



GOVERNOR'S WORKFORCE INVESTMENT BOARD

500 E. Third Street, Room 200

Carson City, Nevada 89713

Telephone (775) 684-3911 * Fax (775) 684-3908

MEETING MINUTES

Governor's Workforce Investment Board (GWIB)

Mining and Materials Sector Council

Wednesday, September 4, 2013

9:00 a.m.

This meeting was conducted in person, via videoconference and by telephone conference call. Members of the public were invited to observe this meeting and provide comment at the physical addresses or by calling the number and access code listed below. Some members of this Council may have attended the meeting in person, via videoconference or by telephone conference call.

Place of Meeting:

University of Nevada School of Medicine – Elko

701 Walnut Street

Griswold Hall Room 31

Elko, NV

Department of Employment, Training & Rehabilitation

500 East Third Street, 1st Floor Auditorium

Carson City, NV

Elko JobConnect

172 Sixth Street, Conference Room

Elko, NV

Department of Employment, Training & Rehabilitation

2800 East St. Louis Avenue, Conference Rooms A, B & C

Las Vegas, NV

1-877-810-9415

Access Code 7521358#

Council Members Present: Ray Bacon, Marilyn Blades, Pam Borda, Mark Doty, Russ Fields, Nancy Gray, Sharon Horn, Rob Jorden, William Kirby, Bret Murphy, Dana Pray, Joe Riney, Councilwoman Gerri Schroder, Carrie Stringham, Todd Valline, Cindy Wild

Council Members Absent: Sharon Anderson, Jonathan Begley, Rob Jorden, Commissioner Vida Keller, Mike Page, Joe Riney, Wanda Taylor and Jeff Zander

Ex-officio Members Present: Lynda Crawford (Nevadaworks), Bryon Goynes (Workforce Connections), Jeremy Hays (DETR Bureau of Research and Analysis)

Ex-officio Members Absent: None

DETR WSU Staff Present: Earl McDowell, Derita Hopkins, Ansara Martino, Tatjana Vukovic, Odalys Carmona, De Salazar, Doug van Aman

Others Present: Clloyd Phillips (Community Services Agency)

**Please note that all attendees may not be listed above.*

I. Welcome, Introductions and New Members.....Dana Pray, Chair
Governor’s Workforce Investment Board, Mining and Materials Sector Council

The Chair of this Council, Dana Pray, called the meeting to order at 9:02 a.m., welcomed everyone and thanked them for attending this meeting. She then asked Derita Hopkins, Administrative Assistant for DETR’s Workforce Solutions Unit, to call roll.

II. Roll call and Establishment of a Quorum Derita Hopkins, Administrative Assistant
Department of Employment, Training and Rehabilitation (DETR), Workforce Solutions Unit

Derita Hopkins called roll and informed the Chair that a quorum was present.

III. Verification of Posting.....Derita Hopkins

Ms. Pray asked for Derita Hopkins to verify that the agenda for this meeting was posted according to Nevada statute. Ms. Hopkins verified that the agenda was posted according to NRS 241.020.

IV. **First Public Comment Session**Dana Pray
Members of the public will be invited to speak; however, no action may be taken on a matter during public comment until the matter itself has been included on an agenda as an item for possible action. Public comment may be limited to three minutes per person at the discretion of the chairperson.

Ms. Pray announced the First Public Comment Session and invited members of the public to speak, no comments were made. Hearing no comment, she then turned to Agenda Item V.

V. **For Possible Action** – Approval of July 10, 2013 MinutesDana Pray

Dana Pray asked for approval of the July 10, 2013 Meeting Minutes. The motion was made by Pam Borda and seconded by Nancy Gray. The motion carried unanimously.

VI. **Discussion** – Update on the Mining and Materials Industry ReportJeremy Hays, Economist
Research and Analysis Bureau, DETR

Dana Pray introduced Jeremy Hays, Economist for DETR’s Research and Analysis Bureau, to provide an update regarding the GWIB Mining and Materials Industry Report. Mr. Hays gave a brief updated version of the Bureau of Research and Analysis’ Mining and Materials industry report and reminded everyone that the report was focused on the Northeastern area of Nevada where many Nevadan mines are located. The reported data was gathered from seven mining counties within Nevada’s Northeast Region: Eureka, Elko, Lander, Humbolt, White Pine, Nye and Pershing Counties. Mr. Hays then began to address and provide clarification regarding the two major concerns brought up by Council members at the last

meeting: (1) Workers Input-Output Data and (2) Coal Mining validity of the NAICS codes listed in his report and correct occupational titles outlined on pages 12-13.

Mr. Hays addressed the first concern from this Council in regards to providing a report that shows the employed residence population versus where the work is being performed within the mining industry. Mr. Hays stated the information that he reviewed was gathered from the U.S. Census Bureau's Employer – Household Dynamics Survey Report in 2011. He then informed Council members that the regional data analysis for Nevada's Eureka County showed a total of 1,258 employed workers and only 317 employed workers actually lived in Eureka County within the mining sector. In comparison, he stated that there are a total of 18,000 employed workers that lived in Elko County and 5,900 of those employed workers who lived outside of that county.

Next, Mr. Hays addressed this Council's second concern regarding the validity of the NAICS codes listed in his recent industry report and the occupational titles outlined under the "Industry Requirements" section on pages 12-13 of the report; specifically the description of "Continuous Mining Machine Operators." Mr. Hays confirmed to this Council that his findings were based on the 2011-2012 Net Proceeds Mining Report. He added that the U.S. Department of Taxation report showed that there is no coal mining in Nevada. Therefore, the inclusion of NAICS code reported that may potentially have coal mining occupations listed did not affect the analysis provided to this Council in the July's mining and materials industry report. It was agreed by this Council that the description of "Continuous Mining..." in hard rock mining does not apply in Nevada and there is no definitive answer for what is included in the title at this time. No additional comments were made.

To view a copy of Mr. Hays' Northeast Nevada Mining Counties Overview report, click on the following link: <S:\detradmin\workforcesolutionsunit\Sector Councils\Mining & Materials\2013 Mining and Materials Meetings\Mining & Materials Meeting 06-05-13 resched to 07-10-13\Mining Sector Report may 2013 JHays.pdf>

VII. **Discussion** – Legislative Bill Update for Senate Bill 305 and Senate Bill 328.....Ray Bacon
GWIB Mining and Materials Sector Council

Dana Pray asked Council member Ray Bacon to provide an update of Senate Bill 305 (SB 305) and Senate Bill 328 (SB 328). Mr. Bacon mentioned that SB 305 allows up to one credit to be offered to high school students attending an industry-related internship program. He then stated that SB 328 would allow the industry sector's experts to provide input with implementation of future Career Technical Education (CTE) programs and grant funding. Mr. Bacon recommended that this Council designate a point of contact by January 2014 to participate and become engaged with the CTE Council and ensure that funding is allocated for the right mining training programs.

VIII. **Discussion** – Mining and Materials Survey ResultsDana Pray

Dana Pray asked to table this agenda item for today's meeting. She then turned to Agenda Item IX.

IX. **For Possible Action** – Development of 2013 Strategic PlanDana Pray

Dana Pray asked Council member Pam Borda, Chair of the 2013 GWIB Mining and Materials Strategic Plan Subcommittee, to provide a brief overview of the proposed draft of this Council's 2013-2014 Strategic Plan layout and design. Ms. Pray thanked and commended Borda for her outstanding support with the development of the 2013-2014 Strategic Plan. Ms. Borda stated that the goal of the recently held mining and materials brainstorming session was to gather the Subcommittee member's ideas. She listened to their recommendations and arranged them into a draft strategic plan for this Council review at today's meeting. She then explained her proposed strategic plan layout in greater detail. She also described its overview, goals and objectives. Listed below are the 2013-2014 GWIB Mining and Materials Sector Council Strategic Plan Objective numbers 1-8:

1. **Objective 1** – Maintain communication with the Nevada Governor’s Office of Economic Development (GOED) to provide information on the mining and materials workforce training needs identified by companies. Assigned to Council Member, Todd Valline, Mining Industry Specialist for GOED; this task assignment will be on-going.
2. **Objective 2** – Inventory of the critical jobs and in-demand skill sets needed and competencies. Assigned to Dana Pray and Nancy Gray, completed.
3. **Objective 3** – Map the talent pipeline of critical jobs with the mining and materials industry and identify what is needed now and in the future. Assigned to Dana Pray and Nancy Gray, completed.
4. **Objective 4** – Analyze workforce intelligence to develop policies and strategies for improving the talent pipeline within mining. Assigned to the Strategic Plan Subcommittee and Best Practices Subcommittee.
5. **Objective 5** – Review and recommend the workforce development training curriculum, activities and credential certifications consistent with the mining and materials survey results. This objective was assigned to all Council members for completion.
6. **Objective 6** – Identify and apply for federal funding sources identified for mining industry training and education. Assigned to DETR’s Workforce Solutions Unit staff for assistance and completion.
7. **Objective 7** – Generate resources to support the mining industry sector’s work and projects. Assigned to DETR’s Workforce Solutions Unit staff.
8. **Objective 8** – Report the findings of the GWIB Mining and Materials Sector Council and its recommendations for training and education policies to the Governor’s Workforce Investment Board (GWIB). Assigned to Dana Pray, Chair of the GWIB Mining and Materials Sector Council.

Next, Ms. Borda informed the Council that she took the liberty to organize the “Opportunities” section outlined on page 7 of the plan into the next steps. Ms. Borda recommended that this Council use the same format and template used by the “Dream It Do It Program” for the K-12 students in Elko County. Listed below are the recommended strategic plan tasks to be completed:

1. It was recommended to complete a Statewide Career and Technical Education (CTE) Inventory for the K-12 students and Higher Educations – Assign to Education and Training Subcommittee.
2. Determine what CTE courses should exist in K-12 and at what college level – It was recommended to assign this task to the Education and Training Subcommittee.
3. Develop a list of best practices relevant to the strategies gathered from the workshop – Assign this task to the Best Practices Subcommittee.
4. Develop career pathways for the mining and materials industry sector. It was recommended to assign this task to the Industry Employers Subcommittee.
5. Expand the Great Basin College (GBC) Maintenance Training Cooperative (MTC) Program – Assign to Education and Training, CTE Subcommittee.
6. It was recommended to change the K-12 curriculums to include more CTE courses – Assign this task to the Education and Training, K-12 Subcommittee.

The Chair of this Council thanked Ms. Borda for her outstanding job with completion of the draft proposed strategic plan and opened the floor to Council members for discussion and comments. Council member William Kirby asked Ms. Border to provide him with a copy of the mining and materials survey questions so he could share his recommendations for education and job availability within the mining workforce. Ms. Pray asked Mr. Kirby to forward his recommendations to Derita Hopkins, Administrative Assistant for DETR’s Workforce Solutions Unit, to send out to all Council members for their review. Council member Ray Bacon asked how many career pathways will be determined in the mining industry and what type of certifications will become available. Ms. Pray answered that the 19 jobs identified from the recent survey results will be reviewed and streamlined to determine the total amount of career pathways needed and required certifications. Earl McDowell, Deputy Administrator for DETR’s Workforce Solutions Unit, recommended for this Council to work directly with Tatjana Vokovic,

Management Analyst for DETR’s Workforce Solutions Unit, to acquire a list of certifications programs within the mining and materials industry. Ms. Pray informed everyone that there are some existing mining certifications program at the Great Basin College (GBC) from the Maintenance Training Cooperative (MTC) program, which includes: diesel mechanics; electrical systems, industrial millwright, hydraulics, instrumentation; and welding.

Next, Ms. Pray asked that this Council revisit the existing GWIB Mining and Materials Sector Council Subcommittees and provide some feedback. It was recommended by this Council to add an Industry Employer Subcommittee. Listed below are the recommended members for GWIB Mining and Materials Industry Employers Subcommittee:

- **Industry Employer Subcommittee**
 - Cindy Wild – Chair
 - Nancy Gray
 - Sharon Horn
 - Dana Pray
 - Manuel Villanueva (invited industry expert)

It was agreed by Council members to list the Post-Grad Subcommittee as inactive, effective September 4, 2013. Council member William Kirby asked to be added to this Council’s Education and Training, K-12 Subcommittee. The Chair of this Council recommended that the overall Education & Training Subcommittee be omitted from the Subcommittee list, and replaced by the K-12 Education and Training Subcommittee and the CTE Education and Training Subcommittee. In addition, she asked that the Marketing/Public Education Subcommittee also be placed on hold for now. Ms. Pray requested that an updated GWIB Mining and Materials Subcommittee list be sent out to Council members for review.

Ms. Pray then asked for a motion to adopt the proposed 2013 GWIB Mining and Materials Sector Council Strategic Plan. A motion was made by William Kirby and seconded by Cindy Wild. The motion carried unanimously.

To view a copy of the Mining and Materials Sector Council Strategic Plan, click on the following link:S:\detradmin\workforcesolutionsunit\Sector_Councils\Mining_&_Materials\Mining_and_Materials_Draft_of_Strategic_Plan_08-23-13_-_Ratified_09-04-13.docx

- X. **For Possible Action** – Updates on the GWIB Mining and Materials Sector Council Subcommittees Chair ReportDana Pray
- Strategic Plan Subcommittee Pam Border, Chair
 - Grants and Resources Subcommittee..... Todd Valline, Chair
 - Best Practices Subcommittee Joe Riney, Chair
 - Marketing/Public Education SubcommitteeMarilyn Blades, Chair
 - Education and Training Subcommittee..... TBD, Chair

Ms. Pray requested that each Subcommittee Chair be prepared to provide their Subcommittees meeting activities and recommendations at the Council’s next scheduled meeting.

- XI. **Discussion** – Update on the July 18, 2013 GWIB Meeting.....Dana Pray

Ms. Pray informed everyone that she attended the Governor’s Workforce Investment Board meeting that was held on July 18, 2013 via teleconference to provide an update for the GWIB Mining and Materials Sector Council. She noted that she was able to gather some information regarding the Workforce Investment Act (WIA) funding program and how it pertains to future training programs for mining occupations.. She also stated that this Council will have an opportunity to request a pilot program for industry training. She then asked Earl McDowell, DETR’s Deputy Administrator for the Workforce Solutions Unit, to provide a brief overview of the WIA funding and asked if there will be a pilot program submittal form. Mr. McDowell explained WIA funding, the pilot program requests that can be made by

each of the GWIB Industry Sector Councils, and mentioned that he will provide this Council with a template to submit their pilot program recommendations.

XII. Discussion – GWIB Mining and Materials Council Membership UpdateDana Pray

Ms. Pray requested that a current GWIB Mining and Materials membership list that includes contact information be forwarded to Council members for their review and use. Mr. McDowell explained to this Council that DETR’s policy is to not distribute Council member contact lists without Council members consent. Mr. McDowell agreed to provide the Council with an updated membership list without individuals’ personal contact information.

XIII. Discussion – New Business and Future Agenda Items.Dana Pray

Listed below are the suggestions, recommendations, requests and comments made:

- 2013 GWIB Mining and Materials Strategic Plan Update.
- Council member Bryon Goynes asked to be added to the K-12 Education and Training Subcommittee.
- Dana Pray asked that the Chairs of the GWIB Mining and Materials Sector Council Subcommittees be prepared to provide an update and report their activities at next meeting.
- William Kirby recommended that the Council add an inventory list of the vocational curriculum available for the K-12 students. Mr. Kirby asked that this Council work with Nevada’s Department of Education representatives to assist with identifying some potential education courses needed for employment, especially for the rural geographic areas. He recommended that this Council consider conducting a new assessment for additional vocational mining industry training in the schools and explore possibility funding for those recommended courses.
- Dana Pray asked that Council members email any additional future agenda recommendations to her directly.

XIV. For Possible Action – Future Meeting Schedule.....Dana Pray

Ms. Pray announced that the next GWIB Mining and Materials Sector Council Meeting is scheduled for Wednesday, November 6, 2013 at 9:00 a.m. A meeting reminder will be sent to Council members and the agenda will be publically posted.

XV. Second Public Comment Session Dana Pray

Members of the public may now comment on any matter or topic, which is relevant to or within the authority or jurisdiction of the Board. You may comment now even if you commented earlier; however, please do not simply repeat the same comment you previously made. Please clearly state and spell your name. Public Comment may be limited to three minutes per person at the discretion of the chairperson.

When Dana Pray announced the Second Public Comment Session and invited members of the public to speak, no comments were made. Council member Bryon Goynes, announced and asked for assistance with the upcoming 4th Annual National Job Shadow Day that is scheduled to occur in February 2014. Mr. Goynes mentioned that the upcoming National Job Shadowing Day will include the Mining and Materials industry sector and requested for Council members participation within the Southern Nevada region. Council members Councilwoman Gerri Schroder and Todd Valline offered their assistance. Mr. Valline explained that he can provide technical mining and materials videos from the southern region rural areas to support Mr. Goynes efforts.

Mr. McDowell introduced Doug Van Aman, ESD Program Specialist for DETR’s Workforce Solutions Unit, as the liaison for this Council with providing administrative support and guidance. Mr. McDowell offered the administrative services of DETR’s Workforce Solutions Unit to assist this Council with the formatting of their adopted 2013-2014 Strategic Plan. Mr. McDowell then reiterated DETR policy in regards to the confidentiality of sharing Council members email addresses. No additional comments were made.

XVI. Adjournment Dana Pray

After the Chair closed the Second Public Comment Session, the meeting was adjourned at 10:10 a.m.

Agenda items may be taken out of order, combined for consideration by the public body, and/or pulled or removed from the agenda at any time. The Chair may continue this meeting from day-to-day. Pursuant to NRS 241.020, no action may be taken upon a matter raised during a period devoted to comments by the general public until the matter itself has been specifically included on an agenda as an item upon which action may be taken.

GOVERNOR'S WORKFORCE INVESTMENT BOARD
MINING AND MATERIALS SECTOR COUNCIL

Sharon Anderson, Ray Bacon, Jonathan Begley, Marilyn Blades, Pam Borda, Denise Carver, Mark Doty,
Russ Fields, Nancy Gray, Sharon Horn, Rob Jordan, Commissioner Vida Keller, William Kirby,
Bret Murphy, Mike Page, Joe Riney, Councilwoman Gerri Schroder, Carrie Stringham, Wanda Taylor,
Todd Valline, Cindy Wild and Jeff Zander

Notice: *Persons with disabilities who require special accommodations or assistance at the meeting should notify Derita Hopkins, DETR, Workforce Solutions Unit, between the hours of 8:00 a.m. through 5:00 p.m., in writing at 2800 E. St. Louis., Las Vegas, Nevada 89104; or call (702) 486-0523; or fax (702) 486-6426 on or before the close of business Tuesday, September 3, 2013.*

Notice of this meeting was posted at the following locations on or before 9:00 a.m. on the third working day before the meeting: DETR, 2800 E. St. Louis, Las Vegas, NV; DETR, 500 East Third St., Carson City, NV; DETR, 1325 Corporate Blvd., Reno NV; NEVADA JOBCONNECT, 3405 S. Maryland Parkway, Las Vegas, NV; NEVADA JOBCONNECT, 119 Water St., Henderson, NV; NEVADA JOBCONNECT, 2827 N. Las Vegas Blvd., North Las Vegas, NV; NEVADA JOBCONNECT, 1929 N. Carson St., Carson City, NV; NEVADA JOBCONNECT, 172 Sixth St., Elko, NV; NEVADA JOBCONNECT, 480 Campton St., Ely, NV; NEVADA JOBCONNECT, 121 Industrial Way, Fallon, NV; NEVADA JOBCONNECT, 475 W. Haskell, #1, Winnemucca, NV; NEVADA JOBCONNECT, 4001 S. Virginia St., Suite G, Reno, NV; NEVADA JOBCONNECT, 1675 E. Prater Way, Suite 103, Sparks, NV; GRANT SAWYER OFFICE BUILDING, 555 E. Washington Ave., Las Vegas, NV; LEGISLATIVE BUILDING, 401 S. Carson St., Carson City, NV; NEVADAWORKS 6490 S. McCarran Blvd., Building A, Unit 1., Reno, NV; WORKFORCE CONNECTIONS, 7251 W. Lake Mead Blvd., Las Vegas, NV. This agenda was also posted on DETR's Web site at www.nvdetr.org. In addition, the agenda was mailed or e-mailed to groups and individuals as requested.