



GOVERNOR'S WORKFORCE INVESTMENT BOARD

500 E. Third Street, Room 200
Carson City, Nevada 89713
Telephone (775) 684-3911 * Fax (775) 684-3908

MEETING MINUTES

**Governor's Workforce Investment Board (GWIB)
Information Technology Sector Council
Wednesday, April 23, 2014
8:30 a.m.**

Some members of this Subcommittee may have attended the meeting and other persons may have observed the meeting and provided testimony through a simultaneous videoconference and teleconference conducted at the following locations:

Place of Meeting: **Department of Employment, Training & Rehabilitation**
2800 East St. Louis Avenue, Conference Room A, B, and C
Las Vegas, NV

Department of Employment, Training & Rehabilitation
Office of Vocational Rehabilitation
1325 Corporate Blvd
Reno, NV

Department of Employment, Training & Rehabilitation
500 E. Third Street, 1st Floor Conference Room
Carson City, NV

Council Members Present: Michael Frechette, Arnold Lopez, Jhone Ebert, Dr. Warren Hioki, Justin McVay, Felicia Gonzales, Melissa Scott, Kimberly Moody, Christina Whatley,

Council Members Absent: Lindsey Niedzielski, Robert Nielsen (excused), Steven Zink (excused), Linda Montgomery, Missy Young (excused), Michael Walsh (excused), Michael Thomas, Michael Bradshaw (excused), Dr. Dana Ryan, Wesley Harper

Ex-officio Members Present: Susanna Powers, Peter Bacigalupi, John Thurman, Gloria Chua

Ex-officio Members Absent: Safi Haider, Derick Jones

DETR WSU Staff Present: Ansara Martino, De Salazar, Odalys Carmona, Coralie Peterson

**Please note that all attendees may not be listed above.*

I. Welcome, Introduction and New Members Michael Frechette, Chair
GWIB Information Technology Sector Council

The Chair of this Council, Michael Frechette, called the meeting to order at 8:35 a.m. and welcomed everyone and thanked them for attending this meeting. He then asked Coralie Peterson, Administrative Assistant for DETR’s Workforce Solutions Unit, to call roll.

II. Roll call and Establishment of a Quorum Coralie Peterson, Administrative Assistant
Workforce Solutions Unit, Department of Employment, Training and Rehabilitation (DETR)

Coralie Peterson called roll and informed the Chair that a quorum was not present.

III. Verification of Posting Coralie Peterson

Michael Frechette asked for Coralie Peterson to verify that the agenda for this meeting was posted according to Nevada statute. Ms. Peterson verified that the agenda was posted according to NRS 241.020.

IV. **First Public Comment Session** Michael Frechette
Members of the public will be invited to speak before; however, no action may be taken on a matter during public comment until the matter itself has been included on an agenda as an item for possible action. Public comment may be limited to three minutes per person at the discretion of the chairperson.

When Michael Frechette announced the First Public Comment Session, no comments were made. Hearing none, Mr. Frechette proceeded to Item V.

V. **For Possible Action** – Approval of March 19, 2014 Meeting Minutes Michael Frechette

Lacking a quorum, Mr. Frechette tabled this item for this meeting.

VI. **For Possible Action** – Director Update Dennis Perea, Deputy Director
DETR

Earl McDowell, Deputy Administrator for DETR’s Workforce Solutions Unit, stated to Mr. Frechette that due to a conflict in his meeting schedule, Deputy Administrator Dennis Perea was unable to join this meeting, and then asked to proceeded to update them on two current projects relating to the IT Sector Council, the pilot program and the inventory survey of all certification programs.

Mr. McDowell mentioned that in reference to the pilot programs, letters were sent to all school districts within the State of Nevada, and a positive response was received from Clark County School District, indicating that they have identified five schools to participate in the pilot program: Foothills High School, Cimarron Memorial High School, Silverado High School, Las Vegas High School and Bonanza High School.

He went on to state that Foothills High School, Silverado High School, Las Vegas High School, and Bonanza High School have made the decision to offer the Microsoft program as part of a required elective business course in their curriculum, and Cimarron Memorial High School will offer it as a self-study option after-school program.

Mr. McDowell mentioned that updates will be provided to this Council if other school districts decide to be part of this pilot, which has a deadline of May 1, 2014, and implementation to begin August 1, 2014. He reminded the council members that the State of Nevada had agreed to expend \$75,000.00 for this pilot program (\$1,500.00 Microsoft IT membership fee which includes curriculum, institutional resources and certification examination vouchers, and \$3,500.00 for licensing examinations).

Mr. McDowell further mentioned that DETR is compiling an inventory for the sector councils showing all the degree, certification and training programs throughout the State of Nevada, which will include all NSHE, private institutions, and training facilities, as well as training courses offered through NevadaWorks and Nevada Work Force Connections. Mr. McDowell commented that the completed draft will be brought back to the IT Sector Council for their review and their comments.

Mr. McDowell concluded by explaining that every year the State gets money to give to CTE schools via grant dollars, this year it was approximately 1.5 million dollars, each school presenting a proposal to compete for a portion of those dollars, which will allow them to either continue an existing program or start a new program. Mr. McDowell thanked the Chair, Michael Frechette, for taking the time from his busy schedule to evaluate about 15 different proposals to score where those funding dollars should go. Mr. Frechette stated that he appreciated the opportunity and was glad he was able to help.

VII. **For Possible Action** – Discussion and Updates on Microsoft, including Information about DETR Pilot Funding.....Michael Frechette

Mr. Frechette stated appreciation for the funding for the Microsoft Academy, and mentioned that he wanted clarification on some information about how it is going to be executed. DETR awarded \$75,000.00 (\$5,000.00 per school for 15 schools), which pay for the IT Academy and the licensing. He mentioned that this will require the schools that participate to commit extra resources on their own (such as retraining their teachers), perhaps requiring the sector council to pursue more funds, if needed in the future. Earl McDowell commented that his understanding was correct, and continued to state that this is a “pilot” program, and as it proves successful, it can be brought before the Governor’s Work Force Investment Board for the additional funding, and there are other options as well. Discussion ensued amongst council members about the measuring and monitoring of the success of the program. Earl McDowell, WSU, interjected that DETR puts measures into place themselves to keep track of the how the program funds are expended, called “performance measures” and he stated that he would share this with the council; however, the council may also collect their own measurement/monitoring information, as well. Several council members volunteered to assist in forming the “accountability piece”, such as Jhone Ebert, Melissa Scott, and Felicia Gonzales, and Earl McDowell offered his assistance as well, and Mr. Frechette asked for a draft of the working accountability piece document be presented at the next sector council meeting.

VIII. **For Possible Action** – New Business and Future Agenda Items Michael Frechette

- Review of the IT Sector Council Strategic Plan for possible future council action
- Approval of the March 19, 2014 Meeting Minutes

IX. **For Possible Action** – Future Meeting Schedule/Next Meeting.....Michael Frechette

- Wednesday, May 21, 2014 at 8:30 a.m.
- Wednesday, June 18, 2014 at 8:30 a.m.

X. **Second Public Comment Session** Michael Frechette

Members of the public may now comment on any matter or topic, which is relevant to or within the authority or jurisdiction of the Board. You may comment now even if you commented earlier; however, please do not simply repeat the same comment you previously made. Please clearly state and spell your name. Public comment may be limited to three minutes per person at the discretion of the chairperson.

Mr. Frechette announced the Second Public Comment Session and invited members of the public to speak. No comments were made. Hearing none, Mr. Frechette proceeded to Item XI.

XI. **Adjournment** Michael Frechette

Mr. Frechette adjourned the meeting at 9:13 a.m.

Agenda items may be taken out of order, combined for consideration by the public body, and/or pulled or removed from the agenda at any time. The Chair may continue this meeting from day-to-day. Pursuant to NRS 241.020, no action may be taken upon a matter raised during a period devoted to comments by the general public until the matter itself has been specifically included on an agenda as an item upon which action may be taken.

GOVERNOR'S WORKFORCE INVESTMENT BOARD
INFORMATION TECHNOLOGY SECTOR COUNCIL

Michael Frechette (Chair), Arnold Lopez, Jhone Ebert, Lindsey Niedzielski, Robert Nielsen, Steven Zink, Dr. Warren Hioki, Justin McVay, Felicia Nemcek, Linda Montgomery, Missy Young, Michael Walsh, Melissa Scott, Kimberly Moody, Christina Whatley, Michael Thomas, Michael Bradshaw, Dr. Dana Ryan, Wesley Harper

Notice: *Persons with disabilities who require special accommodations or assistance at the meeting should notify Coralie Peterson, DETR, Workforce Solutions Unit, between the hours of 8:00 a.m. through 5:00 p.m., in writing at 2800 E. St. Louis., Las Vegas, Nevada 89104; or call (702) 486-0523; or fax (702) 486-6426 on or before the close of business Tuesday, April 22, 2014.*

Notice of this meeting was posted at the following locations on or before 9:00 a.m. on the third working day before the meeting: DETR, 2800 E. St. Louis, Las Vegas, NV; DETR, 500 East Third St., Carson City, NV; DETR, 1325 Corporate Blvd., Reno NV; NEVADA JOBCONNECT, 3405 S. Maryland Parkway, Las Vegas, NV; NEVADA JOBCONNECT, 119 Water St., Henderson, NV; NEVADA JOBCONNECT, 2827 N. Las Vegas Blvd., North Las Vegas, NV; NEVADA JOBCONNECT, 1929 N. Carson St., Carson City, NV; NEVADA JOBCONNECT, 172 Sixth St., Elko, NV; NEVADA JOBCONNECT, 480 Campton St., Ely, NV; NEVADA JOBCONNECT, 121 Industrial Way, Fallon, NV; NEVADA JOBCONNECT, 475 W. Haskell, #1, Winnemucca, NV; NEVADA JOBCONNECT, 4001 S. Virginia St., Suite G, Reno, NV; NEVADA JOBCONNECT, 1675 E. Prater Way, Suite 103, Sparks, NV; GRANT SAWYER OFFICE BUILDING, 555 E. Washington Ave., Las Vegas, NV; LEGISLATIVE BUILDING, 401 S. Carson St., Carson City, NV; NEVADAWORKS 6490 S. McCarran Blvd., Building A, Unit 1., Reno, NV; WORKFORCE CONNECTIONS, 7251 W. Lake Mead Blvd., Las Vegas, NV. This agenda was also posted on DETR's Web site at www.nvdeetr.org. In addition, the agenda was mailed or e-mailed to groups and individuals as requested.