



GOVERNOR'S WORKFORCE INVESTMENT BOARD

500 E. Third Street, Room 200

Carson City, Nevada 89713

Telephone (775) 684-3911 \* Fax (775) 684-3908

MEETING MINUTES

**Governor's Workforce Investment Board (GWIB)**

**Information Technology Sector Council**

**Wednesday, January 14, 2015**

**8:30 a.m.**

**Place of Meeting:** **Department of Employment, Training & Rehabilitation**  
2800 East St. Louis Avenue, Conference Room C Only  
Las Vegas, NV

*Some members of this Subcommittee may be attending the meeting and other persons may observe the meeting and provide testimony through a simultaneous videoconference and teleconference conducted at the following locations:*

**Nevada JobConnect**

Reno Town Mall  
4001 S. Virginia St.  
Reno, NV

**Department of Employment, Training & Rehabilitation**

Director's Conference Room  
500 S. Third St.  
Carson City, NV

**Council Members Present:** Michael Frechette, Jhone Ebert, Dr. Warren Hioki, Felicia Gonzales, Linda Montgomery, Michael Walsh, Melissa Scott, Kimberly Moody, Michael Bradshaw, Wesley Harper, Mary Siero, Zach Miles, Heather Wilde

**Council Members Absent:** Arnold Lopez, Lindsey Niedzielski, Robert Nielsen, Steven Zink, Justin Mc Vay, Missy Young (excused), Christina Whatley, Dr. Dana Ryan, Randy White,

**Ex-officio Members Present:** Christopher Robison, John Thurman, Safi Haider,

**Ex-officio Members Absent:** Peter Bacigalupi (excused), Derick Jones, Gloria Chua (excused)

**DETR WSU Staff Present:** Coralie Peterson, De Salazar

**Others Present:** Paul Chu (Workforce Connections), Julie Frost (Nevada JobConnect), Judy Turgiss (Nevada Workforce Development Center), Melissa Evans, (City of Las Vegas League of Urban Development), Tony Forbes (Nevada Department of Veteran’s Services), Myles Judd (NDOL VETS), Maiqui Hertzog (Urban Development Specialist, City of Henderson).

*\*Please note that all attendees may not be listed above.*

I. Welcome, Introduction and New Members ..... Michael Frechette, Chair  
GWIB Information Technology Sector Council

Michael Frechette, the Chair of the GWIB Information Technology Sector Council, called the meeting to order at 8:35 a.m., and asked Coralie Peterson, Administrative Assistant for DETR’s Workforce Solutions Unit, to call roll.

II. Roll call and Establishment of a Quorum ..... Coralie Peterson, Administrative Assistant  
Workforce Solutions Unit, Department of Employment, Training and Rehabilitation (DETR)

Coralie Peterson called roll and informed the Chair that a quorum was present.

III. Verification of Posting.....Coralie Peterson

Coralie Peterson verified that the agenda for this meeting was posted according to NRS 241.020.

IV. **First Public Comment Session** ..... Michael Frechette  
Members of the public will be invited to speak before; however, no action may be taken on a matter during public comment until the matter itself has been included on an agenda as an item for possible action. Public comment may be limited to three minutes per person at the discretion of the chairperson.

The Chair announced the First Public Comment Session and invited members of the public to speak. No comments were made. Hearing none, the Chair moved to the next agenda item.

V. **Discussion/Possible Action** – Approval of the October 8, 2014 Meeting Minutes.....Michael Frechette

The Chair asked for approval of the October 8, 2014 Meeting Minutes. Council Member Jhone Ebert asked that italics shown on page 3 be removed and Wesley Harper commented that Heather Wild be corrected to Heather Wilde. Wesley Harper made motion to approve the amended minutes was made by Wesley Harper and was seconded by Heather Wilde. All were in favor and the minutes were approved unanimously.

VI. **Presentation** – Update on the In-Demand Occupations Training.....John Thurman, CEO  
Nevadaworks

Brett Miller, Manager  
Strategic Planning and Analysis, Workforce Connections

John Thurman provided a brief background of the funding stream for Nevadaworks. Once the funds are received by Nevadaworks, the service providers send clients to various eligible training providers.

By way of a PowerPoint presentation, Mr. Thurman explained the business IT sector training funded by Nevadaworks service providers in the previous 12 months (January 1 through December 31, 2014). During that time 127 individuals received training or training-related services, highlighting training in the area of computer user support specialist, which is prominent in northern Nevada. He added that costs can also include classroom training, on the job training, and in some cases, training related support services.

Mr. Thurman was asked and answered questions from sector council members upon conclusion of his presentation.

VII. **Discussion/Possible Action** - Report from Working Group on Project Manager Boot Camp Pilot Program.....Dr. Warren Hioki  
Executive Director of Technical Programs and High School Partnerships  
College of Southern Nevada

Dr. Warren Hioki explained the progress on the Project Manager Boot Camp Pilot Program by the working group of Dr. Warren Hioki, Michael Frechette, Heather Wilde and Mary Siero. He said that their objective was to identify 10-15 unemployed individuals for training and mentoring in project management in preparation for PMP Certification. Dr. Hioki said that they are seeking corporate sponsors for a paid internship of 90-120 days.

Heather Wilde commented that she suggested that the pilot be named the Phoenix Program, as referred to in mythology as 'rising from the ashes,' since this program would represent a rebirth for individuals from their previous careers into a new life.

Dr. Hioki said that a curriculum and marketing strategy was drafted by Heather Wilde and Mary Siero, which highlighted strategies that included identifying potential corporate sponsors to accept the interns, such as: Nevada Professional Chapters, Society of Information Managers, Project Management Institute (PMI), Technology Business Alliance of Nevada. He also said that they considered seeking avenues of communications from DETR and the Governor's Office of Economic Development (GOED).

Mary Siero added that 2-3 companies have agreed to become corporate sponsors and Michael Frechette commented that 3 corporations have also been identified. Dr. Hioki commented further on the curriculum suggested by Heather Wilde to include on the job and soft skills training.

The Chair thanked the working group members for their hard work, and said that a draft of the flyer would be distributed to the sector council members for their review and feedback. He also repeated the key elements of the pilot program: 1) boot camp, 2) soft skills training, 3) assignment of a mentor from industry to provide a paid internship (3-4 month). He said that they would be seeking the cost of the training and a stipend from DETR, approximately \$4,000.00 per person, and corporate sponsors to bear the cost of the paid internship (recommended \$20.00 per hour) and provide mentorship.

Discussion ensued amongst sector council members about facets of the pilot proposal, such as determining eligibility, considering transitioning veterans as possible project manager program candidates, and following up on results of the program after completion. Mr. Frechette said that he would entertain a motion to propose requested funding (approximately \$40,000.00-60,000.00) for the Project Management Boot Camp and stipends from DETR to train 10-15 interns. Wesley Harper asked if the motion was to set aside funds for the pilot program and Mr. Frechette confirmed this and added that this was contingent upon achieving the needed corporate sponsors as well as final approval from the Governor's Workforce Investment Board. With this clarification, Wesley Harper seconded the motion. Linda Montgomery abstained from the vote and all other members approved. As this was a majority voted to approve, the motion carried.

Mr. Frechette said that the working group will continue to formalize the pilot program documents and would distribute the draft marketing flyer prepared for the review and feedback of the sector council members.

VIII. **Discussion/Possible Action** - Update on the Coding Initiatives and Microsoft IT Academy.....Kimberly Moody  
Coordinator

Jhone Ebert  
Chief Technology Officer  
Clark County School District

Kimberly Moody presented a flyer on the timeline for the Microsoft IT Academy training to the sector council members, and she went on to explain how the program is proceeding. Mr. Frechette said that this long term effort of the council and asked that the board think about recommendations for next year's efforts. Ms. Moody said that as this project was part of a state-wide initiative, she asked if Melissa Scott could provide information on activities in other parts of the state.

Melissa Scott stated that eight schools in Elko, Clark, Storey and Washoe Counties are participating. She shared a Mid-Year Report providing information from five of the participating schools. She reminded council members that Mineral County declined to participate. She said that 40 students have earned Microsoft Office Specialist certifications so far. Discussion ensued amongst council members about pursuing other levels of Microsoft training.

Jhone Ebert provided an update on Coding Initiatives. She stated that the Clark County School District Board of Trustees did complete a Memorandum of Understanding (MOU) with Code.Org. She said that last year 71 schools participated in Code.org, and has increased to 114 schools in the current year. She added that there are now two certified Code.org trainers in Las Vegas, 92 elementary teachers have been trained with the Code.org curriculum and 15 high schools have signed up for a Code.org curriculum as well. Melissa Scott commented on the success of the Hour of Code in Washoe County (K-12 system) held in December, which involved over 650 students. She also added that Eldorado High School won their national competition and was awarded \$10,000.00 from Code.org.

Michel Bradshaw suggested that the Project Management Boot Camp pilot program funds requested from DETR be given to the Clark County School District to supply the Coding programs to help compensating principals and teachers. Linda Montgomery added that "in-kind" professional trainers could be of assistance. Mr. Frechette said that while he was reluctant to mix the two programs, additional funds might be requested from DETR to support both programs.

IX. **Discussion/Possible Initiative**.....**Action** – Green Zone Veterans' Wesley Harper  
Technology Commercialization  
NV Governor's Office of Economic Development

Wesley Harper said that the Governor's Office of Economic Development (GOED) has been working along with Linda Montgomery and Tony Forbes (Nevada Department of Veterans' Services) on the Green Zone Initiative to bridge the employment transition from active duty to civilian life. He noted efforts in the last quarter including:

1. Orientations now include peer-to-peer experiences/information in hiring veterans.
2. Bridging communication gaps by speaking with service members still in active duty
3. The Green Zone website has been revamped to make it more intuitive.
4. Green Zone is working to assist incarcerated veterans into civilian employment.

Mr. Frechette asked Tony Forbes to add his comments on their efforts to assist senior level service members, and when he concluded the Chair moved to the next agenda item.

X. **For Possible Action** – New Business and Future Agenda Items.....Michael Frechette

- Update on the Microsoft IT Academy and Coding Initiatives
- Project Management Boot Camp pilot program
- Update on the Green Zone Initiative
- Possible Expansion of the Microsoft IT Academy

XI. Next Meeting will be held on Wednesday, March 4, 2015 at 8:30 a.m..... Michael Frechette

XII. **Second Public Comment Session**.....Michael Frechette

Members of the public may now comment on any matter or topic, which is relevant to or within the authority or jurisdiction of the Board. You may comment now even if you commented earlier; however, please do not simply repeat the same comment you previously made. Please clearly state and spell your name. Public comment may be limited to three minutes per person at the discretion of the chairperson.

Mr. Frechette announced the Second Public Comment Session and invited members of the public to speak. No comments were made. Hearing none, the Chair moved to the next agenda item.

XIII. Adjournment ..... Michael Frechette

The Chair adjourned the meeting at 10:15 a.m.

*Agenda items may be taken out of order, combined for consideration by the public body, and/or pulled or removed from the agenda at any time. The Chair may continue this meeting from day-to-day. Pursuant to NRS 241.020, no action may be taken upon a matter raised during a period devoted to comments by the general public until the matter itself has been specifically included on an agenda as an item upon which action may be taken.*

**GOVERNOR’S WORKFORCE INVESTMENT BOARD**  
**INFORMATION TECHNOLOGY SECTOR COUNCIL**

Michael Frechette (Chair), Arnold Lopez, Jhone Ebert, Lindsey Niedzielski, Robert Nielsen, Steven Zink,  
Dr. Warren Hioki, Justin McVay, Felicia Gonzales, Linda Montgomery, Missy Young, Michael Walsh,  
Melissa Scott, Kimberly Moody, Christina Whatley, Michael Thomas, Michael Bradshaw, Dr. Dana Ryan,  
Wesley Harper, Mary Siero, Randy White, Zach Miles, and Heather Wilde

**Notice:** *Persons with disabilities who require special accommodations or assistance at the meeting should notify Coralie Peterson, DETR, Workforce Solutions Unit, between the hours of 8:00 a.m. through 5:00 p.m., in writing at 2800 E. St. Louis., Las Vegas, Nevada 89104; or call (702) 486-0523; or fax (702) 486-6426 on or before the close of business Tuesday, January 13, 2015.*

**Notice of this meeting was posted at the following locations on or before 9:00 a.m. on the third working day before the meeting:** DETR, 2800 E. St. Louis, Las Vegas, NV; DETR, 500 East Third St., Carson City, NV; DETR, 1325 Corporate Blvd., Reno NV; NEVADA JOBCONNECT, 3405 S. Maryland Parkway, Las Vegas, NV; NEVADA JOBCONNECT, 119 Water St., Henderson, NV; NEVADA JOBCONNECT, 2827 N. Las Vegas Blvd., North Las Vegas, NV; NEVADA JOBCONNECT, 1929 N. Carson St., Carson City, NV; NEVADA JOBCONNECT, 172 Sixth St., Elko, NV; NEVADA JOBCONNECT, 480 Campton St., Ely, NV; NEVADA JOBCONNECT, 121 Industrial Way, Fallon, NV; NEVADA JOBCONNECT, 475 W. Haskell, #1, Winnemucca, NV; NEVADA JOBCONNECT, 4001 S. Virginia St., Suite G, Reno, NV; NEVADA JOBCONNECT, 1675 E. Prater Way, Suite 103, Sparks, NV; GRANT SAWYER OFFICE BUILDING, 555 E. Washington Ave., Las Vegas, NV; LEGISLATIVE BUILDING, 401 S. Carson St., Carson City, NV; NEVADAWORKS 6490 S. McCarran Blvd., Building A, Unit 1., Reno, NV; WORKFORCE CONNECTIONS, 6330 W. Charleston Blvd., Las Vegas, NV. This agenda was also posted on DETR’s Web site at www.nvdetr.org. In addition, the agenda was mailed or e-mailed to groups and individuals as requested.