

**Displaced Homemaker Board
Meeting Minutes
Monday, June 14, 2010, 1:30 p.m.
Tele-Conference: Las Vegas, Reno, Carson City**

Board Members Present:

Mary Katherine Moen, Chairperson
Tracy Guinn
Terry Ditton
Louise Helton

Board Members Absent:

Workforce Investment Support Services (WISS) Present:

Harvey Lee
Karlene Johnson

DH Center Coordinators Present:

DH Center Coordinators Absent:

Carolyn Wilson
Terrie de Antonio
Estela LeVario-Gutierrez

JOIN Inc.
HELP of Southern Nevada
Truckee Meadows Community College

DH Center Staff:

Denise Gee
Sidney Sullivan

HELP of Southern Nevada
Truckee Meadows Community College

DH Center Staff Absent:

Kathy McKnight

JOIN DH Fallon

- I. Call to Order:** Chairperson Mary Katherine Moen called the meeting to order at 2 p.m. Four Board members were present for a quorum.
- II. Verification of Posting:** The proper posting of the meeting was confirmed.
- III. Welcome and Introductions:** Ms. Moen asked attendees to introduce themselves and welcomed all to the meeting.
- IV. Approval of March 8, 2010, Board Minutes:** Ms. Helton moved and Ms. Ditton seconded approval of the minutes.

V. Update – DH Program Revenues and Expenditures:

Karlene Johnson reported on the DETR Financial Management figures through May 18, 2010. There were no questions regarding the budget figures.

VI. Discussion /Action-Approve Transfer of Reserve Funds:

The transfer of remaining funds was approved by Ms. Helton and Ms. Ditton seconded approval.

VII. Review of Grantee Reports:

HELP of Southern Nevada
Denise Gee, Center Coordinator

HELP of Southern Nevada reports that they are seeing an increase in employment for the program. This increase is attributed to the US Census positions and several temporary positions in the area. The National Warehouse clothing drive has been very beneficial to the clients and is receiving work appropriate clothing from the warehouse.

Truckee Meadows Community College
Sidney Sullivan, The Re-Entry Center

Ms. Sullivan reported that the TMCC's has an overall total of 13 graduates for the program year. The Displaced Homemaker meeting that is held on a regular basis is experiencing an increased attendance with 2/3 showing a high interest in training. TMCC is utilizing the new Job Club that is being sponsored by Reno JobConnect. This resource has been very helpful for clients working on their resumes and networking for job search.

JOIN Inc.
Kathy McKnight, JOIN Inc. Fallon Center

Ms. McKnight was absent so the printed report stands.

VIII. Election of Board Chair for 2010-2011 Program Year:

Ms. Guinn nominated Ms. Ditton. Ms. Moen voted yea, Ms. Guinn voted yea, and Ms. Helton did not vote. Ms. Ditton is the new Board Chair. As of June 30, 2010 the board is going to be down to two members.

IX. Suggested Agenda Items: Contact Karlene Johnson with agenda items for the next meeting to be held on Monday, September 13, at 1:30 p.m.

X. New Program Year Meeting Schedule: The new program year board meeting schedule was review and approved as follows:

September 13, 2010 1:30 pm Video Conference
December 13, 2010 1:30 pm Video Conference
March 14, 2011 10 am Face to Face in Las Vegas or Reno
June 13, 2011 1:30 pm Video Conference

It was discussed that the face to face meeting may be changed to a different date depending on the appointment of new board members.

XI. Public Comment: There was no public comment

XII. Adjournment: The Board adjourned at 2:30 p.m.

Respectfully Submitted By:

**Karlene Johnson, ESD Program Specialist II
Workforce Investment Support Services**

**Mary Katherine Moen, Chairperson
Board for the Education and Counseling of Displaced Homemakers**

Date of Board Approval