Reno, NV; NEVADA JOBCONNECT, 1675 E. Prater Way, Suite 103, Sparks, NV; GRANT SAWYER OFFICE BUILDING, 555 E. Washington Ave., Las Vegas, NV; LEGISLATIVE BUILDING, 401 S. Carson St., Carson City, NV; NEVADAWORKS 6490 S. McCarran Blvd., Building A, Unit 1., Reno, NV; WORKFORCE CONNECTIONS, 7251 W. Lake Mead Blvd., Las Vegas, NV. This agenda was also posted on DETR’s Web site at www.nvdetr.org. In addition, the agenda was mailed or e-mailed to groups and individuals as requested.