



GOVERNOR'S WORKFORCE INVESTMENT BOARD

500 E. Third Street, Room 200

Carson City, Nevada 89713

Telephone (775) 684-3911 * Fax (775) 684-3908

MEETING MINUTES

Name of Organization: Governor's Workforce Investment Board (GWIB)
Health Care and Medical Services Sector Council
Economic Development Subcommittee

Date and Time of Meeting: **Tuesday**, March 5, 2013
8:30 a.m.

Place of Meeting: Department of Employment, Training & Rehabilitation
2800 East St. Louis Avenue, Conference Room C
Las Vegas, NV

Some members of the Council may have attended the meeting and other persons may observed the meeting and provided testimony through a simultaneous videoconference and teleconference conducted at the following location or by calling the number and access code listed below:

Department of Employment, Training & Rehabilitation
Vocational Rehabilitation
1325 Corporate Boulevard
Reno, NV

1-877-810-9415
Access Code 4697842#

Subcommittee Members Present: Vance Farrow, Rob Hooper, Steve Lebedoff, Ann Lynch, Mike Page, Bill Welch, Vicky VanMeetren.

Subcommittee Members Absent: Lynn O'Mara, Larry Matheis, Charles Perry (excused absence).

DETR WSU Staff Present: Ansara Martino, Earl McDowell, Derita Hopkins, Odalys Carmona.

Others Present: Ron Phillips (DETR, NV JobConnect), Randi Hunewill (GWIB Health Care and Medical Services Sector Council), Debra Scott (GWIB Health Care and Medical Services Sector Council), Dr. Marcia Turner (GWIB Health Care and Medical Services Sector Council; NSHE), Holly Balmer (NSHE), Linda Yi (Workforce Connections), Keith Hosannah (DETR, WISS), Robert Ramsey (NV JobConnect), Laurie Boyer (NHA), Cloyd Phillips (CSA), Chris Bosse (Renown Health), Cal Casey (NV JobConnect), Gwen Riche (NV JobConnect), Ron Phillips (NV JobConnect).

**Please note that all attendees may not be listed above.*

AGENDA

- I. Welcome and Introductions Bill Welch, Chair
Economic Development Subcommittee, GWIB Health Care and Medical Services Sector Council

Mr. Welch was delayed at the beginning of the meeting, so Dr. Marcia Turner, Chair of the GWIB Health Care and Medical Services Sector Council, called the meeting to order and asked for Linda Yi to call roll.

Please refer to pp. 2 of the meeting verbatim transcript for this item.

- II. Roll call and Establishment of a Quorum Linda Yi, Project Director
GWIB Health Care and Medical Services Sector Council

Linda Yi called roll and verified that a quorum was present.

Please refer to pp. 2 of the meeting verbatim transcript for this item.

- III. Verification of Posting..... Linda Yi

Linda Yi verified that the agenda for this meeting was posted in accordance with NRS 241.020.

Please refer to pp. 3-4 of the meeting verbatim transcript for this item.

- IV. **First Public Comment Session** Bill Welch
Members of the public will be invited to speak before; however, no action may be taken on a matter during public comment until the matter itself has been included on an agenda as an item for possible action. Public comment may be limited to three minutes per person at the discretion of the chairperson.

Mr. Welch announced the first public comment session and invited members of the public to speak. Hearing no comments, Mr. Welch turned to the next agenda item.

Please refer to p. 4 of the meeting verbatim transcript for this item.

- V. **For Possible Action** – Approval of the February 5, 2013 Minutes..... Bill Welch

Mr. Welch asked for approval of the February 5, 2013 Meeting Minutes. A motion to approve the minutes was made by Mike Page and seconded by Rob Hooper. All were in favor, none were opposed and the motion carried.

Please refer to pp. 4-5 of the meeting verbatim transcript for this item.

- VI. **For Possible Action** – Finalize the Duties, Charge and 2013 Strategic Plan Deliverables of the Economic Development Subcommittee..... Bill Welch

To view a copy of the GWIB Health Care and Medical Services Sector Council Economic Development Subcommittee draft of general duties, charge, and 2013 strategic plan objectives that Mr. Welch referred to, it can be viewed at the following link: [Revised Economic Development Strategic Plan Deliverables 02-20-13.pdf](#).

The following corrections were decided to be made to the document:

- Change “Share information with other Health Care Sector Councils” to “Share information with the other Health Care Sector Council Subcommittees.”

A motion to approve the document with the revision stated above was made by Ann Lynch and seconded by Vicky VanMeeten. All were in favor and none were opposed. The motion carried.

Please refer to pp. 5-7 of the meeting verbatim transcript for the discussion of this item.

VII. **For Possible Action** – Determine Steps and Timeline for Execution of the Strategic Plan.....
.....Bill Welch

A draft of this Subcommittee’s 2013 Strategic Plan will be discussed at the next GWIB Health Care and Medical Services Sector Council meeting scheduled for March 7, 2013. Once the strategic plan items have the approval of the full GWIB Health Care and Medical Services Sector Council members, steps can be taken to achieve the strategic plan objectives and deliverables. Subcommittee members agreed that they would start with the survey of current and future health workforce industry demand.

Please refer to pp. 7-10 of the meeting verbatim transcript for the discussion of this item.

VIII. **For Possible Action** – Complete Review of Business Sector Survey Vance Farrow
Industry Specialist, State of Nevada, Governor’s Office of Economic Development

To view a copy of the GOED Business Survey as discussed by Mr. Farrow, it can be viewed at the following link: [GOED Business Survey updated 03-04-13.pdf](#).

Suggestions for revisions, corrections, and/or additions consisted of:

- Question 15 (“Which specific positions, if any, will you facility hire as a result of health care reform system changes?”): in addition to type, asking for a specific number via a drop down box.
- Question 15: add a category for Health Information Technology Specialist. Another suggestion was to specify that due to the Health Care Reform Act, how many HIT specialists does the employer plan to hire.
- Question 12 (“What position has your facility hired in the last 12 months?”): to also include what types of positions the employer plans to hire for during the next 12 months, as well as how many people for each of those positions. Another suggestion was to ask how many people the employer plans to hire during the next 12 months and then for the next 12 to 18 months.

Please refer to pp. 10-31 of the meeting verbatim transcript for the discussion of this item.

X. **For Possible Action** – Future Agenda and/or RecommendationsBill Welch

Subcommittee members suggested:

- That the survey of current and future health workforce industry demand and its particulars be focused on at the next meeting.
- Various analyses that will be completed in addition to Vance Farrow’s GOED survey.
- Review resources available to complete survey, e.g. budget, etc.
- Determine the tasks for each of this Subcommittee’s 2013 Strategic Plan Deliverables.
- Update of the status for Vance Farrow’s GOED Survey and John Packham’s (Chair, Data/Evaluation/Research Subcommittee) survey.

Please refer to pp. 9-10, 13-16 and 31-33 of the meeting verbatim transcript for the discussion of this item.

XI. **For Possible Action** – Future Meeting Schedule.....Bill Welch

The next meeting for this Subcommittee is scheduled for April 9, 2013 at 8:30 a.m.

Please refer to p. 9 and p. 34 of the meeting verbatim transcript for this item.

XII. **Second Public Comment Session**Bill Welch

Members of the public may now comment on any matter or topic, which is relevant to or within the authority or jurisdiction of the Board. You may comment now even if you commented earlier; however, please do not simply repeat the same comment you previously made. Please clearly state and spell your name. Each comment may be limited to three (3) minutes.

Mr. Welch announced the second public comment session and invited members of the public to speak. Hearing none, Mr. Welch turned to Agenda Item XIII.

Please refer to p. 34 of the meeting verbatim transcript for this item.

XIII. Motion for Adjournment.....Bill Welch

Mr. Welch asked for a motion to adjourn this meeting. The motion was made by Vance Farrow and seconded by Rob Hooper. All were in favor and none were opposed. The motion carried and the meeting was adjourned.

Please refer to pp. 34-35 of the meeting verbatim transcript for this item.

**Denotes items on which the Governor’s Workforce Investment Board Health Care and Medical Services Sector Council Economic Development Subcommittee may take action. Agenda items may be taken out of order. The Chair may continue this meeting from day-to-day. Pursuant to NRS 241.020, no action may be taken upon a matter raised under public comment until the matter has been specifically included on an agenda.*

GOVERNOR’S WORKFORCE INVESTMENT BOARD
HEALTH CARE AND MEDICAL SERVICES SECTOR COUNCIL ECONOMIC DEVELOPMENT
SUBCOMMITTEE

Vance Farrow, Rob Hooper, Steve Lebedoff, Ann Lynch, Lynn O’Mara, Larry Matheis, Charles Perry, Mike Page,
Bill Welch and Vicky VanMeeten.

Notice: *Persons with disabilities who require special accommodations or assistance at the meeting should notify Derita Hopkins, DETR, Workforce Solutions Unit, between the hours of 8:00 a.m. through 5:00 p.m., in writing at 2800 E. St. Louis., Las Vegas, Nevada 89104; or call (702) 486-0523; or fax (702) 486-6426 on or before the close of business Monday, February 4, 2013.*

Notice of this meeting was posted at the following locations on or before 9:00 a.m. on the third working day before the meeting: DETR, 2800 E. St. Louis, Las Vegas, NV; DETR, 500 East Third St., Carson City, NV; DETR, 1325 Corporate Blvd., Reno NV; NEVADA JOBCONNECT, 3405 S. Maryland Parkway, Las Vegas, NV; NEVADA JOBCONNECT, 119 Water St., Henderson, NV; NEVADA JOBCONNECT, 2827 N. Las Vegas Blvd., North Las Vegas, NV; NEVADA JOBCONNECT, 1929 N. Carson St., Carson City, NV; NEVADA JOBCONNECT, 172 Sixth St., Elko, NV; NEVADA JOBCONNECT, 480 Campton St., Ely, NV; NEVADA JOBCONNECT, 121 Industrial Way, Fallon, NV; NEVADA JOBCONNECT, 475 W. Haskell, #1, Winnemucca, NV; NEVADA JOBCONNECT, 4001 S. Virginia St., Suite G, Reno, NV; NEVADA JOBCONNECT, 1675 E. Prater Way, Suite 103, Sparks, NV; GRANT SAWYER OFFICE BUILDING, 555 E. Washington Ave., Las Vegas, NV; LEGISLATIVE BUILDING, 401 S. Carson St., Carson City, NV; NEVADAWORKS 6490 S. McCarran Blvd., Building A, Unit 1., Reno, NV; WORKFORCE CONNECTIONS, 7251 W. Lake Mead Blvd., Las Vegas, NV. This agenda was also posted on DETR’s Web site at www.nvdetr.org. In addition, the agenda was mailed or e-mailed to groups and individuals as requested.