



GOVERNOR'S WORKFORCE INVESTMENT BOARD

500 E. Third Street, Room 200

Carson City, Nevada 89713

Telephone (775) 684-3911 * Fax (775) 684-3908

MEETING MINUTES

Name of Organization: Governor's Workforce Investment Board (GWIB)
Manufacturing Sector Council

Date and Time of Meeting: **Monday**, April 1, 2013
10:00 a.m.

Place of Meeting: Department of Employment, Training & Rehabilitation
2800 East St. Louis Avenue, Conference Rooms A, B & C
Las Vegas, NV

Some members of the Council may have attended the meeting and other persons may have observed the meeting and provided testimony through a simultaneous videoconference and teleconference conducted at the following location or by calling the number and access code listed below:

Nevada Job Connect
Reno Town Mall
4001 South Virginia Street
Reno, NV

1-877-810-9415
Access Code 7521358#

Council Members Present: Ryan Costella (Chair), Ray Bacon (Vice-Chair), Fredrick Stater, Frederick Cook, Leo Gobbo, Commissioner Vida Keller, Commissioner Representative Denise Castle, Perry Ursem, Terry Culp, Jonathan Begley, Pedro Martinez, Randy Canale, Crystal Abba, Jim New, Dr. David Ching Lee, Cornelius Eason, Elizabeth Muse, Gary Blosl, Dr. Michael Spangler, Anup Kolatkar, Dr. Carol Lucey.

Council Members Absent: Ralph Kuprewicz, Councilwoman Gerri Schroder (Excused Absence), David McElwain (Excused Absence).

Ex-officio Members Present: Leandra Copeland, Jim Kostecki, Beth Wicks.

DETR WSU Staff Present: Earl McDowell, Derita Hopkins, Ansara Martino, Odalys Carmona.

Others Present: De Salazar (NJC), Jody Bernal (Clearwater Paper), Randy Burk (Quality Corrections & Inspections).

AGENDA

- I. Welcome and Introductions Ryan Costella, Chair
Governor’s Workforce Investment Board Manufacturing Sector Council

Mr. Ryan Costella called the meeting to order at 10:04 a.m., introduced himself, welcomed the Council and thanked everyone for their attendance. He then asked for roll to be called.

Please refer to page 2 of the meeting verbatim transcript for this item.

- II. Roll call and Establishment of a Quorum Derita Hopkins, Administrative Assistant
Workforce Solutions Unit, Department of Employment, Training and Rehabilitation (DETR)

Derita Hopkins called roll and it was established that a quorum was present.

Please refer to pages 2-4 of the meeting verbatim transcript for this item.

- III. Verification of Posting Derita Hopkins

Ms. Hopkins verified the meeting agenda was posted in accordance with Nevada Revised Statue 241.020 at locations throughout the State of Nevada.

Please refer to page 4 of the meeting verbatim transcript for this item.

- IV. **First Public Comment Session** Ryan Costella
Members of the public will be invited to speak before; however, no action may be taken on a matter during public comment until the matter itself has been included on an agenda as an item for possible action. Public comment may be limited to three minutes per person at the discretion of the chairperson.

For the first public comment session, Mr. Costella invited members of the public to speak, stating any member of the public may now comment on any matter posted on this meeting agenda. He reminded everyone that no action can be taken during the public comment session. Mr. Costella requested for anyone to speak from Las Vegas and anyone from Reno, Nevada. He then requested for anyone who has joined the meeting via telephone to speak. Mr. Terry Culp from the Nevada Industry Excellence introduced Mr. Randy Burk from Quality Corrections to the Council as a potential member. Mr. Costella requested for any additional public comments. Hearing none, he then turned to the next agenda item #V.

Please refer to pages 4-5 of the meeting verbatim transcript for this item.

- V. **For Possible Action** – Approval of the March 4, 2013 Minutes Ryan Costella

Mr. Costella asked for approval of the March 4, 2013 Meeting Minutes. A motion for approval of meeting minutes was made by Cornelius Eason and Ray Bacon seconded that motion. All were in favor and none were opposed and the motion carried.

Please refer to page 5 of the meeting verbatim transcript for this item.

- VI. **Discussion** – Update on New Members Ryan Costella

Mr. Costella provided the Council with an update of new members and welcomed Mr. Gary Blosl, Plant Manager, Clearwater Paper Corporation, Dr. Carol Lucey, President of Western Nevada College and Mr. Anup Kolatkar, Plant Manager, General Electric as council members.

Please refer to pages 5-7 of the meeting verbatim transcript for this item.

VII. **Recognition of Members**.....Ryan Costella

Mr. Costella presented a special thank you to Mr. Ray Bacon for chairing the March 4, 2013 GWIB Manufacturing Sector Council meeting during his travel to China.

Please refer to page 7 of the meeting verbatim transcript for this item.

VIII. **For Possible Action** – Consideration of Credentials Offered by the Manufacturing Skills Standards Council (MSSC).....Ryan Costella

Mr. Costella provided a brief overview of the credentials offered by the Manufacturing Skills Standards Council (MSSC) and noted to the Council that the National Association of Manufacturers has published a list numerous certifying bodies that have relevance to the Manufacturing industry sector. A motion for approval and acceptance of the Certified Production Technician Credentials and the Certified Logistics’ Technician Credentials from the MSSC was made by Ray Bacon and seconded by Terry Culp. All were in favor, none were opposed and the motion carried.

Please refer to pages 7-9 of the meeting verbatim transcript for this item.

You may access a copy of MSSC handout at the following link:

<S:\detradmin\workforcesolutionsunit\Sector Councils\Manufacturing\2013 Mfg Sector Council Meetings\Manufacturing Sector Council Meeting Information for 04-01-13\120109 Skills Certification System Partners.pdf>

IX. **Discussion** – 2013 Strategic Plan for the GWIB Manufacturing Sector Council.....Ryan Costella

Mr. Costella reviewed with the Council the 2013 development Strategic Plan. A motion was made by Mr. Ray Bacon and seconded by Dr. Carol Lucey to appoint Mr. Frederick Cook as the Chair of the 2013 Strategic Plan Subcommittee. All were in favor, none were opposed and the motion carried. Mr. Frederick Cook volunteered to have a draft version of the 2013 Strategic Plan made readily available to Chair by April 15th for review.

Please refer to pages 9-14 of the meeting verbatim transcript for this item.

You may access a copy of 2013 GWIB Manufacturing Sector Council Strategic Plan Template handout at the following link:

<S:\detradmin\workforcesolutionsunit\Sector Councils\Manufacturing\Sector Council Strategic Plan Form Template for Manufacturing 3-15-13.doc>

X. **For Possible Action** – Update on Report to the Governor’s Workforce Investment BoardRyan Costella

Mr. Costella informed the Council that he had submitted a brief report of the GWIB Manufacturing Sector Council activities to the Governor’s Workforce Investment Board. He noted that his report explained the strategy of the credentials offered by the Manufacturing Skills Standards Council (MSSC), current membership updates and development of the 2013 GWIB Manufacturing Strategic Plan.

Please refer to page 14 of the meeting verbatim transcript for this item.

XI. **For Possible Action** – New Business and Future Agenda RecommendationsRyan Costella

Member suggestions for action consisted of:

- Ryan Costella suggested adding the development of the 2013 Strategic Plan Update to the future meeting agenda.
- Earl McDowell recommended that Odalys Carmona, ESD Specialist III, Workforce Solutions Unit provide a Youth Update at next meeting.
- Earl McDowell proposed that the council members generate a standing report from their industry specialist Perry Ursem.
- Perry Ursem suggested to the Council in regards with the development of the 2013 Strategic Plan to begin identifying the need to communicate both secondary and higher education programs within the manufacturing industry.
- Ray Bacon agreed to provide council members with the SB305 legislative bill update that was presented by the youth legislator leader, Mr. Grant Gabriel.
- Dr. Michael Spangler will provide additional information with respect to the Federal Perkins Legislation Act and an update in relation to the 2013 Education Department 40 percent budget cut in the federal career technical education funds for the State of Nevada. Dr. Spangler will also forward a “sample” copy of the Technical Education Letter to Congressional Delegation for all council members to review.

You may access a copy of the Technical Education Letter at the following link:

S:\detradmin\workforcesolutionsunit\Sector_Councils\Manufacturing\2013_Mfg_Sector_Council_Meetings\Manufacturing_Sector_Council_Meeting_Information_for_04-01-13\letter_to_congress_-_perkins_funding_provided_by_Dr_M_Spangler.docx

Please refer to pages14-20 of the meeting verbatim transcript for this item.

XII. **Discussion** – Next scheduled meeting will be held on Monday, May 6, 2013 at 10:00 am.....
.....Ryan Costella

Please refer to page 20 of the meeting verbatim transcript for this item.

XIII. **Second Public Comment Session**Ryan Costella
Members of the public may now comment on any matter or topic, which is relevant to or within the authority or jurisdiction of the Board. You may comment now even if you commented earlier; however, please do not simply repeat the same comment you previously made. Please clearly state and spell your name. Public comment may be limited to three minutes per person at the discretion of the chairperson.

Mr. Costella announced the second public comment session and invited members of the public to speak. Hearing none, Mr. Costella turned to Agenda Item XIV.

Please refer to page 20 of the meeting verbatim transcript for this item.

XIV. **Adjournment**Ryan Costella

The meeting was adjourned at 10:50 a.m.

Please refer to page 21 of the meeting verbatim transcript for this item.

Agenda items may be taken out of order, combined for consideration by the public body, and/or pulled or removed from the agenda at any time. The Chair may continue this meeting from day-to-day. Pursuant to NRS 241.020, no action may be taken upon a matter raised during a period devoted to comments by the general public until the matter itself has been specifically included on an agenda as an item upon which action may be taken.

GOVERNOR’S WORKFORCE INVESTMENT BOARD
MANUFACTURING SECTOR COUNCIL

Ryan Costella, Ralph Kuprewicz, Fredrick Stater, Frederick Cook, Leo Gobbo, Pedro Martinez, Commissioner Vida Keller, Commissioner Representative Denise Castle, Perry Ursem, David McElwain, Terry Culp, Ray Bacon,

Councilwoman Gerri Schroder, Randy Canale, Crystal Abba, David Ching Lee, Cornelius Eason, Jonathan Begley, Elizabeth Muse, Jim New, Gary Blosl, Dr. Michael Spangler, Anup Kolatkar and Carol Lucey

Notice: *Persons with disabilities who require special accommodations or assistance at the meeting should notify Derita Hopkins, DETR, Workforce Solutions Unit, between the hours of 8:00 a.m. through 5:00 p.m., in writing at 2800 E. St. Louis., Las Vegas, Nevada 89104; or call (702) 486-0523; or fax (702) 486-6426 on or before the close of business Friday, March 29, 2013.*

Notice of this meeting was posted at the following locations on or before 9:00 a.m. on the third working day before the meeting: DETR, 2800 E. St. Louis, Las Vegas, NV; DETR, 500 East Third St., Carson City, NV; DETR, 1325 Corporate Blvd., Reno NV; NEVADA JOBCONNECT, 3405 S. Maryland Parkway, Las Vegas, NV; NEVADA JOBCONNECT, 119 Water St., Henderson, NV; NEVADA JOBCONNECT, 2827 N. Las Vegas Blvd., North Las Vegas, NV; NEVADA JOBCONNECT, 1929 N. Carson St., Carson City, NV; NEVADA JOBCONNECT, 172 Sixth St., Elko, NV; NEVADA JOBCONNECT, 480 Campton St., Ely, NV; NEVADA JOBCONNECT, 121 Industrial Way, Fallon, NV; NEVADA JOBCONNECT, 475 W. Haskell, #1, Winnemucca, NV; NEVADA JOBCONNECT, 4001 S. Virginia St., Suite G, Reno, NV; NEVADA JOBCONNECT, 1675 E. Prater Way, Suite 103, Sparks, NV; GRANT SAWYER OFFICE BUILDING, 555 E. Washington Ave., Las Vegas, NV; LEGISLATIVE BUILDING, 401 S. Carson St., Carson City, NV; NEVADAWORKS 6490 S. McCarran Blvd., Building A, Unit 1., Reno, NV; WORKFORCE CONNECTIONS, 7251 W. Lake Mead Blvd., Las Vegas, NV. This agenda was also posted on DETR's Web site at www.nvdetr.org. In addition, the agenda was mailed or e-mailed to groups and individuals as requested.