



GOVERNOR'S WORKFORCE INVESTMENT BOARD  
500 E. Third Street, Room 200  
Carson City, Nevada 89713  
Telephone (775) 684-3911 \* Fax (775) 684-3908

## MEETING MINUTES

### **Governor's Workforce Investment Board (GWIB) Logistics and Operations Sector Council Tuesday, June 3, 2014 2:30 p.m.**

*Some members of the Council may be attending the meeting and provide testimony through a simultaneous videoconference and teleconference and other persons may observe the meeting conducted at the following locations listed below:*

**Place of Meeting:**

- Department of Employment, Training & Rehabilitation**  
2800 East St. Louis Avenue, Conference Rooms A, B & C  
Las Vegas, NV
- Nevada Job Connect**  
Reno Town Mall Conference Room  
4001 South Virginia Street  
Reno, NV
- Department of Employment, Training & Rehabilitation**  
500 East Third Street, 1<sup>st</sup> Floor Auditorium  
Carson City, NV

**Council Members Present:** Brad Woodring, Travis Brady, Scott McKenzie, Dr. Alan Schlottmann, Dennis Obregon, Brad Mamer, Hannah Brown, Dr. Marcus Johnson, James Nelson, Eric Leufroy, Nancy McCormick, Perry Ursem, Cathy Paschane, Rob Tidwell

**Council Members Absent:** John Appert (excused), Bramby Tollen, Hollie Delaney, J. Michael Hoeck

**Ex-officio Members Present:** Tessa Rognier, Jeannie Kuennen, Marilou Parayno

**Ex-officio Members Absent:** Janice John, Kirstie Ruvalcaba, Steve Settembre

**DETR WSU Staff Present:** De Salazar, Coralie Peterson, Earl McDowell, Odalys Carmona

**Others Present:** Bruce Atkinson (CSA), Judy Turgiss, (Nevada Workforce Development Center)

*\*Please note that all attendees may not be listed above.*

- I. Welcome, Introductions and New Members..... Brad Woodring, Chair  
GWIB Logistics and Operations Sector Council

The Chair of this Council, Brad Woodring, called the meeting to order at 2:33 p.m. and welcomed everyone and thanked them for attending this meeting. He then asked De Salazar, ESD Program Specialist, for DETR’s Workforce Solutions Unit, to call roll, on behalf of Coralie Peterson.

- II. Roll call and Establishment of a Quorum..... De Salazar, ESD Program Specialist  
Workforce Solutions Unit, Department of Employment, Training & Rehabilitation (DETR)

De Salazar called roll and informed the Chair that a quorum was present.

- III. Verification of Posting.....Coralie Peterson

Brad Woodring asked De Salazar to verify that the agenda for this meeting was posted according to Nevada statute. Ms. Salazar verified that the agenda was posted according to NRS 241.020.

- IV. **First Public Comment Session** ..... Brad Woodring  
Members of the public will be invited to speak before; however, no action may be taken on a matter during public comment until the matter itself has been included on an agenda as an item for possible action. Public comment may be limited to three minutes per person at the discretion of the chairperson.

Brad Woodring announced the First Public Comment Session and invited members of the public to speak, no comments were made. Hearing none, Mr. Woodring proceeded to Agenda Item V.

- V. **For Possible Action** - Approval of April 1, 2014 Minutes ..... Brad Woodring

Mr. Woodring asked the Council members if they had an opportunity to review the April 1, 2014 Meeting Minutes. A motion was made to approve the minutes by Nancy McCormick. It was seconded by Scott McKenzie. All were in favor, none were opposed. The motion was carried unanimously.

- VI. **For Possible Action** - Update on Pilot Program.....Brad Woodring

Brad Woodring then invited Earl McDowell, Deputy Administrator for DETR’s Workforce Solutions Unit, to give comments on the Logistics and Operations Sector pilot program. Mr. McDowell thanked Mr. Woodring and greeted the sector council members. He stated that the funds have been established for the pilot program and it is going through internal processing by DETR. Mr. McDowell reminded council members that the program approved includes CDL training and placement for 10 individual drivers. He went on to explain that the program does provide for training in both northern and southern Nevada; however, currently only the southern Nevada trainees have been designated.

Sector council members asked Mr. McDowell questions about how the trainees had been identified, and how are companies advised of the availability of programs such as this pilot. Mr. McDowell stated that Nevada JobConnect uses Business Service Representatives to work with employers to make them aware of the benefits that are available, and suggested having a representative speak to the sector council to explain their services at a future meeting. He further asked that sector council members give him names of companies that are not registered with JobConnect in order to reach out to them. Mr. Woodring thanked Mr. McDowell for his comments and moved to address Agenda Item VII.

VII. **For Possible Action** – Strategic Plan Deliverables Update.....John Appert, Chair  
Strategic Planning Subcommittee

*Objective 1* - Maintain Communication with the Governor’s Office of Economic Development to determine the workforce training needs of companies moving to or expanding in the state.

Lead: Brad Woodring

*Objective 2* - Identify the critical jobs, skills and competencies needed by the workforce for the industry sector.

Lead: To be determined

*Objective 3* - Map the pipeline for the sector and identify where the talent needed will come from now, in the near-term and the future.

Lead: Brad Mamer and Cathy Paschane

*Objective 4* - Analyze and apply workforce intelligence to recommend sector-wide strategies to improve the talent pipeline.

Lead: To be determined

*Objective 5* - Review and recommend workforce development funded training curriculum, activities and credential certifications for Logistics and Operations.

Lead: Brad Woodring

Mr. Woodring mentioned that as John Appert was not available, this Agenda Item would be tabled until the next meeting; however, he wanted to make a few comments on the objectives listed as follows:

*Objective 1* – Mr. Woodring stated the need to identify targeted employers, and although a great job was done on the survey, due to the poor response, the work would need to be continued. He also encouraged sector council members to share contacts to get involved in the council.

*Objective 2* – Mr. Woodring stated that the work to identify critical jobs, skills and competencies needed by the workforce is still in the early stages and that a lead for this objective is needed. Cathy Paschane (National Careers Institute) commented that while developing a report, she learned of a major loss of grant funding due to budget cuts. Cathy Paschane and Nancy McCormick volunteered to work together on Objective 2.

*Objective 5* – Brad Woodring stated he will speak with Frank Woodbeck (NSHE) and John Parel (DETR) about training for TMCC, WSC, and CSN.

Mr. Woodring thanked Cathy Paschane and Nancy McCormick for volunteering to work on the deliverables objectives. He then moved to Agenda Item VI.

VIII. **For Possible Action** – New Business and Future Agenda Items ..... Brad Woodring

- Strategic Plan Deliverables Update – John Appert

IX. **For Possible Action**—Future Meeting Schedule/Next Meeting ..... Brad Woodring

- Tuesday, August 5, 2014 at 2:30 p.m.
- Tuesday, October 7, 2014 at 2:30 p.m.
- Tuesday, December 2, 2014 at 2:30 p.m.

X. **Second Public Comment Session** ..... Brad Woodring  
Members of the public may now comment on any matter or topic, which is relevant to or within the authority or jurisdiction of the Board. You may comment now even if you commented earlier; however, please do not simply repeat the same comment you previously made. Please clearly state and spell your name. Public comment may be limited to three minutes per person at the discretion of the chairperson.

Mr. Wood announced the Second Public Comment Session and invited members of the public to speak. Raquel Krol, Vice President of Human Resources for bodybuilding.com introduced herself and gave a brief work history. Mr. Woodring welcomed her to the Logistics and Operations Sector Council and hearing no further comments, he proceeded to Agenda Item XI.

XI. **Adjournment** ..... Brad Woodring

After the Chair closed the Second Public Comment Session, he adjourned the meeting at 3:05 p.m.

*Agenda items may be taken out of order, combined for consideration by the public body, and/or pulled or removed from the agenda at any time. The Chair may continue this meeting from day-to-day. Pursuant to NRS 241.020, no action may be taken upon a matter raised during a period devoted to comments by the general public until the matter itself has been specifically included on an agenda as an item upon which action may be taken.*

**GOVERNOR’S WORKFORCE INVESTMENT BOARD**  
**LOGISTICS AND OPERATIONS SECTOR COUNCIL**

Brad Woodring (Chair), Travis Brady, John Appert, Scott McKenzie,  
Dr. Alan Schlottmann, Dennis Obregon, Bramby Tollen, Perry Ursem, Hannah Brown,  
Hollie Delaney, Dr. Marcus Johnson, J. Michael Hoeck, James Nelson, Eric Leufroy, Nancy McCormick,  
Brad Mamer, Cathy Paschane, Rob Tidwell

**Notice:** *Persons with disabilities who require special accommodations or assistance at the meeting should notify Coralie Peterson, DETR, Workforce Solutions Unit, between the hours of 8:00 a.m. through 5:00 p.m., in writing at 2800 E. St. Louis., Las Vegas, Nevada 89104; or call (702) 486-0523; or fax (702) 486-6426 on or before the close of business Monday, June 2, 2014.*

**Notice of this meeting was posted at the following locations on or before 9:00 a.m. on the third working day before the meeting:** DETR, 2800 E. St. Louis, Las Vegas, NV; DETR, 500 East Third St., Carson City, NV; DETR, 1325 Corporate Blvd., Reno NV; NEVADA JOBCONNECT, 3405 S. Maryland Parkway, Las Vegas, NV; NEVADA JOBCONNECT, 119 Water St., Henderson, NV; NEVADA JOBCONNECT, 2827 N. Las Vegas Blvd., North Las Vegas, NV; NEVADA JOBCONNECT, 1929 N. Carson St., Carson City, NV; NEVADA JOBCONNECT, 172 Sixth St., Elko, NV; NEVADA JOBCONNECT, 480 Campton St., Ely, NV; NEVADA JOBCONNECT, 121 Industrial Way, Fallon, NV; NEVADA JOBCONNECT, 475 W. Haskell, #1, Winnemucca, NV; NEVADA JOBCONNECT, 4001 S. Virginia St., Suite G, Reno, NV; NEVADA JOBCONNECT, 1675 E. Prater Way, Suite 103, Sparks, NV; GRANT SAWYER OFFICE BUILDING, 555 E. Washington Ave., Las Vegas, NV; LEGISLATIVE BUILDING, 401 S. Carson St., Carson City, NV; NEVADAWORKS 6490 S. McCarran Blvd., Building A, Unit 1., Reno, NV; WORKFORCE CONNECTIONS, 7251 W. Lake Mead Blvd., Las Vegas, NV. This agenda was also posted on DETR’s Web site at [www.nvdetr.org](http://www.nvdetr.org). In addition, the agenda was mailed or e-mailed to groups and individuals as requested.