



GOVERNOR'S WORKFORCE INVESTMENT BOARD
500 E. Third Street, Room 200
Carson City, Nevada 89713
Telephone (775) 684-3911 * Fax (775) 684-3908

MEETING MINUTES
Governor's Workforce Investment Board (GWIB)
Health Care and Medical Services Sector Council
Grants and Resources Subcommittee
Tuesday, July 23, 2013
2:00 p.m.

This meeting was conducted in person, via videoconference and by telephone conference call. Members of the public were invited to observe this meeting and provide comment at the physical addresses or by calling the number and access code listed below. Some members of this Council may have attended the meeting in person, via videoconference or by telephone conference call.

Place of Meeting: Department of Employment, Training & Rehabilitation
Stanley P. Jones Building
2800 East St. Louis Avenue, Conference Room A, B & C
Las Vegas, NV

Department of Employment, Training & Rehabilitation
Vocational Rehabilitation
1325 Corporate Boulevard, Large Conference Room
Reno, NV

Department of Employment, Training & Rehabilitation
500 East Third Street, 1st Floor Auditorium
Carson City, NV

1-877-810-9415
Access Code 7521358#

Subcommittee Members Present: Lynn O'Mara, Dr. Veronica Dahir, Linda Johnson, Steve Lebedoff, Bill Welch

Subcommittee Members Absent: Mary-Ann Brown, Larry Matheis (excused), Dr. John Packham (excused)

DETR WSU Staff Present: Earl McDowell, Ansara Martino, Derita Hopkins, Odalys Carmona, De Salazar, Tatjana Vukovic

Others Present: Debra Collins (Workforce Connections), Holly Balmer (NSHE).

**Please note that all attendees may not be listed above.*

- I. Welcome, Introductions and New Members..... Lynn O’Mara, Chair
Grants and Resources Subcommittee of the GWIB Health Care and Medical Services Sector
Council.

The Chair of this Council, Lynn O’Mara, called the meeting to order at 2:00 p.m., she then waited a few minutes for additional Subcommittee members to join. Lynn O’Mara welcomed everyone and thanked them for attending this meeting and asked Derita Hopkins, Administrative Assistant for DETR’s Workforce Solutions Unit, to call roll.

- II. Roll call and Establishment of a Quorum Derita Hopkins, Administrative Assistant
Workforce Solutions Unit, Department of Employment, Training and Rehabilitation (DETR)

Derita Hopkins called roll and initially informed the Chair that a quorum was not present during the roll call; however, member Dr. Veronica Dahir joined the meeting via teleconference and a quorum was then established.

- III. Verification of Posting.....Derita Hopkins

Lynn O’Mara asked for Derita Hopkins to verify that the agenda for this meeting was posted according to Nevada statute. Ms. Hopkins verified that the agenda was posted according to NRS 241.020.

- IV. **First Public Comment Session** Lynn O’Mara
Members of the public will be invited to speak; however, no action may be taken on a matter during public comment until the matter itself has been included on an agenda as an item for possible action. Public comment may be limited to three minutes per person at the discretion of the chairperson.

Ms. O’Mara announced the First Public Comment Session and invited members of the public to speak. Hearing no comments, she then turned to the next Agenda Item V.

- V. **For Possible Action** – Approval of the February 19, 2013 Meeting Minutes Lynn O’Mara

Lynn O’Mara asked for approval of the February 19, 2013 Meeting Minutes. The motion was made by Bill Welch and seconded by Linda Johnson. The motion carried unanimously.

- VI. **For Possible Action** – Approval of the June 14, 2013 Meeting Minutes Lynn O’Mara

Lynn O’Mara asked for approval of the June 14, 2013 Meeting Minutes. The motion was made by Dr. Veronica Dahir and seconded by Bill Welch. The motion carried unanimously.

- VII. **Discussion** – Update on Grants & Resources Subcommittee Membership..... Lynn O’Mara

Lynn O’Mara announced that Debra Collins, ex-officio member for GWIB Health Care and Medical Services Sector Council as a new member for this Subcommittee. She then informed Subcommittee members that this Council currently has a total of nine members and at least five Subcommittee members must attend future meetings in order to establish a quorum.

- VIII. **For Possible Action** – Determination of Grants Review Process by the Subcommittee including Dissemination Process and Pursuit of Grant Opportunities Lynn O’Mara

Lynn O'Mara mentioned that the determination of grants review process and pursuit of grant opportunities would be an outstanding item for this Subcommittee's initiatives and a key deliverable with the GWIB Health Care and Medical Services 2013 Strategic Plan. She then opened the floor for Subcommittee members to comment. No comments were made. This meeting agenda item was tabled until the next scheduled meeting due to time constraints. Ms. O'Mara asked DETR's Workforce Solutions Unit staff to resend all future scheduled meetings to Subcommittee members to add to their calendars.

IX. **For Possible Action** – Determine Steps and Timeline for Execution of the Grants and Resources Subcommittee's 2013 Strategic Plan Lynn O'Mara

Lynn O'Mara recommended that this meeting agenda item be tabled to the next scheduled meeting.

To view the GWIB Health Care and Medical Services Sector Council Layered 2013 Strategic Plan, click on the following link: <S:\detradmin\workforcesolutionsunit\Sector Councils\HC&MS\2013-2014 HC&MS Layered Strategic Plan.pdf>

X. **Discussion** – Next scheduled meeting will be held on Friday, September 6, 2013 at 12:00 p.m. Lynn O'Mara

The Chair announced that the next GWIB Grants and Resources Subcommittee meeting was originally scheduled for Friday, September 6, 2013 at 12:00 p.m. Ms. O'Mara asked that the next Subcommittee meeting be held on Friday, October 11, 2013 at 2:00 p.m. A calendar meeting invite will be sent to Subcommittee members and the public will be notified through the public posting of the meeting agenda.

It was suggested that future meeting agenda items consist of:

- Determine the Grants Review Process by the Subcommittee including Dissemination Process and Pursuit of Grant Opportunities.
- Determine Steps and Timeline for Execution of the Grants and Resources Subcommittee's Strategic Plan.

XI. **Second Public Comment Session** Lynn O'Mara
Members of the public will be invited to speak before; however, no action may be taken on a matter during public comment until the matter itself has been included on an agenda as an item for possible action. Public comment may be limited to three minutes per person at the discretion of the chairperson.

Lynn O'Mara announced the Second Public Comment Session and invited members of the public to speak. Hearing no comments, Ms. O'Mara then turned to Agenda Item XII.

XII. **Adjournment** Lynn O'Mara

Lynn O'Mara adjourned the meeting upon closing of the Second Public Comment Session.

Agenda items may be taken out of order, combined for consideration by the public body, and/or pulled or removed from the agenda at any time. The Chair may continue this meeting from day-to-day. Pursuant to NRS 241.020, no action may be taken upon a matter raised during a period devoted to comments by the general public until the matter itself has been specifically included on an agenda as an item upon which action may be taken.

GOVERNOR'S WORKFORCE INVESTMENT BOARD
Health Care and Medical Services Sector Council
Grants and Resources Subcommittee Members

Mary-Ann Brown, Dr. Veronica Dahir, Dr. Jeffrey Daniels, Linda Johnson, Steve Lebedoff, Larry Matheis, Lynn O'Mara, Dr. John Packham and Bill Welch

Notice: Persons with disabilities who require special accommodations or assistance at the meeting should notify Derita Hopkins, DETR, Workforce Solutions Unit, between the hours of 8:00 a.m. through 5:00 p.m., in writing at 2800 E. St. Louis.,

Las Vegas, Nevada 89104; or call (702) 486-0523; or fax (702) 486-6426 on or before the close of business Monday, July 22, 2013.

Notice of this meeting was posted at the following locations on or before 9:00 a.m. on the third working day before the meeting: DETR, 2800 E. St. Louis, Las Vegas, NV; DETR, 500 East Third St., Carson City, NV; DETR, 1325 Corporate Blvd., Reno NV; NEVADA JOBCONNECT, 3405 S. Maryland Parkway, Las Vegas, NV; NEVADA JOBCONNECT, 119 Water St., Henderson, NV; NEVADA JOBCONNECT, 2827 N. Las Vegas Blvd., North Las Vegas, NV; NEVADA JOBCONNECT, 1929 N. Carson St., Carson City, NV; NEVADA JOBCONNECT, 172 Sixth St., Elko, NV; NEVADA JOBCONNECT, 480 Campton St., Ely, NV; NEVADA JOBCONNECT, 121 Industrial Way, Fallon, NV; NEVADA JOBCONNECT, 475 W. Haskell, #1, Winnemucca, NV; NEVADA JOBCONNECT, 4001 S. Virginia St., Suite G, Reno, NV; NEVADA JOBCONNECT, 1675 E. Prater Way, Suite 103, Sparks, NV; GRANT SAWYER OFFICE BUILDING, 555 E. Washington Ave., Las Vegas, NV; LEGISLATIVE BUILDING, 401 S. Carson St., Carson City, NV; NEVADAWORKS 6490 S. McCarran Blvd., Building A, Unit 1., Reno, NV; WORKFORCE CONNECTIONS, 7251 W. Lake Mead Blvd., Las Vegas, NV. This agenda was also posted on DETR's Web site at www.nvdetr.org. In addition, the agenda was mailed or e-mailed to groups and individuals as requested.