

Displaced Homemaker Board
Meeting Minutes
TUESDAY, DECEMBER 6, 2011, 1:30 PM
Tele-Conference: Las Vegas, Reno, Carson City

Board Members Present:

Terry Ditton, Chairperson
Tracy Guinn
Barbara Twitchell
Louise Helton

Board Members Absent:

None

Workforce Investment Support Services (WISS) Present:

Karlene Johnson	Donna Romo
Kitty Clark	Ron Hilke

DH Center Coordinators Present:

Marcia Hoch	Truckee Meadows Community College
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DH Center Coordinators Absent:

Carolyn Wilson	JOIN Inc.
Terrie de Antonio	HELP of Southern Nevada

DH Center Staff:

Denise Gee	HELP of Southern Nevada
Sidney Sullivan	Truckee Meadows Community College
Kathy McKnight	JOIN DH Fallon

DH Center Staff Absent:

Fuilala Riley	HELP of Southern Nevada
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- I. **Call to Order:** Chairperson Terry Ditton called the meeting to order at 1:32 p.m. Four Board members were present for a quorum.
- II. **Verification of Posting:** The proper posting of the meeting was confirmed.
- III. **Welcome and Introductions:** Ms. Ditton introduced Marcia Hoch, the Acting Program Director from TMCC.

IV. Approval of September 13, 2010, Board Minutes: Ms. Twitchell requested the record of the minutes of the meeting of September 13, 2010 be changed to reflect the correct spelling of her last name. She also requested the minutes be more explicit if a decision is made or something is corrected to avoid having to revisit the issue. Louise Helton approved the minutes as corrected and Tracy Guinn seconded the motion.

V. Update – DH Program Revenues and Expenditures:

Karlene Johnson reported on the DETR Financial Management through October 25, 2010. No questions were raised regarding the budget figures.

VI. Review of Grantee Reports:

HELP of Southern Nevada
Denise Gee, Center Coordinator

HELP of Southern Nevada reports that Germaine Kinunwa retired November 1st. Her position was filled by Carl Rostine (sp). HELP is moving the last week of December into the United Way building right next door. The Work Center is moving to another building with a large warehouse. The plan is to open a thrift shop to help support the center and provide clothing to the participants. Denise Gee reports they have a lot of strong partnerships and are helping people get certificate based training.

Channel 3 News contacted HELP. They had received a call from a stay-at-home mom who had been on Unemployment Insurance benefits for two years. She was a trained medical assistant finding it hard to get back into the workforce. She used to organize the Christmas toy distribution for Help of Southern Nevada. Now she is receiving help herself. The Las Vegas job market is better than most of the state, people are getting employment.

Truckee Meadows Community College
Sidney Sullivan, The Re-Entry Center

Ms. Sullivan reported that the TMCC has 15 to 30 new people attending orientation and most are interested in education. Very few are reporting back that they are getting jobs. She reported the re-entry and DH program has 8 new students, including one man. A new job preparation center is slated to open in the early spring. Marcia Hoch and Sidney Sullivan went to the Nevada Women's Fundraiser sponsored by Marie Sheehan. One of their DH students was the featured speaker and awarded a \$5,000.00 scholarship. Sidney Sullivan reported to Barbara Twitchell that she is still researching indirect cost charges on the program.

JOIN Inc.
Kathy McKnight, JOIN Inc. Fallon Center

Kathy McKnight reported five displaced homemakers were attending training. One exited and remains employed. Three are attending CNA training. One was in CDL classes and one was enrolled with WIA to obtain CPR and TB testing. She reported the unemployment rate in Lyon County remains over 18%. Fallon is doing better with their labor market. Kathy McKnight left the meeting at 1:45 p.m.

- VII. Other Items:** The Face-to-Face March 14, 2011 meeting was approved by Barbara Twitchell and seconded by Tracy Guinn. Karlene Johnson will e-mail with information on how the travel will be handled. Louise Helton suggests a JOIN review and possibly TMCC.

It was decided that Karlene Johnson will e-mail everyone on the Board when the arrangements are final.

- VIII. Suggested Agenda Items:** Contact Karlene Johnson with agenda items for the next meeting on Monday, March 14, 2011.

- IX. Public Comment:** There was no public comment.

- X. Adjournment:** The Board adjourned at 2:10 p.m.

Respectfully Submitted By:

Karlene Johnson, ESD Program Specialist II
Workforce Investment Support Services

Terry Ditton, Chairperson
Board for the Education and Counseling of Displaced Homemakers

December 8, 2010

Date of Board Approval