



GOVERNOR'S WORKFORCE INVESTMENT BOARD
500 E. Third Street, Room 200
Carson City, Nevada 89713
Telephone (775) 684-3911 * Fax (775) 684-3908

MEETING MINUTES
Governor's Workforce Investment Board (GWIB)
Health Care and Medical Services Sector Council
Education/Training Subcommittee
Thursday, July 11, 2013
8:30 a.m.

This meeting was conducted in person, via videoconference and by telephone conference call. Members of the public were invited to observe this meeting and provide comment at the physical addresses or by calling the number and access code listed below. Some members of this Council may have attended the meeting in person, via videoconference or by telephone conference call.

Place of Meeting: **Department of Employment, Training & Rehabilitation**
2800 East St. Louis Avenue, Conference Rooms A, B & C
Las Vegas, NV

Department of Employment, Training & Rehabilitation
1325 Corporate Boulevard, Large Conference Room
Reno, NV

 1-877-810-9415
 Access Code 7521358#

Council Members Present: Joan Hall, Randi Hunewill, Linda Johnson, Ann Lynch, Dr. Marcia Turner chaired the meeting on behalf of Dr. Hyla Winters

Council Members Absent: Renee Coffman, Margaret Covelli, Lynn O'Mara, Charles Perry (excused)

Ex-officio Members Present: Debra Collins

Ex-officio Members Absent: Sherri Lindloff, Tessa Rognier

DETR WSU Staff Present: Earl McDowell, Derita Hopkins, Ansara Martino, Odalys Carmona, Tatjana Vokovic

Others Present: Holly Balmer (Nevada System of Higher Education), Ron Hilke (DETR), Monica Monroe (Nevada's State Health Division)

**Please note that all attendees may not be listed above.*

- I. Welcome, Introductions and New Members.....Dr. Hyla Winters, Chair
Education/Training Subcommittee of the GWIB Health Care & Medical Services Sector Council

Dr. Marcia Turner called the meeting to order at 8:30 a.m., welcomed everyone and thanked them for attending this meeting. She then informed everyone that Dr. Hyla Winters was unavailable to attend today's meeting; therefore, she will be the Acting Chair. She then asked Ansara Martino, Grants & Project Analyst for DETR's Workforce Solutions Unit, to call roll.

- II. Roll call and Establishment of a Quorum.....Ansara Martino, Grants & Project Analyst
Workforce Solutions Unit, Department of Employment, Training and Rehabilitation (DETR)

Ansara Martino called roll and initially informed the Chair that a quorum was not present during the roll call; however, member Ann Lynch joined the meeting and a quorum was then established.

- III. Verification of Posting..... Ansara Martino

Dr. Turner asked for Ansara Martino to verify that the agenda for this meeting was posted according to Nevada statute. Ms. Martino verified that the agenda was posted according to NRS 241.020.

- IV. **First Public Comment Session**Dr. Marcia Turner
Members of the public will be invited to speak before; however, no action may be taken on a matter during public comment until the matter itself has been included on an agenda as an item for possible action. Public comment may be limited to three (3) minutes per person at the discretion of the chairperson.

Dr. Turner announced the First Public Comment Session and invited members of the public to speak. Hearing no comment, she then turned to Agenda Item V.

- V. **For Possible Action** – Approval of the June 14, 2013 Meeting MinutesDr. Marcia Turner

Dr. Turner asked for approval of the June 14, 2013 Meeting Minutes. The motion was made by Linda Johnson and seconded by Joan Hall. The motion carried unanimously.

- VI. **For Possible Action** – Update on the Discussion of the Nevada System of Higher Education (NSHE) Statewide Health Science Mapping of Programs/Certificates – Deletion of Non-Applicable Programs.....Dr. Hyla Winters/Charles Perry/Joan Hall/Randi Hunewill, Members
Education/Training Subcommittee of the GWIB Health Care & Medical Services Sector Council

Dr. Marcia Turner introduced Holly Balmer, Special Assistant to Dr. Turner in her position as the Vice-Chancellor of Health Sciences at the Nevada System of Higher Education (NSHE), and asked her to provide the Council with an update of NSHE's Statewide Health Science Mapping of Programs/Certificates. Ms. Balmer reminded everyone that she was tasked by this Council to provide a programmatic inventory of the NSHE Health Sciences degrees, as well as certificate programs with credit bearing and non-credit bearing over 30 credits and less. Ms. Balmer thanked everyone who assisted her with the final data collection of this project. She mentioned that the updated list will identify health sciences degree and certificate programs that would lead to licensure within the health care workforce. She noted to Council members that the CIP Federal Standards Codes have been updated for the outlined programs. Ms. Balmer recommended that a career path for students to utilize be added to this website and also a link to identify institutions providing the health sciences training. She then asked for this Council to consider how to maintain the NSHE website information to reflect live data.

Mr. Earl McDowell, Deputy Administrator for DETR's Workforce Solutions Unit, suggested linking the NSHE Statewide Health Science Mapping of Programs/Certificates information to the current DETR's

website. Mr. McDowell mentioned that Mr. William Anderson, State of Nevada’s Chief Economist, would be very helpful with extracting the “in-demand” health care industry data report to coincide with the NSHE degrees and certificate information. Mr. McDowell recommended both Tatjana Vokovic and Holly Balmer schedule a meeting and research additional health care and medical services degrees and certificates offered in the State of Nevada. In addition, Council member Ann Lynch made a recommendation that this Council’s Chair schedule a meeting with the Executive Director of Nevada’s Post-Secondary Commission to acquire a list of the accredited institutions within the State in order to begin compiling health sciences degrees and certificate programs offered at approved private institutions of higher education. Dr. Turner reminded everyone that this Council’s Subcommittee goal is to catalog both public and private programs offered within the State and allow individuals to become gainfully employed.

To view the NSHE Statewide Health Science Mapping of Programs/Certificates Final Template, click on the following link: <S:\detradmin\workforcesolutionsunit\Sector Councils\HC&MS\HC&MS Meetings for 2013\HC&MS Education & Training Subcommittee Meeting 07-11-13\NSHE HS Degree Programs and Certificates Mapping Master List 7 8 13.pdf>

VII. **Discussion** – Review of the Community Health Worker Program Edith Gonzalez-Duarte
Community Health Worker Coordinator, Nevada State Health Division

Dr. Turner introduced Ms. Edith Gonzalez-Duarte, Community Health Worker (CHW) Coordinator for Nevada State Health Division, to present her proposed health training programs to this Council Subcommittee. Ms. Gonzalez-Duarte provided this Council Subcommittee with a brief overview of the CHW core roles and responsibilities. She then informed everyone that Nevada’s overall state ranking is #38 in terms of health. She stated that CHW helps bridge a cultural mediation between communities and the health care system, provide culturally accessible health education and information, assure that people get the services they need and provide informal counseling and social support. It was recommended by a Council member that CHW develop a curriculum program and the GWIB Health Care and Medical Services Sector Council could then identify a potential institution to teach the proposed training for Nevada’s Latino Community.

To view the Community Health Worker Program presentation, click on the following link: <S:\detradmin\workforcesolutionsunit\Sector Councils\HC&MS\HC&MS Meetings for 2013\HC&MS Education & Training Subcommittee Meeting 07-11-13\Edith Presentation - Community Health Worker.pdf>

VIII. **For Possible Action** – Determine Steps and Timeline for Execution of the Education/Training Subcommittee 2013 Strategic PlanDr. Hyla Winters

Dr. Turner reviewed the GWIB Health Care and Medical Services Sector Council Layered Strategic Plan, Subcommittee Objectives 1 through 7. She encouraged Council members to review page 6 and revisit the list of outlined Objectives, identify which area they would like to complete and/or take the lead. She requested that Council members provide their interest to Dr. Hyla Winters prior to the next scheduled meeting. Odalys Carmona, DETR’s Workforce Solutions Unit Youth Liaison, volunteered to assist with any of the strategic plan youth initiatives.

To view the GWIB Health Care and Medical Services Sector Council Layered 2013 Strategic Plan, click on the following link: [GWIB Layered Strategic Plan Final \(3\) \(2\).docx](GWIB Layered Strategic Plan Final (3) (2).docx)

IX. **Discussion** – Next scheduled meeting will be held on Friday, August 9, 2013 at 8:30 a.m.
.....Dr. Hyla Winters

Dr. Turner announced that the next GWIB Health Care and Medical Services Sector Council Education/Training Subcommittee meeting had been scheduled for Friday, August 9, 2013 at 8:30 a.m.;

however, Dr. Hyla Winters will not be available to meet on that date. Dr. Turner then asked for Ansara Martino to provide this Council with some suggested meeting dates to select for their next future meeting. Once the meeting date is confirmed, members will be notified and the agenda publically posted.

For future meeting agenda items, it was decided to focus on determining the steps and timeline for execution of the Education/Training Subcommittee’s 2013 Strategic Plan.

X. **Second Public Comment Session**Dr. Marcia Turner
Members of the public may now comment on any matter or topic, which is relevant to or within the authority or jurisdiction of the Board. You may comment now even if you commented earlier; however, please do not simply repeat the same comment you previously made. Please clearly state and spell your name. Public Comment may be limited to three (3) minutes per person at the discretion of the chairperson.

Dr. Turner announced the Second Public Comment Session. Hearing no comments, she then turned to Agenda Item XI.

XI. Adjournment.....Dr. Marcia Turner

After Dr. Turner closed the Second Public Comment Session, the meeting was adjourned.

Agenda items may be taken out of order, combined for consideration by the public body, and/or pulled or removed from the agenda at any time. The Chair may continue this meeting from day-to-day. Pursuant to NRS 241.020, no action may be taken upon a matter raised during a period devoted to comments by the general public until the matter itself has been specifically included on an agenda as an item upon which action may be taken.

GOVERNOR’S WORKFORCE INVESTMENT BOARD
HEALTH CARE AND MEDICAL SERVICES SECTOR COUNCIL
EDUCATION/TRAINING SUBCOMMITTEE

Debra Collins, Renee Coffman, Margaret Covelli, Joan Hall, Randi Hunewill, Linda Johnson, Lynn O’Mara,
Charles Perry, Dr. Hyla Winters and Ann Lynch

Notice: *Persons with disabilities who require special accommodations or assistance at the meeting should notify Derita Hopkins, DETR, Workforce Solutions Unit, between the hours of 8:00 a.m. through 5:00 p.m., in writing at 2800 E. St. Louis., Las Vegas, Nevada 89104; or call (702) 486-0523; or fax (702) 486-6426 on or before the close of business Wednesday, July 10, 2013.*

Notice of this meeting was posted at the following locations on or before 9:00 a.m. on the third working day before the meeting: DETR, 2800 E. St. Louis, Las Vegas, NV; DETR, 500 East Third St., Carson City, NV; DETR, 1325 Corporate Blvd., Reno NV; NEVADA JOBCONNECT, 3405 S. Maryland Parkway, Las Vegas, NV; NEVADA JOBCONNECT, 119 Water St., Henderson, NV; NEVADA JOBCONNECT, 2827 N. Las Vegas Blvd., North Las Vegas, NV; NEVADA JOBCONNECT, 1929 N. Carson St., Carson City, NV; NEVADA JOBCONNECT, 172 Sixth St., Elko, NV; NEVADA JOBCONNECT, 480 Campton St., Ely, NV; NEVADA JOBCONNECT, 121 Industrial Way, Fallon, NV; NEVADA JOBCONNECT, 475 W. Haskell, #1, Winnemucca, NV; NEVADA JOBCONNECT, 4001 S. Virginia St., Suite G, Reno, NV; NEVADA JOBCONNECT, 1675 E. Prater Way, Suite 103, Sparks, NV; GRANT SAWYER OFFICE BUILDING, 555 E. Washington Ave., Las Vegas, NV; LEGISLATIVE BUILDING, 401 S. Carson St., Carson City, NV; NEVADAWORKS 6490 S. McCarran Blvd., Building A, Unit 1., Reno, NV; WORKFORCE CONNECTIONS, 7251 W. Lake Mead Blvd., Las Vegas, NV. This agenda was also posted on DETR’s Web site at www.nvdetr.org. In addition, the agenda was mailed or e-mailed to groups and individuals as requested.