



GOVERNOR'S WORKFORCE INVESTMENT BOARD

500 E. Third Street, Room 200

Carson City, Nevada 89713

Telephone (775) 684-3911 * Fax (775) 684-3908

MEETING MINUTES

Name of Organization: Governor's Workforce Investment Board (GWIB)
Health Care and Medical Services Sector Council
Economic Development Subcommittee

Date and Time of Meeting: **Tuesday**, April 9, 2013
8:30 a.m.

Place of Meeting: Department of Employment, Training & Rehabilitation
2800 East St. Louis Avenue, Conference Room C
Las Vegas, NV

Some members of the Council may have attended the meeting and other persons may have observed the meeting and provided testimony through a simultaneous videoconference and teleconference conducted at the following locations or by calling the number and access code listed below:

Department of Employment, Training & Rehabilitation
Vocational Rehabilitation
1325 Corporate Boulevard, Large Conference Room
Reno, NV

Department of Employment, Training & Rehabilitation
500 East Third Street, 1st Floor Auditorium
Carson City, NV

1-877-810-9415
Access Code 7521358#

Subcommittee Members Present: Bill Welch, Rob Hooper, Steve Lebedoff, Ann Lynch, Victoria VanMeeten, Lynn O'Mara, Charles Perry.

Subcommittee Members Absent: Vance Farrow, Larry Matheis.

Ex-Officio Members Present: Debra Collins (Workforce Connections).

Ex-Officio Members Absent: William Anderson (DETR Research and Analysis Bureau, excused), Sherri Lindloff (Nevadaworks).

DETR WSU Staff Present: Earl McDowell, Derita Hopkins, Ansara Martino, Odalys Carmona.

Others Present: Randi Hunewill (GWIB Health Care and Medical Services Sector Council), Holly Balmer (NSHE), Linda Yi (Workforce Connections), Laurie Boyer (NHA), John Packham (GOED), Cloyd Phillips (CSA), Ron Hilke, Tessa Rognier (DETR), Laura Hale (GWIB Health Care and Medical Services Sector Council, HP SER).

**Please note that all attendees may not be listed above.*

- I. Welcome and Introductions Bill Welch, Chair
Economic Development Subcommittee, GWIB Health Care and Medical Services Sector Council

Bill Welch, Chair of the GWIB Health Care and Medical Services Sector Council, Economic Development Subcommittee, called the meeting to order at 8:32 a.m. He welcomed everyone, asked for Linda Yi to call roll. He then asked the guests to introduce themselves.

Please refer to pp. 2-4 of the meeting verbatim transcript for this item.

- II. Roll call and Establishment of a Quorum Linda Yi, Project Director
GWIB Health Care and Medical Services Sector Council

Linda Yi called roll and verified that a quorum was present.

Please refer to pp. 2-4 of the meeting verbatim transcript for this item.

- III. Verification of Posting Linda Yi

Linda Yi verified that the agenda for this meeting was posted in accordance with NRS 241.020.

Please refer to p. 4 of the meeting verbatim transcript for this item.

- IV. **First Public Comment Session** Bill Welch
Members of the public will be invited to speak before; however, no action may be taken on a matter during public comment until the matter itself has been included on an agenda as an item for possible action. Public comment may be limited to three (3) minutes per person at the discretion of the chairperson.

Bill Welch announced the first public comment session and invited members of the public to speak. Hearing none, he then turned to the next Agenda Item V.

Please refer to p. 4 of the meeting verbatim transcript for this item.

- V. **For Possible Action** – Approval of the March 5, 2013 Meeting Minutes Bill Welch

Bill Welch asked for approval of the March 5, 2013 Meeting Minutes. A motion to approve the minutes was made by Charles Perry and seconded by Ann Lynch. All were in favor, none were opposed and the motion carried.

Please refer to p. 4 of the meeting verbatim transcript for this item.

- VI. **For Possible Action** – Review of John Packham’s Health Workforce Study and the Possible Implications for the Economic Development Subcommittee.... John Packham, Director
Health Policy Research, University of Nevada School of Medicine
Chair, GWIB Health Care & Medical Services Sector Council Data/Evaluation/Research
Subcommittee

John Packham (Director of Health Policy Research with the University of Nevada School of Medicine) provided a brief overview of the Health Workforce Study Report. John Packman mentioned that the

medical school debate suggests that the Health Care Workforce Industry should focus their attention more on undergraduates' medical academics. He also noted that there's a lot of work to be done regarding the HIT workforce. John Packham expressed his concerns regarding the "In-Demand" work opportunities in the health care industry sector are going to be much greater than the available supply.

Please refer to pp. 5-8 of the meeting verbatim transcript for the discussion of this item.

VII. **For Possible Action** – Analyses (In Addition to Vance Farrow's Governor's Office of Economic Development (GOED) Survey) To Be CompletedBill Welch

Vance Farrow was on business travel and unavailable to present this agenda item. It was recommended to discuss Agenda Item VII, at the next GWIB Health Care and Medical Services Sector Council, Economic Development Subcommittee meeting scheduled for May 7, 2013. Linda Yi informed the Council that Bob Potts, Research Director of the Governor's Office of Economic Development will be invited to present this topic.

Please refer to p. 8 of the meeting verbatim transcript for the discussion of this item.

VIII. **For Possible Action** – Determine Steps and Timeline for Execution for the Subcommittee's 2013 Strategic PlanBill Welch

Bill Welch informed the Council that the GWIB Health Care and Medical Services Sector Council Layered Strategic Plan has been adopted. He requested for the council members to determine steps and a timeline for execution of the Economic Development Subcommittee Charge, Objectives and future programs. Upon review of the assigned tasks for the Economic Development Subcommittee, Victoria VanMeetren (President/CEO of the St. Rose Dominican Hospitals) recommended that the Council focus on the recruitment of nurses. Bill Welch stated that an analyses conducted through the Hospital Association estimated a minimum of 3,300 new nurses are needed immediately within the Health Workforce Industry. He mentioned that the University System of Higher Education as well as the multitude of private nursing schools throughout the State of Nevada barely maintains pace with the nursing demands, growth and expansion of today's Health Care Services. Victoria VanMeetren informed the Council that a lot of nurses are currently looking at dual education interests and moving into Health Care Information Technology positions and other clinical knowledge in development and writing program careers. Rob Hooper (Executive Director for Northern Nevada Regional Development) suggested that the Council focus on the Health Industry Sector Survey and send out to determine the current needs and impact. He then recommended that Council evaluate and prioritize the survey data results first before any steps and timeline can be executed.

Please refer to pp. 8-19 of the meeting verbatim transcript for the discussion of this item.

IX. **For Possible Action** – Final Review of the Business Sector Survey and Plans for Distribution..... Vance Farrow, Industry Specialist, Governor's Office of Economic Development

Vance Farrow was on business travel and unavailable to present this agenda item. This agenda item will be moved for discussion at the next GWIB Health Care and Medical Services Sector Council, Economic Development Subcommittee meeting scheduled for May 7, 2013.

Please refer to p. 19 of the meeting verbatim transcript for the discussion of this item.

X. **For Possible Action** – Schedule and Focus of Future MeetingsBill Welch

Member suggestions for future agenda items and/or action as discussed during this agenda item consisted of:

- To move Agenda Item #VII and Agenda Item #IX to next scheduled meeting agenda on May 7, 2013.
- Linda Yi will send out an updated monthly meetings calendar for Subcommittee council members to review.
- For council members to review John Packham’s Health Workforce Study Report and be prepared to discuss at next meeting.
- For Vance Farrow to present the Final Review of the Business Sector Survey
- To send out a survey to determine the current healthcare workforce needs and evaluate the skill sets and companies prior to determining the 2013 Strategic Plan Steps and Timeline.
- For council members to identify 1-3 specific tasks, suggestions under each bullet outlined in the Economic Development Subcommittee’s Plan and determine a timeline.
- For Linda Yi to invite Bob Potts, GOED Research Director to next meeting.
- Linda Yi will provide a whiteboard at next meeting.

The next meeting for this Subcommittee is scheduled for May 7, 2013 at 12:00 p.m.

Please refer to pp.19-23 and p. 34 of the meeting verbatim transcript for this item.

XI. Second Public Comment SessionBill Welch
 Members of the public will be invited to speak before; however, no action may be taken on a matter during public comment until the matter itself has been included on an agenda as an item for possible action. Public comment may be limited to three (3) minutes per person at the discretion of the chairperson.

When Bill Welch announced the second public comment session and invited members of the public to speak, one comment was made. Debra Collins (Workforce Connections) informed the Council that they will have additional information in referenced to the 2013 Strategic Plan Objectives with the impact of the Health Care Reform and HIT. No other comments were made.

Please refer to p. 20 of the meeting verbatim transcript for this item.

XII. Adjournment.....Bill Welch
 Agenda items may be taken out of order, combined for consideration by the public body, and/or pulled or removed from the agenda at any time. The Chair may continue this meeting from day-to-day. Pursuant to NRS 241.020, no action may be taken upon a matter raised during a period devoted to comments by general public until the matter itself has been specifically included on an agenda as an item upon which action may be taken.

Bill Welch adjourned the meeting upon closing of the second public comment session. This meeting was adjourned at 9:40 a.m.

Please refer to p. 23 of the meeting verbatim transcript for this item.

GOVERNOR’S WORKFORCE INVESTMENT BOARD
HEALTH CARE AND MEDICAL SERVICES SECTOR COUNCIL
ECONOMIC DEVELOPMENT SUBCOMMITTEE

Vance Farrow, Rob Hooper, Steve Lebedoff, Ann Lynch, Lynn O’Mara, Larry Matheis, Charles Perry, Bill Welch and Victoria VanMeetren.

Notice: *Persons with disabilities who require special accommodations or assistance at the meeting should notify Derita Hopkins, DETR, Workforce Solutions Unit, between the hours of 8:00 a.m. through 5:00 p.m., in writing at 2800 E. St. Louis., Las Vegas, Nevada 89104; or call (702) 486-0523; or fax (702) 486-6426 on or before the close of business Monday, April 8, 2013.*

Notice of this meeting was posted at the following locations on or before 9:00 a.m. on the third working day before the meeting: DETR, 2800 E. St. Louis, Las Vegas, NV; DETR, 500 East Third St., Carson City, NV; DETR, 1325 Corporate Blvd., Reno NV; NEVADA JOBCONNECT, 3405 S. Maryland Parkway, Las Vegas, NV; NEVADA JOBCONNECT, 119 Water St., Henderson, NV; NEVADA JOBCONNECT, 2827 N. Las Vegas Blvd., North Las Vegas, NV; NEVADA JOBCONNECT, 1929 N. Carson St., Carson City, NV; NEVADA

JOBCONNECT, 172 Sixth St., Elko, NV; NEVADA JOBCONNECT, 480 Campton St., Ely, NV; NEVADA JOBCONNECT, 121 Industrial Way, Fallon, NV; NEVADA JOBCONNECT, 475 W. Haskell, #1, Winnemucca, NV; NEVADA JOBCONNECT, 4001 S. Virginia St., Suite G, Reno, NV; NEVADA JOBCONNECT, 1675 E. Prater Way, Suite 103, Sparks, NV; GRANT SAWYER OFFICE BUILDING, 555 E. Washington Ave., Las Vegas, NV; LEGISLATIVE BUILDING, 401 S. Carson St., Carson City, NV; NEVADAWORKS 6490 S. McCarran Blvd., Building A, Unit 1., Reno, NV; WORKFORCE CONNECTIONS, 7251 W. Lake Mead Blvd., Las Vegas, NV. This agenda was also posted on DETR's Web site at www.nvdetr.org. In addition, the agenda was mailed or e-mailed to groups and individuals as requested.