

Displaced Homemaker Board
Meeting Minutes
Monday, June 8, 2009, 1:30 p.m.
Video-Conference: Las Vegas, Reno, Carson City

Board Members Present:

Mary Katherine Moen, Chairperson
Mary Hausch
Tracy Guinn
Terry Ditton

Board Members Absent:

Louise Helton

Workforce Investment Support Services (WISS) And Financial Management

Staff Present:

Harvey Lee

DH Center Coordinators Present:

DH Center Coordinators Absent:

Carolyn Wilson
Terrie de Antonio
Mich Glazier

JOIN Inc.
HELP of Southern Nevada
Truckee Meadows Community College

DH Center Staff:

Denise Gee
Germaine Kinunwa
Sidney Sullivan
Fuilala Riley
Kathy McKnight

HELP of Southern Nevada
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Truckee Meadows Community College
HELP of Southern Nevada
JOIN DH Fallon

- I. Call to Order:** Chairperson Mary Katherine Moen, called the meeting to order at 1:30 p.m. Four Board members were present for a quorum.
- II. Verification of Posting:** The proper posting of the meeting was confirmed.
- III. Welcome and Introductions:** Ms. Moen asked attendees to introduce themselves and welcomed all to the meeting.
- IV. Approval of March 9, 2009, Board Minutes:** Ms. Hausch moved and Ms. Guinn seconded approval of the minutes. The minutes were approved by unanimous vote.

V. Update – DH Program Revenues and Expenditures:

Harvey Lee reported on the DETR Financial Management figures through May 19, 2009. There were no questions regarding the budget figures. Two centers, HELP and JOIN Northeast, have more money available than contract authority. Two centers, TMCC and JOIN Western, have more contract authority available than cash.

VI. Report on Onsite Visit to JOIN Northeast centers: Mr. Lee and Ms. Guinn traveled to Winnemucca, Elko, and Ely to visit the DH centers and managers. Mr. Lee opined that the trip was successful. Information was exchanged about program directions and expenditures of finances. Promotional ideas were exchanged regarding flyers, brochures, and an Internet presence on the DETR Internet site. Two of the managers are new to the program: Joanne Storm of Elko and Annette Marshall of Ely. Jackie Kearns of Winnemucca has been a long time manager and announced her retirement as of July 1, 2009.

VII. Review of Grantee Reports:

Truckee Meadows Community College
Sidney Sullivan, The Re-Entry Center

Sidney Sullivan announced that Mich Glazier is taking the retirement buy-out and retiring as of June 25. The Re-Entry Center is now reporting to the Director of Counseling Estela LaVario-Gutierrez. (Note: Ms. LaVario-Gutierrez was formerly a Board Member of the Displaced Homemaker program.) The Re-Entry Center may be relocated to the TMCC main campus.

Ms. Sullivan reported that the economy in Washoe County was still problematical. The Legends in Sparks held a job fair that saw 7,000 persons vie for 700 positions. Construction, higher level positions, executive administrative assistants, and such are increasing. But mid-level positions are not moving. The economy is still not out of the woods: For the first time, Hot August Nights, usually booked three years ahead, is taking applications for this year. The City of Reno has cancelled Fourth of July fireworks.

Several DH clients have crossed the stage to receive their associate's degrees at TMCC. Majors include culinary arts, criminal justice, dental assistant, dental hygiene, dietetic technology, and so forth. Three who receive their associate's degrees will continue in health science fields: fast track nursing and radiological technology. Two others will begin the traditional nursing program.

One good aspect of the economic downturn is a greater collaboration among service agencies with clients being referred more frequently. In the meantime, the TMCC Re-Entry team is working hard to keep everyone's spirits up.

HELP of Southern Nevada

Denise Gee, Center Coordinator

The HELP program for DH and WIA (Workforce Investment Act) has expanded in several directions. They are referring their DH clients to more training identified through the HELP assessment procedures. They have received new funding through the WIA Youth summer stimulus dollars. They will be enrolling 45 youth in the rural Clark County area to fund summer work programs. Germain Kununwa has been providing outreach services in rural areas of Clark County. Through Outreach efforts, they are also identifying parents who need work readiness services as well.

HELP received WIA Youth year-around funding to serve 70 homeless youth for the coming year. They will provide work experience opportunities in their various programs. They are also expanding on-site education opportunities to benefit their W.O.R.C. clients with computer lab usage.

They will find out soon if they receive WIA Adult dollars to provide training for clients in high demand jobs. The funds will aid 70 eligible clients to receive training and support.

Fuilala Riley will be leading the DH staff in strategic planning to discuss future programming. HELP continues to develop new partnerships to provide onsite learning and off-site training opportunities.

Growth is occurring in gaming and hospitality. Nevada Partners will be training 700 housekeeping personnel for positions in the new City Center, scheduled for opening on November 1. The Hard Rock Hotel is opening 800 positions in hospitality as well.

JOIN Inc.

Kathy McKnight, JOIN Inc. Fallon Center

The Fallon/Fernley office is developing new partnerships with Churchill County Social Services and Lyon County Human Services. Those agencies will be receiving funding for more case managers and community outreach. They will refer their clients to the JOIN program for workforce readiness or training as needed. The agencies are requesting On-the-Job Training funds as well.

A new truck driving school is being located in Fallon at Western Nevada College. This will help clients as they won't have to drive to Reno for truck driving school.

Two of the JOIN DH clients are attending cosmetology school, one is attending an insurance class to become licensed, and one is attending certified nursing assistant classes at WNC. Their remaining eight clients are employed and doing well.

Ms. McKnight said they were hoping for the Fernley office to go full time; then they will have additional staffing and more computers for their clients to use.

VIII. Public Comment: There was no public comment. Mary Hausch was recognized and thanked for her years of service on the DH Board. This is her last meeting as a board member.

IX. Suggested Agenda Items: Contact Harvey Lee with agenda items for the next meeting to be held on Monday, September 14, 2009, at 1:30 p.m.

X. Adjournment: The Board adjourned at 2:45 p.m.

Respectfully Submitted By:

**Harvey L. Lee, ESD Program Specialist II
Workforce Investment Support Services**

**Mary Katherine Moen, Chairperson
Board for the Education and Counseling of Displaced Homemakers**

Date of Board Approval