



GOVERNOR'S WORKFORCE INVESTMENT BOARD

500 E. Third Street, Room 200
Carson City, Nevada 89713
Telephone (775) 684-3911 * Fax (775) 684-3908

MEETING MINUTES

Name of Organization: Governor's Workforce Investment Board (GWIB)
Manufacturing Sector Council

Date and Time of Meeting: **Monday**, March 4, 2013
10:00 a.m.

Place of Meeting: Department of Employment, Training & Rehabilitation
2800 East St. Louis Avenue, Conference Rooms A, B & C
Las Vegas, NV

Some members of the Council may have attended the meeting and other persons may have observed the meeting and provided testimony through a simultaneous videoconference and teleconference conducted at the following location or by calling the number and access code listed below:

Nevada Job Connect
Reno Town Mall
4001 South Virginia Street
Reno, NV

1-877-810-9415
Access Code 4697842#

Council Members Present: Ray Bacon (Vice-Chair), Crystal Abba, Jonathan Begley, Frederick Cook, Terry Culp, Cornelius Eason, Leo Gobbo, Commissioner Vida Keller, David Ching Lee, Pedro Martinez, David McElwain, Elizabeth Muse, Jim New, Councilwoman Gerri Schroder, Fredrick Stater, Perry Ursem.

Council Members Absent: Ryan Costella (Excused Absence), Randy Canale, Commissioner Denise Castle, Bruce Graff, Ralph Kuprewicz, Kim Smith.

Ex-officio Members Present: Leandra Copeland, Beth Wicks.

DETR WSU Staff Present: Derita Hopkins, Ansara Martino, Earl McDowell, LeVerne Kelley, Odalys Carmona.

Others Present: De Salazar (NJC), Ashley Carlson (Made in America), Gary Blosl (Clearwater Paper), Bob Beers (City of Las Vegas), John Bear (City of Las Vegas), Jody Bernal (Clearwater Paper), Dan Ward (Manpower).

**Please note that all attendees may not be listed above.*

AGENDA

- I. Welcome and Introductions Ryan Costella, Chair
Governor’s Workforce Investment Board, Manufacturing Sector Council

Mr. Ryan Costella was on travel for business and unavailable to Chair this meeting. Therefore, Mr. Ray Bacon, Vice-Chair, called the meeting to order at 10:00 a.m., introduced himself, welcomed the Council and thanked everyone for their attendance. He then asked for roll to be called.

Please refer to p. 2 of the meeting verbatim transcript for this item.

- II. Roll call and Establishment of a Quorum Derita Hopkins, Administrative Assistant
Workforce Solutions Unit, Department of Employment, Training and Rehabilitation (DETR)

Derita Hopkins called roll and it was established that a quorum was present.

Please refer to pp. 2-4 of the meeting verbatim transcript for this item.

- III. Verification of Posting..... Derita Hopkins

Ms. Hopkins verified the meeting agenda was posted in accordance with NRS 241.020 at locations throughout the State of Nevada.

Please refer to p. 4 of the meeting verbatim transcript for this item.

- IV. **First Public Comment Session** Ryan Costella
Members of the public will be invited to speak before; however, no action may be taken on a matter during public comment until the matter itself has been included on an agenda as an item for possible action. Public comment may be limited to three minutes per person at the discretion of the chairperson.

Mr. Bacon announced the first public comment session and invited members of the public to speak. Hearing none, Mr. Bacon turned to Agenda Item V.

Please refer to p. 4 of the meeting verbatim transcript for this item.

- V. **For Possible Action** – Approval of the February 4, 2013 Minutes..... Ryan Costella

Mr. Bacon asked for approval of the February 4, 2013 Meeting Minutes. A motion for approval of meeting minutes was made by Jim New and Eason Cornelius seconded that motion. All were in favor and none were opposed. The motion carried.

Please refer to p. 5 of the meeting verbatim transcript for this item.

- VI. **Discussion** – Update on New Members Ryan Costella

Mr. Bacon mentioned that Joe Conlin, Plant Manager for SK Foods and a potential new member for this council was not available to attend this scheduled meeting.

Please refer to p. 5 of the meeting verbatim transcript for this item.

- VII. **For Possible Action** – Consideration of Credentials offered by the Manufacturing Skills Standards Council (MSSC)..... Ryan Costella

Please refer to p. 5-10 of the meeting verbatim transcript for this item.

In addition, copies of the “Manufacturing Skills Standards Council” handouts can be found at the following links:

[Manufacturing Skills Standards Council.docx](#)

VIII. **For Possible Action** – Review of the Manufacturing Institute Report.Ryan Costella

Please refer to pp. 11-19 of the meeting verbatim transcript for this item.

In addition, copies of the “Roadmap for Manufacturing” handouts can be found at the following links:

[Roadmap for Manufacturing Education Executive Summary.pdf](#)

[Roadmap for Manufacturing Education Report.pdf](#)

IX. **For Possible Action** – New Business and Future Agenda RecommendationsRyan Costella

Member suggestions for action consisted of:

- Ryan Costella recommended for the council members to focus and formalize relationship of “In-Demand” certification programs that would be meaningful for the State of Nevada.
- Perry Ursem suggested for the council to begin evaluating on how to add an “internship program” for the manufacturing industry sector.
- Ray Bacon requested for LeVerne Kelley to work with Dr. David Ching Lee to acquire skill training certification programs, such as Education Dynamics Institute, On-line Trading Academy and others that are nationally recognized portable certification.
- LeVerne Kelley will meet with DETR Director Frank Woodbeck to determine what are the current criteria defining the Manufacturing Sector.
- Earl McDowell suggested to the council to begin working on their 2013 Strategic Plan and add this topic to the next meeting agenda.
- Earl McDowell recommended for the council to invite one of the Business Representatives from Nevada Job Connect to present an overview of their current internship programs.
- To invite Joe Conlin, Plant Manager for SK Foods

X. **Discussion** – Next scheduled meeting will be held on Monday, April 1, 2013 at 10:00 am.....Ryan Costella

Please refer to p. 20-21 of the meeting verbatim transcript for this item. Meeting locations will be posted on the agenda for the meeting.

XI. **Second Public Comment Session**Ryan Costella
Members of the public may now comment on any matter or topic, which is relevant to or within the authority or jurisdiction of the Board. You may comment now even if you commented earlier; however, please do not simply repeat the same comment you previously made. Please clearly state and spell your name. Public comment may be limited to three minutes per person at the discretion of the chairperson.

Mr. Bacon announced the second public comment session and invited members of the public to speak. Hearing none, Mr. Bacon turned to Agenda Item XII.

Please refer to p. 20 of the meeting verbatim transcript for this item.

XII. **Adjournment**Ryan Costella

Mr. Bacon asked for a motion to adjourn this meeting. The motion was made by Crystal Abba and seconded by Terry Culp. All were in favor, none were opposed and the motion carried. The meeting was adjourned at 10:50 a.m.

Please refer to p. 22 of the meeting verbatim transcript for this item.

Agenda items may be taken out of order, combined for consideration by the public body, and/or pulled or removed from the agenda at any time. The Chair may continue this meeting from day-to-day. Pursuant to NRS 241.020, No action may be taken upon a matter raised during a period devoted to comments by the general public until the matter itself has been specifically included on an agenda as an item upon which action may be taken.

GOVERNOR'S WORKFORCE INVESTMENT BOARD
MANUFACTURING SECTOR COUNCIL

Ryan Costella, Ralph Kuprewicz, Kim Smith, Fredrick Stater, Frederick Cook, Bruce Graff, Leo Gobbo, Rebecca Metty-Burns, Pedro Martinez, Commissioner Vida Keller, Commissioner Representative Denise Castle, Perry Ursem, David McElwain, Terry Culp, Ray Bacon, Councilwoman Gerri Schroder, Randy Canale, Crystal Abba, David Ching Lee, Cornelius Eason, Jonathan Begley, Elizabeth Muse and Jim New

Notice: *Persons with disabilities who require special accommodations or assistance at the meeting should notify Derita Hopkins, DETR, Workforce Solutions Unit, between the hours of 8:00 a.m. through 5:00 p.m., in writing at 2800 E. St. Louis., Las Vegas, Nevada 89104; or call (702) 486-0523; or fax (702) 486-6426 on or before the close of business Friday, March 1, 2013.*

Notice of this meeting was posted at the following locations on or before 9:00 a.m. on the third working day before the meeting: DETR, 2800 E. St. Louis, Las Vegas, NV; DETR, 500 East Third St., Carson City, NV; DETR, 1325 Corporate Blvd., Reno NV; NEVADA JOBCONNECT, 3405 S. Maryland Parkway, Las Vegas, NV; NEVADA JOBCONNECT, 119 Water St., Henderson, NV; NEVADA JOBCONNECT, 2827 N. Las Vegas Blvd., North Las Vegas, NV; NEVADA JOBCONNECT, 1929 N. Carson St., Carson City, NV; NEVADA JOBCONNECT, 172 Sixth St., Elko, NV; NEVADA JOBCONNECT, 480 Campton St., Ely, NV; NEVADA JOBCONNECT, 121 Industrial Way, Fallon, NV; NEVADA JOBCONNECT, 475 W. Haskell, #1, Winnemucca, NV; NEVADA JOBCONNECT, 4001 S. Virginia St., Suite G, Reno, NV; NEVADA JOBCONNECT, 1675 E. Prater Way, Suite 103, Sparks, NV; GRANT SAWYER OFFICE BUILDING, 555 E. Washington Ave., Las Vegas, NV; LEGISLATIVE BUILDING, 401 S. Carson St., Carson City, NV; NEVADAWORKS 6490 S. McCarran Blvd., Building A, Unit 1., Reno, NV; WORKFORCE CONNECTIONS, 7251 W. Lake Mead Blvd., Las Vegas, NV. This agenda was also posted on DETR's Web site at www.nvdetr.org. In addition, the agenda was mailed or e-mailed to groups and individuals as requested.