



GOVERNOR'S WORKFORCE DEVELOPMENT BOARD
500 E. Third Street, Room 200
Carson City, Nevada 89713
Telephone (775) 684-3911 * Fax (775) 684-3908

MEETING MINUTES
Governor's Workforce Development Board (GWDB)
Information Technology Sector Council
Monday, October 19, 2015
8:30 a.m.

Place of Meeting: Department of Employment, Training & Rehabilitation
2800 East St. Louis Avenue, Conference Rooms A-C
Las Vegas, NV

Some members of this Subcommittee may be attending the meeting and other persons may observe the meeting and provide testimony through a simultaneous videoconference and teleconference conducted at the following locations:

Nevada JobConnect
Reno Town Mall
4001 S. Virginia St.
Reno, NV

Department of Employment, Training & Rehabilitation
SAO Auditorium
500 S. Third St.
Carson City, NV

Council Members Present: Michael Frechette, Steven Zink, Felicia Gonzales, Linda Montgomery, Melissa Scott, Kimberly Moody, Christina Whatley, Mary Siero, Zach Miles, Heather Wilde

Council Members Absent: Arnold Lopez, Jhone Ebert, Robert Nielsen, Missy Young, Michael Walsh, Dr. Dana Ryan, Wesley Harper, Randy White

Ex-officio Members Present: John Torres, Milt Stewart, Gloria Chua

Ex-officio Members Absent: Peter Bacigalupi, John Thurman, Safi Haider, Derick Jones

DETR WSU Staff Present: Bill Anderson, Coralie Peterson, De Salazar

Others Present: Debbie Banko, Governor's Workforce Development Board Member

I. Welcome, Introduction and New Members Michael Frechette, Chair
GWDB Information Technology Sector Council

The Chair called the meeting to order at 8:35 a.m.

- II. Roll call and Establishment of a Quorum..... Coralie Peterson, Administrative Assistant
Workforce Intelligence Unit, Research & Analysis Bureau
Department of Employment, Training & Rehabilitation (DETR)

Ms. Peterson called roll and informed the Chair that a quorum was present.

- III. Verification of Posting.....Coralie Peterson

Ms. Peterson affirmed that the notice and agenda for this October 19th, 2015 GWDB Information Technology Sector Council Meeting was posted pursuant to NRS 241.020.

- IV. **First Public Comment Session** Michael Frechette
Members of the public will be invited to speak before; however, no action may be taken on a matter during public comment until the matter itself has been included on an agenda as an item for possible action. Public comment may be limited to three minutes per person at the discretion of the chairperson.

The Chair announced the First Public Comment Session and invited members of the public to speak. No comments were made. Hearing none, the Chair moved to the next agenda item.

- V. **Discussion/Possible Action** – Approval of the July 08, 2015 Meeting Minutes.....Michael Frechette

The Chair asked for approval of the July 8, 2015 meeting minutes. A motion was raised by Melissa Scott and was seconded by Christina Whatley. All were in favor and the motion carried unanimously.

- VI. **Discussion/Possible Action** – Approval of the April 08, 2015 Meeting Minutes.....Michael Frechette

The Chair asked for approval of the April 08, 2015 meeting minutes. A motion was raised by Linda Montgomery and was seconded by Mary Siero. All were in favor and the motion carried unanimously.

- VII. **Discussion/Possible Action** – Approval of the January 14, 2015 Meeting Minutes.....Michael Frechette

The Chair asked for approval of the January 14, 2015 meeting minutes. A motion was made by Kimberly Moody and was seconded by Chistina Whatley. All were in favor and the motion carried unanimously.

- VIII. **Presentation** – Silver State Solutions Sector Report and Administrator Update.....Bill Anderson, Chief Economist/Sector Council Administrator
Research & Analysis Bureau, DETR

Christopher Robison, Supervising Economist for DETR’s Research & Analysis Bureau, greeted the sector council members and explained that he would be presenting the Silver State Solutions Sector Report on behalf of Bill Anderson. Due to videoconferencing technical difficulties, his PowerPoint presentation was unable to be shown and he stated that this would be sent to the members following the meeting electronically.

Highlights of the Labor Market September briefing included:

- Unemployment rate is 6.7% (slow downward trend since 2011) – more people entering workforce
- Unemployment claims down 9.5% so far this year – (noted UINV system shutdown impacted a brief decline in claims)
- 57 consecutive months of year-over-year gains

- Job growth up 3.2% during first three quarters of 2015
- Majority of job growth in the leisure/hospitality sector
- Job growth in Nevada exceeds the nation for 38 straight months

Highlights of the Real Time Labor Market (Silver State Solutions) information included:

- Focus - IT Sector Software Developers
- Top industries – management, scientific, technical consulting
- Job postings that specified work hours indicated 99% were full time jobs
- In-demand skills- JAVA, SQL, JavaScript
- Top certifications demanded – Juniper Networks Certified Internet Specialist, Certified Internet Professional, Cisco Certified Design Professional
- Education required – majority of posting require some college

Upon concluding his comments, he welcomed council member’s questions. Linda Montgomery asked specifically about the top two certifications that were being demanded by employers, and asked if Burning Glass targets Indeed.com. He responded that Indeed, Monster and many individual company websites are used, but as this may still not get all the needed data, this is why they are asking for the council members’ feedback. Ms. Montgomery went on to state that she routinely researches postings in Indeed.com and noted that generally there are over 5,200 (Las Vegas) job postings in the information technology, broken down over IT help desk, network administration, infrastructure, program management, IT directors/managers, and she was puzzled by the low number of postings that he had noted.

Mr. Robison explained that this was a small sub-set, not all IT-related jobs, but rather only the industries defined by the sector councils, specifically the postings for software developers, but while this may still be low numbers, it would not encompass the number she mentioned. He added that he could send her a list of all the IT positions requested, and would also put a new report together that covers the entire sector, to give them a better idea of what industries are not included in this briefing.

Michael Frechette also questioned the networking certifications being examined, and asked if they could offer their expertise that may help in the Burning Glass inquiries. Melissa Scott requested information on the top five IT skill sets that have been seen in the most job openings, regardless of the industry sector, and Linda Montgomery agreed that this would be critical data.

Mr. Robison stated that he would be happy to work with them to get the requested data. Hearing no further comments, Mr. Frechette moved to the next agenda item.

**IX. Discussion/For Possible Action – Update on the CTE Grant Review Process.....Mike Raponi, Director
Office of Career Readiness, Adult Learning & Education Options
Nevada Department of Education**

Mr. Raponi greeted the sector council members and thanked them for the opportunity to share information on CTE funding with them. He stated that a comprehensive report indicating 2015 funding expenditures related to CTE funds will be available by mid to late October, but the purpose of this presentation was to show the council members the changes in the funding streams from 2015 to 2016 with the new appropriations, along with the role of the sector councils.

He reminded the council members that according to state statutes, the Department of Education must collaborate with the industry sector councils in the review of the applications for competitive grant funds. He noted the diligence and thoughtfulness with which the council members had deliberated on the

applications and stressed how greatly their continued support is needed, and thanked De Salazar for her assistance in organizing this process.

Career and Technical Education Funding Summary and Comparisons noted:

30% of CTE funds – Competitive Grants

70% of CTE funds – Allocation Grants (per pupil funding) – based on prior fall student enrollment applies to the succeeding fiscal year.

- Significant increase in allocation: 2015 average expenditure \$29.00 per student – increased to over \$90.00 per student.
- The State CTE Allocation Grant represents the single largest source for CTE funds to school districts and eligible charter schools.

Mr. Raponi noted the progression from fiscal year 2015 to 2016 and the significant increase in those funds. The grant applications are reviewed by the Department of Education and funds are awarded contingent upon receipt and approval of local applications according to the criteria contained in the RFA (Request for Application).

He also noted that when funds increase the shift in funds changes the dynamics of how the funds are used, so program growth is anticipated from the allocation funds in the right direction, starting primarily in fiscal year 2017. In 2017, the Requests for Applications will be completed very early, so that planning for program growth and development can take place in the right areas (based on priority recommendations from industry sector councils and the Governor’s Office of Economic Development).

Mr. Raponi stated that the final determination of the NDE (Nevada Department of Education) awards is made by the State Superintendent of Public Instruction after receiving recommendations from the review committee, which are largely honored. Of the total state competitive grant funds requested (\$2,220,062.99), in *Round One* the first awards were honored (disbursing \$1,003,147.00). A second round (Grant Review Meeting was conducted on August 28, 2015) to determine recommended applications for the remaining grant funds in the *second round*.

He went on to note that even though funds may be available, not all programs are funded. As he mentioned earlier in his presentation, they are working with the school districts that may need more work in their application, and in some cases, the review committee may not have agreed with funding the project. In these instances, they would roll over those remaining funds into another competitive environment to maximize the appropriate use of available state funds in a second round.

After concluding his comments, Mr. Frechette thanked him for his comments and allowing his participation in the grant review process.

X. The next meeting will be held on Tuesday, January 12, 2016 at 8:30 a.m.....Michael Frechette

XI. New Business and Future Agenda Items.....Michael Frechette

Suggestions for new business and future agenda items made in this meeting included:

- Sector Council Report/Administrator Update – Bill Anderson
- Project Management Pilot Working Group – Mary Siero

Mary Siero commented that the Project Management Pilot Program was agreed to previously by the sector council. She went on to explain that the goal of the pilot was to provide 10-12 unemployed

professionals (not enrolled in schools) in an abbreviated project management course, and provide them with an internship paid by corporate sponsors, who will hopefully employ them going forward. The council was seeking funding for the project management course from DETR. Kimberly Moody asked for Dr. Hioki's previous presentation to be sent out and Heather Wilde agreed to send these to DETR to distribute to the council members for informational purposes.

De Salazar suggested that a conference call be scheduled between Deputy Administrator Dennis Perea and Sector Council Administrator Bill Anderson to discuss further action on what was discussed above. Mr. Frechette asked that the workgroup members (Mary Siero and Heather Wilde) be included in that call. He reminded members that they had still needed GWDB's approval and corporate sponsorship, and this could be discussed further in the next meeting.

XII. Second Public Comment Session.....Michael Frechette
Members of the public may now comment on any matter or topic, which is relevant to or within the authority or jurisdiction of the Board. You may comment now even if you commented earlier; however, please do not simply repeat the same comment you previously made. Please clearly state and spell your name. Public comment may be limited to three minutes per person at the discretion of the chairperson.

The Chair announced the Second Public Comment Session and invited members of the public to speak. No comments were made. Hearing none, the Chair adjourned the meeting.

XIII. Adjournment..... Michael Frechette

The meeting was adjourned at 9:29 a.m.

Agenda items may be taken out of order, combined for consideration by the public body, and/or pulled or removed from the agenda at any time. The Chair may continue this meeting from day-to-day. Pursuant to NRS 241.020, no action may be taken upon a matter raised during a period devoted to comments by the general public until the matter itself has been specifically included on an agenda as an item upon which action may be taken.

GOVERNOR'S WORKFORCE DEVELOPMENT BOARD
INFORMATION TECHNOLOGY SECTOR COUNCIL

Michael Frechette (Chair), Arnold Lopez, Jhone Ebert, Robert Nielsen, Steven Zink,
Felicia Gonzales, Linda Montgomery, Missy Young, Michael Walsh,
Melissa Scott, Kimberly Moody, Christina Whatley, Michael Thomas, Michael Bradshaw, Dr. Dana Ryan,
Wesley Harper, Mary Siero, Randy White, Zach Miles, and Heather Wilde

Notice: *Persons with disabilities who require special accommodations or assistance at the meeting should notify Coralie Peterson, DETR, Workforce Solutions Unit, between the hours of 8:00 a.m. through 5:00 p.m., in writing at 2800 E. St. Louis., Las Vegas, Nevada 89104; or call (702) 486-0523; or fax (702) 486-6426 on or before the close of business, Monday, October 16, 2015.*

Notice of this meeting was posted at the following locations on or before 9:00 a.m. on the third working day before the meeting: DETR, 2800 E. St. Louis, Las Vegas, NV; DETR, 500 East Third St., Carson City, NV; DETR, 1325 Corporate Blvd., Reno NV; NEVADA JOBCONNECT, 3405 S. Maryland Parkway, Las Vegas, NV; NEVADA JOBCONNECT, 4500 Sunset Road Henderson, NV; NEVADA JOBCONNECT, 2827 N. Las Vegas Blvd., North Las Vegas, NV; NEVADA JOBCONNECT, 1929 N. Carson St., Carson City, NV; NEVADA JOBCONNECT, 172 Sixth St., Elko, NV; NEVADA JOBCONNECT, 2281 Pyramid Way, Sparks, NV; NEVADA JOBCONNECT, 480 Campton St., Ely, NV; NEVADA JOBCONNECT, 121 Industrial Way, Fallon, NV; NEVADA JOBCONNECT, 475 W. Haskell, #1, Winnemucca, NV; NEVADA JOBCONNECT, 4001 S. Virginia St., Suite G, Reno, NV; GRANT SAWYER OFFICE BUILDING, 555 E. Washington Ave., Las Vegas, NV; LEGISLATIVE BUILDING, 401 S. Carson St., Carson City, NV; NEVADAWORKS 6490 S. McCarran Blvd., Building A, Unit 1., Reno, NV; WORKFORCE CONNECTIONS, 6330 W. Charleston Blvd., Las Vegas, NV. This agenda was also posted on DETR's Web site at www.nvdetr.org. In addition, the agenda was mailed or e-mailed to groups and individuals as requested.