



GOVERNOR'S WORKFORCE INVESTMENT BOARD

500 E. Third Street, Room 200
Carson City, Nevada 89713
Telephone (775) 684-3911 * Fax (775) 684-3908

MEETING MINUTES

Governor's Workforce Investment Board (GWIB)

Mining and Materials Sector Council

May 14, 2013

9:00 a.m.

This meeting was conducted in person, via videoconference and by telephone conference call. Members of the public were invited to observe this meeting and provide comment at the physical addresses or by calling the number and access code listed below. Some members of this Council may have attended the meeting in person, via videoconference or by telephone conference call.

Place of Meeting:

Great Basin College

Elko Campus
1500 College Parkway
High Tech Center Building, Room 137
Elko, NV 89801

Department of Employment, Training & Rehabilitation

500 East Third Street, 1st Floor Auditorium
Carson City, NV

Department of Employment, Training & Rehabilitation

2800 East St. Louis Avenue, Conference Rooms A, B & C
Las Vegas, NV

1-877-810-9415

Access Code 7521358#

Council Members Present: Sharon Anderson, Marilyn Blades, Pam Borda, Mark Doty, Russ Fields, Nancy Gray, Sharon Horn, Bret Murphy, Dana Pray, Joe Riney, Patrick Taylor, Todd Valline.

Council Members Absent: Ray Bacon, Jonathan Begley, Denise Carver, Rob Jordan, Commissioner Vida Keller, Commissioner William Kirby, Mike Page, Councilwoman Gerri Schroder, Carrie Stringham.

Ex-officio Members Present: Lynda Crawford (Nevadaworks), Bryon Goynes (Workforce Connections), Jeremy Hays (DETR).

Ex-officio Members Absent: None.

DETR WSU Staff Present: Earl McDowell, Derita Hopkins, Ansara Martino, Tatjana Vukovic, Odalys Carmona.

Others Present: Lou Lombardo, Jr. (DETR), Bill Watson, Cindy Wild (Newmont Mining Corporation).

**Please note that all attendees may not be listed above.*

I. Welcome, Introductions and New Members.....Dana Pray, Chair
Governor’s Workforce Investment Board, Mining and Materials Sector Council

The Chair of this Council, Dana Pray, called the meeting to order at 9:00 a.m., welcomed everyone and thanked them for attending this meeting. New members to this Council were welcomed by the Chair and introduced to the Council: Marilyn Blades, Denise Carver and Patrick Taylor. She then asked Derita Hopkins, Administrative Assistant for DETR’s Workforce Solutions Unit, to call roll.

II. Roll call and Establishment of a Quorum Derita Hopkins, Administrative Assistant
Workforce Solutions Unit, Department of Employment, Training and Rehabilitation (DETR)

Derita Hopkins called roll and informed the Chair that a quorum was not present during the initial roll call; however, member Sharon Anderson joined the meeting via teleconference and a quorum was then established. During roll call, the Chair of this Council, Dana Pray, requested for each council member to provide a brief overview of their background so fellow members could understand what each member can contribute to the efforts of this Council.

III. Verification of Posting.....Derita Hopkins

Dana Pray asked for Derita Hopkins to verify that the agenda for this meeting was posted according to Nevada statute. Ms. Hopkins verified that the agenda was posted according to NRS 241.020.

IV. **First Public Comment Session**Dana Pray
Members of the public will be invited to speak before; however, no action may be taken on a matter during public comment until the matter itself has been included on an agenda as an item for possible action. Public comment may be limited to three minutes per person at the discretion of the chairperson.

When Dana Pray announced the first public comment session and invited members of the public to speak. Hearing no comment, she then turned to Agenda Item V.

V. **For Possible Action** – Approval of April 18, 2013 MinutesDana Pray

Dana Pray asked for approval of the April 18, 2013 Meeting Minutes. The motion was made by Todd Valline and seconded by Pam Borda. The motion carried unanimously.

VI. **Discussion** – GWIB Mining and Materials Membership Analysis ReportEarl McDowell
Deputy Administrator, Workforce Solutions Unit, DETR

Earl McDowell, Deputy Administrator for DETR’s Workforce Solutions Unit, introduced himself to the Council and provided a brief analysis of the current membership of the GWIB Mining and Materials Sector Council. Mr. McDowell informed the Council that a representative of the K-12 Education category has been identified and that there is a need for Nevada Senate or Assembly representative.

- It was recommended that any Council members who were appointed to the GWIB Mining and Materials Sector Council, but have not attended meeting should be removed from membership. Derita Hopkins, Administrative Assistant for DETR's Workforce Solutions Unit, was asked to provide Earl McDowell with an attendance update for review.

VII. **Discussion** – Certifications for the Mining and Materials Industry SectorTatjana Vukovic
Management Analyst, Workforce Solutions Unit, DETR

Tatjana Vukovic, Management Analyst for DETR's Workforce Solutions Unit, began by offering her support to the Council with identifying industry certification programs relevant to this Council. She informed the Council that the International Employed Society offers different certifications and have certain requirements, including work experience, to apply for their certifications. She suggested that the mining technical career pathway and mechanic mechanical career pathway would be some examples of recommended courses leading to certification and fill industry needs. To address employers' concerns about soft skills, Ms. Vukovic suggested Council members identify the desired skill sets and knowledge employers want. She also suggested the Council communicate with companies looking to establish their business in Nevada and find out what type of skilled workers they would want to hire. Before completing her presentation, Ms. Vukovic also offered her assistance in acquiring the occupational data needed for the mining and materials industry certifications.

One Council member concurred with bringing new business into the State and noted that there are available certifications in the mining industry for safety technicians. The Chair, Dana Pray, suggested the Council form a subcommittee. Council members were then assigned to the subcommittee.

VIII. **For Possible Action** – Development of 2013 Strategic Plan SubcommitteeDana Pray

Dana Pray reviewed the GWIB Mining and Materials Sector Council 2013 Strategic Plan template and explained its design, goals and layout. It was suggested for the Council members complete a survey for the mining and materials industry and provide the top ten to twelve skilled positions that would require certification and training. The following suggestions also were made by the Council for the 2013 GWIB Mining and Materials Strategic Plan:

- Dana Pray shared with the Council some suggested skilled positions based on her expertise:
 - Diesel Mechanic, Electrician/Instrumentation Technician, Machine Mechanics, Surveyors, Lab Technicians, Environment Technician, Maintenance Technician, Underground Miners, Safety & Health Technician and Equipment Operators.
- Derita Hopkins (Administrative Assistant for DETR's Workforce Solutions Unit) was asked to provide council members with a copy of the mining and materials survey to complete.
- It was recommended that the Council form a subcommittee to address their 2013 Strategic Plan and assign Council members to complete individual outlined goals and objectives. A vote was taken and the following subcommittees were established:
 - Strategic Plan:
 - Pam Borda – Chair
 - Nancy Gray
 - Dana Pray
 - Grants and Resources (Funding)
 - Todd Valline – Chair
 - Dana Pray
 - Ansara Martino (WSU Staff Member)
 - Best Practices
 - Joe Riney – Chair
 - Carrie Stringham

- Marketing/Public Education
 - Marilyn Blades – Chair
 - Sharon Horn
 - Cindy Wild
 - Patrick Taylor
 - Tatjana Vukovic (WSU Staff Member)
- Education & Training
 - TBD – Chair
 - K-12
 - Joe Riney
 - Jeff Zander
 - Dana Pray
 - CTE
 - Nancy Gray
 - Byron Goynes
 - Post-Grad
 - Cindy Wild
 - Russ Field

IX. **Discussion** – New Business and Future Agenda Items.Dana Pray

Listed below are the suggestions, recommendations, requests and comments made:

- Add the development of this Council’s 2013 Strategic Plan to the agenda for the next meeting
- Discussion of Subcommittee Chair Responsibilities and Subcommittee Structure
- It was recommended to combine the mining survey results and discuss the results at the next meeting.
- Jeremy Hayes, DETR’s Economist for the Research and Analysis Bureau, volunteered to provide some analytical data for the mining industry sector in the northeastern region of the state.
- Dana Pray will provide an update from the Governor’s Workforce Investment Board meeting scheduled for mid-June.
- Dana Pray suggested that Council members to forward any additional future agenda and/or recommendations directly to her via email message.

X. Next meeting will be held on Wednesday, June 5, 2013 at 9:00 a.m.Dana Pray

The next GWIB Manufacturing Sector Council Meeting is scheduled for Tuesday, June 5, 2013 at 10:00 a.m. Meeting reminders will be sent to Council members and the agenda will be publically posted.

XI. **Second Public Comment Session** Dana Pray
 Members of the public may now comment on any matter or topic, which is relevant to or within the authority or jurisdiction of the Board. You may comment now even if you commented earlier; however, please do not simply repeat the same comment you previously made. Please clearly state and spell your name. Public Comment may be limited to three minutes per person at the discretion of the chairperson.

When Dana Pray announced the second public comment session and invited members of the public to speak. Hearing no comment, she then turned to Agenda Item XII.

XII. Adjournment Dana Pray

After the Chair closed the second public comment session, the meeting was adjourned at 10:27 a.m.

Agenda items may be taken out of order, combined for consideration by the public body, and/or pulled or removed from the agenda at any time. The Chair may continue this meeting from day-to-day. Pursuant to NRS 241.020, no action may be

taken upon a matter raised during a period devoted to comments by the general public until the matter itself has been specifically included on an agenda as an item upon which action may be taken.

GOVERNOR'S WORKFORCE INVESTMENT BOARD
MINING AND MATERIALS SECTOR COUNCIL

Sharon Anderson, Ray Bacon, Jonathan Begley, Marilyn Blades, Pam Borda, Denise Carver, Mark Doty, Russ Fields, Nancy Gray, Sharon Horn, Rob Jordan, Commissioner Vida Keller, Commissioner William Kirby, Bret Murphy, Mike Page, Joe Riney, Councilwoman Gerri Schroder, Carrie Stringham, Patrick Taylor and Todd Valline.

Notice: *Persons with disabilities who require special accommodations or assistance at the meeting should notify Derita Hopkins, DETR, Workforce Solutions Unit, between the hours of 8:00 a.m. through 5:00 p.m., in writing at 2800 E. St. Louis., Las Vegas, Nevada 89104; or call (702) 486-0523; or fax (702) 486-6426 on or before the close of business Monday, May 13, 2013.*

Notice of this meeting was posted at the following locations on or before 9:00 a.m. on the third working day before the meeting: DETR, 2800 E. St. Louis, Las Vegas, NV; DETR, 500 East Third St., Carson City, NV; DETR, 1325 Corporate Blvd., Reno NV; NEVADA JOBCONNECT, 3405 S. Maryland Parkway, Las Vegas, NV; NEVADA JOBCONNECT, 119 Water St., Henderson, NV; NEVADA JOBCONNECT, 2827 N. Las Vegas Blvd., North Las Vegas, NV; NEVADA JOBCONNECT, 1929 N. Carson St., Carson City, NV; NEVADA JOBCONNECT, 172 Sixth St., Elko, NV; NEVADA JOBCONNECT, 480 Campton St., Ely, NV; NEVADA JOBCONNECT, 121 Industrial Way, Fallon, NV; NEVADA JOBCONNECT, 475 W. Haskell, #1, Winnemucca, NV; NEVADA JOBCONNECT, 4001 S. Virginia St., Suite G, Reno, NV; NEVADA JOBCONNECT, 1675 E. Prater Way, Suite 103, Sparks, NV; GRANT SAWYER OFFICE BUILDING, 555 E. Washington Ave., Las Vegas, NV; LEGISLATIVE BUILDING, 401 S. Carson St., Carson City, NV; NEVADAWORKS 6490 S. McCarran Blvd., Building A, Unit 1., Reno, NV; WORKFORCE CONNECTIONS, 7251 W. Lake Mead Blvd., Las Vegas, NV. This agenda was also posted on DETR's Web site at www.nvdetr.org. In addition, the agenda was mailed or e-mailed to groups and individuals as requested.

DRAFT