



GOVERNOR'S WORKFORCE INVESTMENT BOARD
500 E. Third Street, Room 200
Carson City, Nevada 89713
Telephone (775) 684-3911 * Fax (775) 684-3908

MEETING MINUTES

Name of Organization: Governor's Workforce Investment Board (GWIB)
Logistics and Operations Sector Council

Date and Time of Meeting: **Wednesday**, March 13, 2013
10:00 a.m.

Place of Meeting: Department of Employment, Training & Rehabilitation
2800 East St. Louis Avenue, Conference Room C
Las Vegas, NV

Some members of the Council may have attended the meeting and other persons may have observed the meeting and provided testimony through a simultaneous videoconference and teleconference conducted at the following location or by calling the number and access code listed below:

Department of Employment, Training & Rehabilitation
1325 Corporate Boulevard
Reno, NV

1-877-810-9415
Access Code 4697842#

Council Members Present: Patricia Falvey, Bramby Tollen.

Council Members Absent: Andrew Katz, Krys Bart, Commissioner Bob Kershaw, Dennis Obregon, Perry Ursem, Hannah Brown.

Ex-officio Members Present: Jeannie Kuennen, Marilou Parayno.

DETR WSU Staff Present: Earl McDowell, Derita Hopkins, Ansara Martino, Odalys Carmona.

Others Present: Steve Settembre (DETR).

**Please note that all attendees may not be listed above.*

AGENDA

I. Welcome and IntroductionsEarl McDowell

Mr. Earl McDowell, Deputy Administrator of DETR’s Workforce Solutions Unit, called the meeting to order at 10:00 a.m. Mr. McDowell introduced himself, welcomed the Council and thanked everyone for their attendance. He then asked for everyone attending the meeting to introduce themselves and for the roll to be called.

Please refer to p. 2-3 of the meeting verbatim transcript for this item.

II. Roll call and Establishment of a Quorum Derita Hopkins, Administrative Assistant
Workforce Solutions Unit, Department of Employment, Training and Rehabilitation (DETR)

Derita Hopkins called roll and informed the Chair that a quorum was not present.

Please refer to p. 3 of the meeting verbatim transcript for this item.

III. Verification of Posting.....Derita Hopkins

Ms. Hopkins verified the meeting agenda was posted in accordance with NRS 241.020 at locations throughout the State of Nevada.

Please refer to p. 4 of the meeting verbatim transcript for this item.

IV. **First Public Comment Session**Earl McDowell
Members of the public will be invited to speak before; however, no action may be taken on a matter during public comment until the matter itself has been included on an agenda as an item for possible action. Public comment may be limited to three minutes per person at the discretion of the chairperson.

Mr. McDowell announced the first public comment session and invited members of the public to speak. Hearing none, Mr. McDowell turned to the next agenda item.

Please refer to p. 4 of the meeting verbatim transcript for this item.

V. **Discussion** – Review of Business Sector SurveyBill Anderson, Chief Economist
Research and Analysis Bureau, DETR

Bill Anderson, DETR’s Chief Economist, provided a brief overview of the Logistics and Operations industry in Nevada.

In addition, copies of the “Logistics and Operations Sector Overview” handouts can be found at the following links:

[L-O sector report March 2013.pdf](#)

Please refer to p. 4-7 of the meeting verbatim transcript for this item.

VI. **For Possible Action** – Development of 2013 StrategicEarl McDowell

In addition, copies of the “Logistics and Operations 2013 Strategic Plan Template” can be found at the following links:

[..\Sector Council Strategic Plan Form Template for Logistics and Operations 3-15-13.doc](#)

Please refer to p. 7-8 of the meeting verbatim transcript for this item.

VII. **For Possible Action** – New Business and/or Future Agenda.....Earl McDowell

Member suggestions for action consisted of:

- Bill Anderson will provide a GWIB Logistics and Operations sector industry data report at next meeting.
- Earl McDowell recommended for the council to invite Mr. Stephen Settembre and/or one of the Business Representatives from Nevada Job Connect to present an overview of their current programs (i.e., Silver State Works).
- Earl McDowell will forward to sector council members a copy of the Logistics and Operations 2013 Strategic Plan Template. He will also send out an “example” of the Health Care and Medical Services Sector Council 2013 Strategic Plan.
- Earl McDowell requested for the council members to identify some potential members for the GWIB Logistics and Operations sector council and email their contact information directly to him for review.

Please refer to p. 8-11 of the meeting verbatim transcript for this item.

VIII. Next meeting will be held on Monday, April , 2013 at 1:30 p.m.Earl McDowell

Earl McDowell will send out some proposed meeting dates for the sector council members to review and then the next meeting date will be set.

Please refer to p. 11 of the meeting verbatim transcript for this item. Meeting locations will be posted on the agenda for the meeting.

IX. **Second Public Comment Session**Earl McDowell
Members of the public may now comment on any matter or topic, which is relevant to or within the authority or jurisdiction of the Board. You may comment now even if you commented earlier; however, please do not simply repeat the same comment you previously made. Please clearly state and spell your name. Public comment may be limited to three minutes per person at the discretion of the chairperson.

Mr. McDowell announced the second public comment session and invited members of the public to speak. Hearing none, Mr. McDowell turned to Agenda Item X.

Please refer to p. 11 of the meeting verbatim transcript for this item.

X. AdjournmentEarl McDowell

The meeting was adjourned at 10:26 a.m.

Please refer to p. 11 of the meeting verbatim transcript for this item.

Agenda items may be taken out of order, combined for consideration by the public body, and/or pulled or removed from the agenda at any time. The Chair may continue this meeting from day-to-day. Pursuant to NRS 241.020, no action may be taken upon a matter raised during a period devoted to comments by the general public until the matter itself has been specifically included on an agenda as an item upon which action may be taken.

GOVERNOR’S WORKFORCE INVESTMENT BOARD
LOGISTICS AND OPERATIONS SECTOR COUNCIL

Hannah Brown, Patricia Falvey, Andrew Katz, Commissioner Bob Kershaw, Dennis Obregon, Bramby Tollen, Perry Ursem and Jeannie Kuennen

***Notice:** Persons with disabilities who require special accommodations or assistance at the meeting should notify Derita Hopkins, DETR, Workforce Solutions Unit, between the hours of 8:00 a.m. through 5:00 p.m., in writing at 2800 E. St. Louis., Las Vegas, Nevada 89104; or call (702) 486-0523; or fax (702) 486-6426 on or before the close of business Tuesday, March 12, 2013.*

Notice of this meeting was posted at the following locations on or before 9:00 a.m. on the third working day before the meeting: DETR, 2800 E. St. Louis, Las Vegas, NV; DETR, 500 East Third St., Carson City, NV; DETR, 1325 Corporate Blvd., Reno NV; NEVADA JOBCONNECT, 3405 S. Maryland Parkway, Las Vegas, NV; NEVADA JOBCONNECT, 119 Water St., Henderson, NV; NEVADA JOBCONNECT, 2827 N. Las Vegas Blvd., North Las Vegas, NV; NEVADA JOBCONNECT, 1929 N. Carson St., Carson City, NV; NEVADA JOBCONNECT, 172 Sixth St., Elko, NV; NEVADA JOBCONNECT, 480 Campton St., Ely, NV; NEVADA JOBCONNECT, 121 Industrial

Way, Fallon, NV; NEVADA JOBCONNECT, 475 W. Haskell, #1, Winnemucca, NV; NEVADA JOBCONNECT, 4001 S. Virginia St., Suite G, Reno, NV; NEVADA JOBCONNECT, 1675 E. Prater Way, Suite 103, Sparks, NV; GRANT SAWYER OFFICE BUILDING, 555 E. Washington Ave., Las Vegas, NV; LEGISLATIVE BUILDING, 401 S. Carson St., Carson City, NV; NEVADAWORKS 6490 S. McCarran Blvd., Building A, Unit 1., Reno, NV; WORKFORCE CONNECTIONS, 7251 W. Lake Mead Blvd., Las Vegas, NV. This agenda was also posted on DETR's Web site at www.nvdetr.org. In addition, the agenda was mailed or e-mailed to groups and individuals as requested.