



GOVERNOR'S WORKFORCE INVESTMENT BOARD
500 E. Third Street, Room 200
Carson City, Nevada 89713
Telephone (775) 684-3911 * Fax (775) 684-3908

MEETING MINUTES

**Governor's Workforce Investment Board (GWIB)
Health Care and Medical Services Sector Council
Data/Evaluation/Research Subcommittee
Tuesday, April 15, 2014
10:30 a.m.**

Some members of the Council may have attended the meeting and provided testimony through a simultaneous videoconference and teleconference and other persons may have observed the meeting conducted at the following locations listed below:

- Place of Meeting:**
- Department of Employment, Training & Rehabilitation**
2800 East St. Louis Avenue, Conference Room A, B & C
Las Vegas, NV
 - Department of Employment, Training & Rehabilitation**
500 East Third Street, 1st Floor Auditorium
Carson City, NV
 - Department of Employment, Training & Rehabilitation**
1325 Corporate Boulevard, Large Conference Room
Reno, NV

Council Members Present: Dr. John Packham, Dr. Carolyn Yucha, Laura Hale, Dr. Veronica Dahir, Dr. Marcia Turner

Council Members Absent: Dr. Jeffrey Daniels

DETR WSU Staff Present: Earl McDowell, Ansara Martino, De Salazar, Coralie Peterson, Doug Van Aman, Judith Turgiss

Others Present: Bobb Potts (GOED), Tabor Griswold, Mary Ann Brown (GWIB Health Care and Medical Services Sector Council)

- I. Welcome and Introductions.....Dr. John Packham, Chair
GWIB Health Care & Medical Services Sector Council Data/Evaluation/Research Subcommittee

The Chair of this Council, Dr. John Packham, called the meeting to order at 10:02 a.m. and welcomed everyone and thanked them for attending this meeting. He then asked Ansara Martino, Grants and Policy Analyst for DETR's Workforce Solutions Unit, to call roll.

II. Roll call and Establishment of a Quorum Ansara Martino, Grants and Policy Analyst
Workforce Solutions Unit, Department of Employment, Training and Rehabilitation (DETR)

Ansara Martino called roll and informed the Chair that a quorum was present.

III. Verification of Posting..... Ansara Martino

Dr. Packham asked Ansara Martino to verify that the agenda for this meeting was posted according to Nevada statute. Ms. Martino verified that the agenda was posted according to NRS 241.020.

IV. **First Public Comment Session**Dr. John Packham
Members of the public will be invited to speak before; however, no action may be taken on a matter during public comment until the matter itself has been included on an agenda as an item for possible action. Public comment may be limited to three (3) minutes per person at the discretion of the chairperson.

When Dr. Packham announced the first public comment session, Janis McCreary, Principal from Washoe County School District, commented that she had joined the meeting. Dr. Packham welcomed her, and hearing no further comments, moved to address agenda item V.

V. **For Possible Action** – Approval of the September 30, 2013 Meeting Minutes.....
.....Dr. John Packham

Dr. Packham asked for approval of the September 30, 2013 Meeting Minutes. A motion was made by Dr. Carolyn Yucha and it was seconded by Laura Hale. None were opposed and the motion carried unanimously.

VI. **For Possible Action** – Health Workforce in Nevada – 2015 Edition..... .Dr. John Packham

Dr. Packham stated he wanted to give council members a brief explanation of agenda items VI, VII, and VIII, in order to have a discussion of these items, which he explained would provide a focus for subcommittee activities during 2014; namely, what should go into the update of the Health Workforce in Nevada Report (now over a year old). Dr. Packham stated that an update of the report every two years would be appropriate and realistic for completion in advance of the next legislative session in March 2015.

He then referred council members to the Health Workforce in Nevada Report and asked them what worked well, what may have been excluded, and what could be improved in the update of the report.

Suggestions from council members included focusing on the following:

- In-depth Behavioral Healthcare Professions (More data on demand)
- Emerging Professions in Healthcare (For example, positions in technology)
- Ratio of Nurses to Citizens (Education pipeline may not meet workforce needs)
- Turnover rate among Nurses (What are hospitals going to do to retain experienced nursing staff)
- Location Quotients (Different high-demand occupations which may be changing over time indicating progress)

Dr. Packham mentioned that these may be addressed by creating a section on factors influencing supply and demand that would include a deeper discussion of work environmental issues, such as licensing issues, and mentioned further that the table of contents in the updated report will incorporate the

suggestions brought forward by the council members, but continuing to be mindful that the report remain a supply and demand study.

Dr. Packham asked Doug Van Aman for any suggestions he may have in the update to the Workforce Report update, due to his work with Dr. Marcia Turner in compiling an inventory of supply in an education information report. Mr. Van Aman stated that the data contained in Dr. Packham's report is excellent, but extensive and he mentioned that a cross-reference guide may be helpful. Dr. Marcia Turner, Chair of the GWIB Health Care and Medical Services Sector Council, concurred and suggested that a separate meeting be held to see if the Council's Education and Training Subcommittee could cross-walk information from Dr. Packham.

Discussion of methods for data collection by DETR ensued amongst the council members. Bob Potts, Research Director for the State of Nevada, responded that the data collection is gathered by way of an extensive survey sent out quarterly to all businesses (QCWD – Quarterly Census of Employment and Wages) and is mandated by the U.S. Department of Labor Statistics, with the specific purpose of collecting information pertaining to unemployment benefits. Bob Potts said that he would forward this information to Dr. Packham to incorporate an explanation of the strengths and limitations of data gathering in the updated report. In the interest of time, Dr. Packham closed this discussion and moved to Item VII.

VII. **For Possible Action** – Update on Health Workforce Research Undertaken by the Office of Statewide Initiatives, University of Nevada School of Medicine.....Dr. John Packham

Dr. Packham briefly mentioned a list of upcoming reports from his office (UNSOM), including:

- *Nevada Residency and Fellowship Training Outcomes* – (August 2014)
- *Health Workforce Recruitment and Retention in Nevada* – (June 2014)
- *Nursing Workforce in Nevada – Findings from the National Council of State Boarding of Nursing's National Workforce Survey of RNs* (April 2014)

Dr. Packham said that Debra Scott assisted in obtaining a Nevada sub-sample from a large survey of RN's undertaken by the National Council of State Boards of Nursing to use in his report, which is close to completion.

- *The Contribution of the University of Nevada School of Medicine to the Nevada Economy* (April 2014)

Dr. Packham stated this report will provide information to those interested in graduate medical education, breaking out information for Northern and Southern Nevada.

- *Nevada Residency and Fellowship Training Outcomes, 2004 to 2013 – Key Findings from the Annual UNSOM Resident Exit Survey* (February 2014)

Dr. Packham mentioned that this survey is usually an annual 'snapshot' but 10 years of data are included in this edition and warrants the council members review.

- *Physician Workforce in Nevada – 2013 Edition* (January 2014)

- *Health Career Careers in Nevada – 2014-2015 Edition (December 2013)*

Dr. Packham stated that some data from all the various surveys can be utilized in the updated Health Workforce in Nevada Report. He concluded this agenda item by mentioning that the School of Medicine will post these reports to their updated website shortly.

- VIII. **For Possible Action** – Subcommittee Activities to Support the GWIB Health Care and Medical Services Sector Council and its Subcommittees in 2014.....Dr. John Packham

Dr. Packham made note of the earlier comments made by Dr. Marcia Turner addressed this agenda item, and as there were no further comments made, he moved to agenda item IX.

- IX. **For Possible Action** – New Business and Future Agenda ItemsDr. John Packham

Dr. Packham asked council members for suggestions as to any new business or future agenda items. No additional items were proposed. He then proceeded to Item X.

- X. **For Possible Action** – Next scheduled meeting is scheduled to take place on Tuesday, July 15, 2014 at 10:30 a.m.....Dr. John Packham

The next meeting for this Subcommittee is scheduled for Tuesday, July 15, 2014 at 10:30 a.m.

- XI. **Second Public Comment Session**Dr. John Packham
 Members of the public may now comment on any matter or topic, which is relevant to or within the authority or jurisdiction of the Board. You may comment now even if you commented earlier; however, please do not simply repeat the same comment you previously made. Please clearly state and spell your name. Public Comment may be limited to three (3) minutes per person at the discretion of the chairperson.

Dr. John Packham announced the Second Public Comment Session and invited members of the public to speak. Dr. Marcia Turner commented that Virginia Hamilton, Western Regional Administrator for the U.S. Department of Labor attended the Health Workforce Summit held on April 8, 2014 and that Ms. Hamilton stated she was very impressed by the data presented by Dr. Packham and Bob Potts, and may ask them to provide a panel presentation in future. Dr. Packham expressed his appreciation and hearing no further comments, he closed the comment session.

- XII. **Adjournment**Dr. John Packham

Dr. Packham adjourned the meeting at 11:46 a.m.

Agenda items may be taken out of order, combined for consideration by the public body, and/or pulled or removed from the agenda at any time. The Chair may continue this meeting from day-to-day. Pursuant to NRS 241.020, no action may be taken upon a matter raised during a period devoted to comments by the general public until the matter itself has been specifically included on an agenda as an item upon which action may be taken.

GOVERNOR’S WORKFORCE INVESTMENT BOARD
HEALTH CARE AND MEDICAL SERVICES SECTOR COUNCIL
DATA/EVALUATION/RESEARCH SUBCOMMITTEE

Dr. John Packham (Chair), Laura Hale, Veronica Dahir, Dr. Jeffrey Daniels, Dr. Carolyn Yucha

Notice: *Persons with disabilities who require special accommodations or assistance at the meeting should notify Coralie Peterson, DETR, Workforce Solutions Unit, between the hours of 8:00 a.m. through 5:00 p.m., in writing at 2800 E. St. Louis., Las Vegas, Nevada 89104; or call (702) 486-0523; or fax (702) 486-6426 on or before the close of business Monday, April 14, 2014.*

Notice of this meeting was posted at the following locations on or before 9:00 a.m. on the third working day before the meeting: DETR, 2800 E. St. Louis, Las Vegas, NV; DETR, 500 East Third St., Carson City, NV; DETR, 1325 Corporate Blvd., Reno NV; NEVADA JOBCONNECT, 3405 S. Maryland Parkway, Las Vegas, NV; NEVADA JOBCONNECT, 119 Water St., Henderson, NV; NEVADA JOBCONNECT, 2827 N. Las Vegas Blvd., North Las Vegas, NV; NEVADA JOBCONNECT, 1929 N. Carson St., Carson City, NV; NEVADA

JOBCONNECT, 172 Sixth St., Elko, NV; NEVADA JOBCONNECT, 480 Campton St., Ely, NV; NEVADA JOBCONNECT, 121 Industrial Way, Fallon, NV; NEVADA JOBCONNECT, 475 W. Haskell, #1, Winnemucca, NV; NEVADA JOBCONNECT, 4001 S. Virginia St., Suite G, Reno, NV; NEVADA JOBCONNECT, 1675 E. Prater Way, Suite 103, Sparks, NV; GRANT SAWYER OFFICE BUILDING, 555 E. Washington Ave., Las Vegas, NV; LEGISLATIVE BUILDING, 401 S. Carson St., Carson City, NV; NEVADAWORKS 6490 S. McCarran Blvd., Building A, Unit 1., Reno, NV; WORKFORCE CONNECTIONS, 7251 W. Lake Mead Blvd., Las Vegas, NV. This agenda was also posted on DETR's Web site at www.nvdetr.org. In addition, the agenda was mailed or e-mailed to groups and individuals as requested.