

IV. Approval of March 12, 2012 Board for the Education & Counseling of Displaced Homemaker (DH) Meeting Minutes: Barbara Twitchell moved to approve the minutes of March 12,, 2012. Debra Levy seconded the motion to approve the March 12, 2012 minutes with no amendments.

- **Vote to release Reserve Board monies:** After some discussion, Barbara Twitchell and Deborah Levy decided to table this item until the exact dollar amount is secured and all board members are present for vote at the September 2012 meeting.
- **TMCC continuance of DH program:** Barbara Twitchell questioned TMCC on the prospects for continuance of the DH Coordinator position in view of fiscal shortfalls. Marcia Hoch indicated that the funding for the position currently is Perkins, DH and TMCC monies. Perkins is only good for one more year of funding. However, the college has recognized the value of this position and is taking steps to combine it with another position and take over full funding. Although not yet approved, the proposal is to advertise for the coordinator position as a state funded position at the college and have that person report to the Dean of Students. On another note, it was suggested to Ms. Hoch that if Board reserves are release this year that TMCC may want to consider an amendment request to the contract to include a travel line item for the next face to face in 2014.
- **Quarterly testimonies from participants:** Louise Helton made the suggestion that each provider take a turn having a current participant come to an assigned board meeting and testify to what the current challenges are and how the program is assisting them with these challenges.

V. DH Program Reviews and Expenditures: Karlene reviewed the fiscal report with the Board. After review of the PowerPoint provided by Financial Management there are still some outstanding questions that need to be addressed about carry forwarded vs. carry over. Barbara Twitchell requested follow up clarification.

VI. Review – DH Program Grantee Reports:

Truckee Meadows Community College
Sidney Sullivan, Re-Entry Center

TMCC very excited that the most recent graduating class at TMCC included 15 participants from the Re-Entry Center and of those 13 were from the Displaced Homemaker program. There were six RN's (five DH), Administrative Assistants, and Paralegal. The student speaker at graduation was Lisa Hoffman-Davis and she mentioned the Re-entry program and each of the DH staff specifically as instrumental in her success.

There is an increase in the center and the need for resources. TMCC is working closely with JOIN.

HELP of Southern Nevada

Denise Gee, Center Coordinator

There was a meeting that a former TMCC Displaced Homemaker attended. This woman is now an employer and could not say enough good things about the program. TMCC asks for the employer's information so they can identify where she is at now.

HELP is very busy with Displaced Homemaker and the WIA programs. They are able to locate jobs and employment as a whole is picking up in the area of gaming. The Adult certifications programs are also increasing. Because of the collaboration with WIA they are able to provide more substantial services to DH. There are plans to form a U shaped computer lab at the warehouse office of HELP. The design of this lab will be similar to the hospital intake units. Classroom areas would be on the inside of the U with the computers in and out of the section. They are envisioning that the DH participants could man this area and do intake straight into the computer instead of paper forms. This set up will also increase the ability to job search for all clients.

Denise thanks the board for allowing HELP the opportunity to host the face to face morning session to tour their facility and showcase the accomplishments since the last visit.

JOIN Inc.

Kathy McKnight

Reports 10 active DH's, three in job search, seven in training. There are also three in follow up and two that they are unable to locate. Winnemucca will be reporting a substantial increase in DH participants in the next quarter. JOIN is still conducting workshops.

The unemployment rate in Lyon County is 16% and Churchill at 9%. This is making placement difficult in these areas. There are no new businesses that are relocating to these areas. The Big R has opened in Fernley and there is a Dollar Store in Silver Springs.

JOIN Inc.

Richard Kale

Carson City is still doing workshops. There are several inconsistencies that JOIN is dealing with for employment preparation training. An example of this is the State of Nevada personnel department is directing that all employment information needs to be on the application, no resume. Then Carson City personnel department is requiring a one page resume targeted at the specific job that is being sought. This makes it difficult for advisement to the participants for applying to jobs. The other issue is employers in the area are posting signs that state if you do not have a GED or High school diploma to not bother applying.

There are higher level job opening, but the entry level positions in the area are still very sparse.

JOIN is partnering with a local staffing agency in their location for reverse referrals. If a customer applies for a job at the staffing agency and is not qualified for various reasons they are referred to JOIN for assistance. Then JOIN can refer their trained participants to the staffing agency for placement.

VII. No item on the agenda

VIII. Suggested Agenda Items for next meeting: Release of Board Reserve funds

IX. Public Comment: No public comment at either location.

X. Adjournment: The Board was adjourned by Barbara Twitchell at 2:13 pm.

Respectfully Submitted By:

**Karlene Johnson, ESD Program Specialist III
Workforce Investment Support Services**

**Barbara Twitchell for Tracy Guinn, Chairperson
Board for the Education and Counseling of Displaced Homemakers**