



GOVERNOR'S WORKFORCE INVESTMENT BOARD
500 E. Third Street, Room 200
Carson City, Nevada 89713
Telephone (775) 684-3911 * Fax (775) 684-3908

MEETING MINUTES

Governor's Workforce Investment Board (GWIB) Logistics and Operations Sector Council Tuesday, April 7, 2015 2:30 p.m.

Place of Meeting: Department of Employment, Training & Rehabilitation
2800 East St. Louis Avenue, Conference Rooms A-C
Las Vegas, NV

Some members of the Council may be attending the meeting and provide testimony through a simultaneous videoconference and teleconference and other persons may observe the meeting conducted at the following locations listed below:

Nevada Job Connect
Reno Town Mall Conference Room
4001 South Virginia Street
Reno, NV

Department of Employment, Training & Rehabilitation
500 East Third Street, SAO Auditorium
Carson City, NV

Council Members Present: Brad Woodring, Dr. Marcus Johnson, Nancy McCormick, Perry Ursem, Raquel Krol, Greg Carroll

Council Members Absent: Travis Brady, Dr. Alan Schlottmann (excused), Dennis Obregon, Brad Mamer, Hannah Brown, J. Michael Hoeck, James Nelson, Eric Leufroy, Cathy Paschane, Rob Tidwell, Dustin Lester

Ex-officio Members Present: Dionny McDonnell, Marilou Parayno, Kirstie Ruvalcaba

Ex-officio Members Absent: Jeannie Kuennen, Steve Settembre

DETR WSU Staff Present: De Salazar, Coralie Peterson

Others Present: None noted

**Please note that all attendees may not be listed above.*

- I. Welcome, Introductions and New Members..... Brad Woodring, Chair
GWIB Logistics and Operations Sector Council

The Chair of this Council, Brad Woodring, called the meeting to order at 2:30 p.m. and welcomed everyone and thanked them for attending this meeting. He then asked Coralie Peterson, Administrative Assistant for DETR’s Workforce Solutions Unit, to call roll.

- II. Roll call and Establishment of a Quorum Coralie Peterson, Administrative Assistant
Workforce Solutions Unit, Department of Employment, Training & Rehabilitation (DETR)

Coralie Peterson called roll and informed the Chair that a quorum was not present.

- III. Verification of Posting.....Coralie Peterson

Ms. Peterson verified that the agenda for today’s meeting was posted according to NRS 241.020.

- IV. **First Public Comment Session** Brad Woodring
Members of the public will be invited to speak before; however, no action may be taken on a matter during public comment until the matter itself has been included on an agenda as an item for possible action. Public comment may be limited to three minutes per person at the discretion of the chairperson.

Brad Woodring announced the First Public Comment Session and invited members of the public to speak. No comments were made. Hearing none, the Chair moved to the next agenda item.

- V. **Discussion/Possible Action** - Approval of February 3, 2015 Meeting Minutes.....Brad Woodring

Due to the lack of a quorum, the Chair tabled this item until the next meeting.

- VI. **For Possible Action** – Approval of the December 2, 2014 Meeting Minutes.....Brad Woodring

Due to the lack of a quorum, the Chair tabled this item until the next meeting.

- VII. **Discussion** – DETR Update on the Strategic Direction for the Sector Councils.....Dennis Perea, Assistant Director
DETR

William Anderson, Chief Economist
Bureau of Research & Analysis, DETR

Mr. Anderson introduced himself and explained that Dennis Perea would be unable to attend today’s meeting, due to responsibilities connected with the current legislative session. Mr. Anderson stated that many may have heard that changes were afoot to the overall sector council infrastructure, and he and Mr. Perea wanted to share what those changes would entail.

As the Sector Councils have been in place since their adoption 3 years ago, DETR felt it would be a good time to assess if the current process is providing the appropriate type of intelligence and if the process can be made more efficient. In addition, another consideration is budgetary, as the federal funding supporting the Workforce Solutions Unit has been reduced, with the result of the unit being disbanded.

Mr. Anderson went on to explain that the responsibilities associated with the sector councils, as well as the remaining Workforce Solutions Unit staff members, De Salazar and Coralie Peterson, are being transferred to the Bureau of Research and Analysis under his supervision, as of July 1, 2015, when the proposed budget goes into effect. This will be a logical change, as all labor market information is housed in his “shop.”

Mr. Anderson added that the staff working with the sector councils will include himself, as Administrator, and De Salazar as Sector Council Coordinator, who will coordinate the council meetings and agendas. In addition, Christopher Robison, Supervising Economist for the Bureau of Research and Analysis and Bob Potts in the Governor’s Office of Economic Development (GOED), will both serve as research coordinators in various aspects of the sector councils. Coralie Peterson will continue to provide staff support to the sector councils.

The future objective is to assist the sector councils to have business provide industry intelligence that *can be acted upon, specifically related to 1) critical workforce needs, 2) key occupations and challenges, and 3) desired workforce training.*

The leadership team mentioned will work with the sector councils to form an appropriate agenda, in an effort to get that needed industry intelligence. The Bureau of Research and Analysis will act as technical staff to the sector councils by putting together their data (relating to critical occupations, education, skill gaps, et cetera) in a discussion piece to be brought back to the sector councils, allowing them the opportunity to determine if the information is accurate or needs corrections or additions.

Mr. Anderson said the whole process of administering the sector councils has become burdensome, for example, in the area of convening formal sub-committee groups. He and De Salazar will be reviewing the by-laws to see if they can be streamlined in a less structured approach which may create a more efficient and productive infrastructure.

Mr. Anderson said that there has been discussion of combining or merging the Logistics and Operations Sector Council with the Manufacturing Sector Council, since there is much commonality between these two councils, and he will share further information on this at the next meeting.

He concluded his comments by stating that changes will not take place immediately and in the meantime, he will work with De Salazar and Coralie Peterson to become familiar with the structure and work of the sector councils and address any issues that have been encountered. He said that once the changes have taken place, this should result in gathering the type of intelligence that DETR can act upon, making the process more efficient, productive, and worthwhile for all who are involved.

Nancy McCormick said that it has been difficult to get participation from industry, and she asked if it would be helpful to have different industry leaders attend each meeting to share their individual workforce needs. Mr. Anderson commended this as an excellent idea, adding that in seeking best practices for the sector councils, it was noted that input from private sector employers is very much needed, and increasing their majority will be a goal in future membership. De Salazar commented that future meetings could be scheduled less frequently, and Mr. Anderson added that in an effort not to impede on the members’ time, meetings could be arranged as needed.

Mr. Woodring asked that Mr. Anderson send a communication to all the sector council members on the status of the DETR changes, to keep members both aware and engaged between now and July 1, 2015. Mr. Anderson said that he could share interesting details of a new tool, Burning Glass, and how it will be used from a logistics perspective with sector council members.

Greg Carroll asked the commonality of the two councils being merged, and Mr. Anderson mentioned 1) inter-industry linkages (transporting manufactured goods) and 2) workforce skill requirements are very similar.

VIII. **For Possible Action** – New Business and Future Agenda Items.....Brad Woodring

Suggestions for new business and future agenda items discussed in this meeting included:

- Use of the Burning Glass Technology for the Logistics Sector – William Anderson
- Impact of the Port of Long Beach Work Stoppage Situation on Logistics Industry- William Anderson
- Update on TMCC School of Business Logistics Program – Brad Woodring
- Role of the Northern Nevada JOIN Workforce Consortium – Ann Silver

IX. The next meeting will be held on Tuesday, July 7, 2015 at 2:30 p.m.....Brad Woodring

X. **Second Public Comment Session** Brad Woodring

Members of the public may now comment on any matter or topic, which is relevant to or within the authority or jurisdiction of the Board. You may comment now even if you commented earlier; however, please do not simply repeat the same comment you previously made. Please clearly state and spell your name. Public comment may be limited to three minutes per person at the discretion of the chairperson.

Brad Woodring announced the Second Public Comment Session and invited members of the public to speak. Sector Council Member Greg Carroll commented that he hoped the changes coming to the council are good, but questioned how this would affect their goals and effectiveness. Mr. Woodring responded the goal remains the same, to determine skill set gaps to satisfy current and future workforce needs. Mr. Carroll offered to help in finding business leaders to join the council in future.

XI. Adjournment Brad Woodring

The Chair adjourned the meeting at 3:20 p.m.

Agenda items may be taken out of order, combined for consideration by the public body, and/or pulled or removed from the agenda at any time. The Chair may continue this meeting from day-to-day. Pursuant to NRS 241.020, no action may be taken upon a matter raised during a period devoted to comments by the general public until the matter itself has been specifically included on an agenda as an item upon which action may be taken.

GOVERNOR’S WORKFORCE INVESTMENT BOARD
LOGISTICS AND OPERATIONS SECTOR COUNCIL

Brad Woodring (Chair), Travis Brady,
Dr. Alan Schlottmann, Dennis Obregon, Bramby Tollen, Brad Mamer, Hannah Brown,
Dr. Marcus Johnson, J. Michael Hoeck, James Nelson, Eric Leufroy, Nancy McCormick,
Perry Ursem, Cathy Paschane, Rob Tidwell, Raquel Krol, Dustin Lester and Greg Carroll

Notice: Persons with disabilities who require special accommodations or assistance at the meeting should notify Coralie Peterson, DETR, Workforce Solutions Unit, between the hours of 8:00 a.m. through 5:00 p.m., in writing at 2800 E. St. Louis., Las Vegas, Nevada 89104; or call (702) 486-0523; or fax (702) 486-6426 on or before the close of business Monday, April 06, 2015.

Notice of this meeting was posted at the following locations on or before 9:00 a.m. on the third working day before the meeting: DETR, 2800 E. St. Louis, Las Vegas, NV; DETR, 500 East Third St., Carson City, NV; DETR, 1325 Corporate Blvd., Reno NV; NEVADA JOBCONNECT, 3405 S. Maryland Parkway, Las Vegas, NV; NEVADA JOBCONNECT, 119 Water St., Henderson, NV; NEVADA JOBCONNECT, 2827 N. Las Vegas Blvd., North Las Vegas, NV; NEVADA JOBCONNECT, 1929 N. Carson St., Carson City, NV; NEVADA JOBCONNECT, 172 Sixth St., Elko, NV; NEVADA JOBCONNECT, 480 Campton St., Ely, NV; NEVADA JOBCONNECT, 121 Industrial Way, Fallon, NV; NEVADA JOBCONNECT, 475 W. Haskell, #1, Winnemucca, NV; NEVADA JOBCONNECT, 4001 S. Virginia St., Suite G, Reno, NV; NEVADA JOBCONNECT, 1675 E. Prater Way, Suite 103, Sparks, NV; GRANT SAWYER OFFICE BUILDING, 555 E. Washington Ave., Las Vegas, NV; LEGISLATIVE BUILDING, 401 S. Carson St., Carson City, NV; NEVADAWORKS 6490 S. McCarran Blvd., Building A, Unit 1., Reno, NV; WORKFORCE CONNECTIONS, 6330 W. Charleston Blvd., Las Vegas, NV. This agenda was also posted on DETR’s Web site at www.nvdetr.org. In addition, the agenda was mailed or e-mailed to groups and individuals as requested.