

Employment Security Division  
 Benefits Section  
 500 East Third Street  
 Carson City, NV 89713-0035  
 North Tel (775) 684-0350  
 South Tel (702) 486-0350



**WORK SEARCH RECORD**

Date \_\_\_\_\_

SSN# \_\_\_\_\_

Name \_\_\_\_\_

List all the employers and that you have contacted each week while claiming unemployment benefits.

You may be asked to send this record to the Telephone Claims Center for evaluation. **Remember**, you must contact several different employers each week in person unless otherwise instructed. **Your work search is subject to verification.**

**Failure to provide your work search records when requested may result in a denial of benefits.**

Approved methods of contact are: **T** = Telephone, **P** = Person, **R** = Resume, **I** = Internet

Date	Employer's name, contact name & title	Employer Address & Phone number or website address	Type of work	Method/Results
10/15/13	ABC Electric Co., John Smith, owner	1 Main St. Reno NV 775-123-4567	Electrician	Telephoned, not accepting applications
10/16/13	XYZ Systems Electric Co., Jane Doe, HR Rep	203 first St. Reno NV 775-456-1238	Supervisor	Filled out application in person, left resume
10/18/13	Smith & Sons Electric Co. Lucy Ball, Secretary	<a href="mailto:smithsons@sbcglobal.net">smithsons@sbcglobal.net</a>	Electrician	e-mailed resume, not hiring
10/19/13	Nevada JobConnect, Reno NV, Job # JC0648042	<a href="http://jcnlx.com/f1300648111140c59f3b0d4eb84bb489157">http://jcnlx.com/f1300648111140c59f3b0d4eb84bb489157</a> Tracking #10277	Industrial Electrician	Submitted application on-line



Report suspected UI Fraud online at <https://uifraud.nvdetr.org> or call (775) 684-0475

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