



GOVERNOR'S WORKFORCE INVESTMENT BOARD

500 E. Third Street, Room 200  
Carson City, Nevada 89713  
Telephone (775) 684-3911 \* Fax (775) 684-3908

MEETING MINUTES

**Governor's Workforce Investment Board  
Information Technology Sector Council  
Wednesday, January 22, 2014  
8:30 a.m.**

*Some members of this Council may have attended the meeting and provided testimony through a simultaneous videoconference and teleconference and other persons may have observed the meeting and provide testimony at the following locations:*

**Place of Meeting:** **Department of Employment, Training & Rehabilitation**  
2800 East St. Louis Avenue, Conference Room C  
Las Vegas, NV

**Department of Employment, Training & Rehabilitation**  
Office of Vocational Rehabilitation  
1325 Corporate Blvd  
Reno, NV

**Department of Employment, Training & Rehabilitation**  
500 E Third St, 1<sup>st</sup> Floor Conference Room  
Carson City, NV

**1-877-810-9415**

**Council Members Present:** Michael Frechette, Arnold Lopez III, Dr. Warren Hioki, Felicia Nemcek, Linda Montgomery, Kimberly Moody, Christina Whatley, Michael Bradshaw.

**Council Members Absent:** Missy Young (excused), Morgan Bunker, Melissa Scott, Michael Thomas, Jhone Ebert, Lindsey Niedzielski, Robert Nielsen, Steven Zink, Justin McVay.

**Ex-Officio Members Present:** Susanna Powers, John Thurman, Derick Jones.

**Ex-Officio Members Absent:** Peter Bacigalupi, Safi Haider, Gloria Chua.

**DETR WSU Staff Present:** Ansara Martino, Odalys Carmona, De Salazar, Doug van Aman, Earl McDowell.

**Others Present:** Michael Walsh (LVGEA), Judy Turgiss (NV Workforce Development Center (DETR/CSN)), Mark Newburn (NV Dept of Education).

*\*Please note that all attendees may not be listed above.*

## **AGENDA**

- I. Welcome, Introduction and New Members ..... Michael Frechette, Chair  
GWIB Information Technology Sector Council

The Chair of this Council, Mr. Michael Frechette, called the meeting to order at 8:30 a.m., thanked everyone for attending, and welcomed the following new members:

Michael Bradshaw, *Bowhead Systems*  
Michael Thomas, *Noble Studios*

Mr. Frechette then asked for Ansara Martino to call roll.

- II. Roll call and Establishment of a Quorum ..... Ansara Martino, Grants and Policy Analyst  
Workforce Solutions Unit, Department of Employment, Training and Rehabilitation (DETR)

Ansara Martino called roll and informed Mr. Frechette that a quorum was not present.

- III. Verification of Posting ..... Ansara Martino

Mr. Frechette asked Ms. Martino to verify that the agenda for this meeting was posted according to NRS 241.020. Ms. Martino confirmed that it was.

- IV. **First Public Comment Session** ..... Michael Frechette  
Members of the public will be invited to speak before; however, no action may be taken on a matter during public comment until the matter itself has been included on an agenda as an item for possible action. Public comment may be limited to three minutes per person at the discretion of the chairperson.

When Mr. Frechette announced the First Public Comment Session, no comments were made. Hearing none, Mr. Frechette closed the comment session and turned to agenda item V.

- V. **For Possible Action** – Approval of December 16, 2013 Meeting Minutes ..... Michael Frechette

This agenda item was tabled due to a lack of a quorum.

- VI. **For Possible Action** – Update on the Status of the Pilot Program and Its Components and/or Mechanics for Implementation ..... Michael Frechette

Mr. Frechette reminded the Council that their recommendations to the Governor’s Workforce Investment Board (GWIB) for the designation of 2014 Workforce Investment Act (WIA) funding was given to the Board at their quarterly meeting and DETR is reviewing the Council’s Pilot Program proposals.

Earl McDowell, Deputy Administrator for DETR’s Workforce Solutions Unit, spoke to the Council about the importance of the WIA funding recommendations that they provided to the GWIB. Mr. McDowell explained that once the GWIB approved the Council’s recommendations, then those recommendations would be passed on to the local workforce investment boards. The local workforce investment boards can then issue Requests for Proposals so that training can occur. Mr. McDowell also explained that the Pilot Project proposals are being reviewed by DETR and he can advise the Council of the next steps once the review is complete.

Council member Linda Montgomery informed the Council that she suggests they address Cyber Security. She recently found 648 new industry positions opened in Las Vegas and statewide there was 2,973 openings. Mr. Frechette agreed and said that a pilot program for Cyber Security can be considered. He said that there would be problem, however, with this not being an entry-level positions. Mrs. Montgomery said that reduction in staff at Nellis AFB and at Creech make those workers the prime type of candidates for Cyber Security positions, especially because the departing military members possess the required experience and maturity. Mr. McDowell suggested that the Veterans Offices be contacted to see what programs are available for individuals making the transition from military to citizen life and invite the office(s) to this Council’s future meeting to provide this Council with an overview.

Dr. Warren Hioki mentioned that there is also a two year program available at the College of Southern Nevada for Forensic Crime Investigation and Felicia Nemcek pointed out that with the economic crises of the last few years, a lot of schools dropped programs. At this date, there are only two that are certified to teach Cyber Security and two career technicians are exploring the curriculum in hopes of creating career pathways for Cyber Security.

Mr. Frechette aske dif there was any other comments or further discussion. Hearing none, Mr. Frechette turned to agenda item VII.

- VII. **For Possible Action** – Monthly Progress Reports ..... Michael Frechette
- Implementation of Microsoft IT Academy and Cisco Networking Academy in High Schools – Kim Moody and Melissa Scott
  - Programs for Incumbent Worker Training – Earl McDowell and Justin McVay
  - Strategic Plan Initiatives – Missy Young

Kim Moody provided an update on the implementation of the Microsoft IT Academy and Cisco Networking initiative this Council has for high schools, and she explained the curriculum structure for years 1 and 2, how other states implemented the program, and she also discussed the need to address the issue of sustainability. Following Ms. Moody’s update, Mr. Frechette announced that at this Council’s next meeting he wants to develop a draft proposal from this Council on the initiative and he wants to vote on it. Kim Moody asked all Council members to remember that following the planning stage that there would then be an implementation stage for the school district and that would be projected out into the future. Mr. Frechette reiterated that he wants to gather ideas and have the Council vote on it. Council member Linda Montgomery offered to assist Mr. Frechette with this process.

Earl McDowell explained that he will have an update at this Council’s next meeting for incumbent worker training and said that he will need to speak to the local workforce investment boards so they can have a presentation to the Council on how they handle incumbent workers and what the statistics are for their success rate.

Missy Young’s update on this Council’s Strategic Plan Initiatives was tabled due to the lack of Ms. Young’s attendance at today’s meeting.

Mr. Frechette closed this agenda item and turned to agenda item VIII.

- VIII. **For Possible Action** – Presentation of Bracken Elementary School STEAM Academy Coding Initiative.....Katie Decker, Principal  
Bracken Elementary School, Clark County School District

Ms. Katie Decker, Principal of Bracken Elementary School in Southern Nevada’s Clark County School District presented “Code at Bracken,” which she explained is a computer programming program for the youths to learn the fundamentals of programming and IT platforms. Utilizing a PowerPoint presentation, Ms. Decker displayed an introductory video on the “Hour of Code,” the benefits of youth participation and free online tools youths can safely access to learn about coding. As part of Ms. Decker’s

presentation, she also handed out ipads with the software programs installed on them for the Council members and audience to “play” with the same programs and ipads that the children use as part of her school’s program. Council members thought that the technology and programs were great and thanked Ms. Decker for her presentation. A round of applause followed. Mr. Frechette then said that these are the types of programs that the Council wants to encourage for youth participation.

**IX. For Possible Action – New Business and Future Agenda Items ..... Michael Frechette**

New business and future agenda items are:

- To discuss Nevada’s designation as a UAS/UAV test site, which he said is particularly important because the test sites will need IT infrastructure support and thus IT related workforce development needs. Mr. Frechette said that new Council member Michael Bradshaw has a great understanding of those industry needs and IT requirements.
- Develop a proposal for this Council’s Microsoft IT Academy and Cisco Networking Academy initiatives.
- Earl McDowell to give an update on Incumbent Worker Training. Also a presentation from the local workforce investment boards so they can have a presentation to the Council on how they handle incumbent workers and what the statistics are for their success rate.
- Update from Council member Missy Young on this Council’s Strategic Plan initiatives.

**X. For Possible Action – Future Meeting Schedule/Next Meeting..... Michael Frechette**

Mr. Frechette announced that the next two Council meetings will be held on Wednesday, February 19, 2014 at 8:30 a.m. and Wednesday, March 19, 2014 at 8:30 a.m.

**XI. Second Public Comment Session ..... Michael Frechette**

Members of the public may now comment on any matter or topic, which is relevant to or within the authority or jurisdiction of the Board. You may comment now even if you commented earlier; however, please do not simply repeat the same comment you previously made. Please clearly state and spell your name. Public comment may be limited to three minutes per person at the discretion of the chairperson.

When Mr. Frechette announced the Second Public Comment Session, the following individuals introduced themselves and made comments:

Debbie Banko, CEO of Link Technologies, stated that she has another office location in Pittsburgh and they work with a non-profit institution that trains at-risk-youth as help desk representatives. Ms. Banko stated that it would be a wonderful opportunity for sector council members to support a program that is making a difference for the youths and training quality workers. Ms. Banko stated that if any Council members are interested, she would be happy to provide additional information. Council members agreed. Mr. Frechette then stated that the information will be provided to Ansara Martino with DETR’s Workforce Solutions Unit for dissemination to Council members.

Hearing no other public comments, Mr. Frechette closed the session and turned to agenda item XII.

**XII. Adjournment ..... Michael Frechette**

Mr. Frechette adjourned the meeting at 9:42 a.m.

*Agenda items may be taken out of order, combined for consideration by the public body, and/or pulled or removed from the agenda at any time. The Chair may continue this meeting from day-to-day. Pursuant to NRS 241.020, no action may be taken upon a matter raised during a period devoted to comments by the general public until the matter itself has been specifically included on an agenda as an item upon which action may be taken.*

**GOVERNOR’S WORKFORCE INVESTMENT BOARD**  
**INFORMATION TECHNOLOGY SECTOR COUNCIL**  
**STRATEGIC PLAN SUBCOMMITTEE**

Michael Frechette (Chair), Arnold Lopez, Jhone Ebert, Nancy Smith, Lindsey Niedzielski, Robert Nielsen, Steven Zunk, Dr. Warren Hioki, Justin McVay, Felicia Nemcek, Linda Montgomery, Missy Young, Michael Walsh, Melissa Scott, Kimberly Moody, Christina Whatley, Michael Thomas

**Notice:** *Persons with disabilities who require special accommodations or assistance at the meeting should notify Ansara Martino, DETR, Workforce Solutions Unit, between the hours of 8:00 a.m. through 5:00 p.m., in writing at 2800 E. St. Louis., Las Vegas, Nevada 89104; or call (702) 486-0523; or fax (702) 486-6426 on or before the close of business Tuesday, January 21, 2014.*

**Notice of this meeting was posted at the following locations on or before 9:00 a.m. on the third working day before the meeting:** DETR, 2800 E. St. Louis, Las Vegas, NV; DETR, 500 East Third St., Carson City, NV; DETR, 1325 Corporate Blvd., Reno NV; NEVADA JOBCONNECT, 3405 S. Maryland Parkway, Las Vegas, NV; NEVADA JOBCONNECT, 119 Water St., Henderson, NV; NEVADA JOBCONNECT, 2827 N. Las Vegas Blvd., North Las Vegas, NV; NEVADA JOBCONNECT, 1929 N. Carson St., Carson City, NV; NEVADA JOBCONNECT, 172 Sixth St., Elko, NV; NEVADA JOBCONNECT, 480 Campton St., Ely, NV; NEVADA JOBCONNECT, 121 Industrial Way, Fallon, NV; NEVADA JOBCONNECT, 475 W. Haskell, #1, Winnemucca, NV; NEVADA JOBCONNECT, 4001 S. Virginia St., Suite G, Reno, NV; NEVADA JOBCONNECT, 1675 E. Prater Way, Suite 103, Sparks, NV; GRANT SAWYER OFFICE BUILDING, 555 E. Washington Ave., Las Vegas, NV; LEGISLATIVE BUILDING, 401 S. Carson St., Carson City, NV; NEVADAWORKS 6490 S. McCarran Blvd., Building A, Unit 1., Reno, NV; WORKFORCE CONNECTIONS, 7251 W. Lake Mead Blvd., Las Vegas, NV. This agenda was also posted on DETR's Web site at [www.nvdetr.org](http://www.nvdetr.org). In addition, the agenda was mailed or e-mailed to groups and individuals as requested.