



GOVERNOR'S WORKFORCE INVESTMENT BOARD

500 E. Third Street, Room 200

Carson City, Nevada 89713

Telephone (775) 684-3911 * Fax (775) 684-3908

MEETING MINUTES

Governor's Workforce Investment Board-Clean Energy Council
May 15, 2012

This meeting will be conducted via videoconference and by telephone conference call. Members of the public may observe this meeting and provide comment at the addresses listed above or by calling the number and access code listed below.

I. Welcome and Introductions.....Frank R. Woodbeck
Director, Department of Employment, Training and Rehabilitation (DETR)

The meeting was called to order by Department of Employment, Training and Rehabilitation (DETR) Director, Frank R. Woodbeck. Director Woodbeck welcomed everyone to the meeting and explained that he was sitting in as the temporary Chair for the day because the Chair of the council, Stacey Crowley, was unable to be present and a Vice-Chair has yet to be appointed.

II. Roll call and Establishment of a Quorum..... Ansara Martino
Administrative Assistant, Workforce Solutions Unit (DETR)

Members Present: Scott Krantz, Dan Gouker, Eric Dominguez, Jaime Cruz, Terrence Surles, Pamela Hiltz, Bonnie Lind, John Thurman, Karen Stanley, Emmanuel Maragakis, Jordan Pinjuv, Thomas Piechota

Members Absent: David McKinnis, Debra Gallo, Lenix Jorge, Pamela Vilkin, Rob Dorinson

DETR Staff: Frank Woodbeck, Earl McDowell, Venus Fajota, Ron Fletcher, Ansara Martino, LeVerne Kelley, Odalys Carmona

Roll call was taken by Ansara Martino and it was established that a quorum was present.

III. Verification of Posting..... Ansara Martino

Ansara Martino confirmed the meeting had been properly posted in accordance with Nevada Open Meeting Law NRS 241.020.

IV. *Discussion/Possible Action – Approval of the May 15, 2012 Agenda.....Frank Woodbeck

A request was made by Director Woodbeck to approve the May 15, 2012 meeting agenda and he confirmed that everyone had a chance to review the agenda. Scott Krantz moved for approval and the motion was seconded by Pamela Hilts. The motion carried.

V. *Discussion/Possible Action – Approval of the March 13, 2012 Meeting Minutes
.....Frank Woodbeck

Director Woodbeck asked for approval of the March 13, 2012 meeting minutes. He confirmed everyone received a copy and reviewed the minutes. It was moved by Scott Krantz and seconded by Jaime Cruz. The motion carried.

VI. First Public Comment SessionFrank Woodbeck
Members of the public will be invited to speak before; however, no action may be taken on a matter during public comment until the matter itself has been included on an agenda as an item for possible action. Public comment may be limited to three minutes per person at the discretion of the chairperson.

Director Woodbeck asked for public comment at this juncture of the meeting. Hearing no public response, Director Woodbeck moved to the next agenda item.

VII. *Discussion/Possible Action – Recommendation of a New Chair/Vice Chair.....Frank Woodbeck

The Director explained that Chair Stacey Crowley had to step down and her membership on this council will be replaced by her Deputy, but this calls for an appointment of a new Chair. He noted that DETR provides all of the support staff for the sector councils; however, it is the council Chair that guides the council’s activity and sets the agenda for the meetings. The duties and responsibilities of the Chair were explained as outlined in the State of Nevada Governor’s Workforce Investment Board Industry Sector Council *Bylaws*. Director Woodbeck then invited recommendations and/or nominations for Chair of this council and encouraged individuals to volunteer if interested.

VIII. *Discussion/Possible Action – Update on Interaction with Governor’s Office of Economic Development, Overview of DETR Sector Council Activities.....Frank Woodbeck

Director Woodbeck presented an update on the interaction between the Governor’s Office of Economic Development (GOED) and the industry sector councils. He noted a study undertaken by the Brookings Institute and SRI International in the spring 2011 for the state of Nevada that identified seven key sectors to economically diversify the state. These seven identified sectors are currently being targeted for economic development and the Governor’s Office of Economic Development either has, or is currently in the process of obtaining, industry specialists for. The Director directed the discussion at this point toward explaining the required components of membership for each sector council as set out in the Governor’s Workforce Investment Board (GWIB) Industry Sector Council *Bylaws*.

Director Woodbeck explained that the membership components of the private and public sector on each industry council will draw together, interact and engage in dialogue to develop a cohesive message regarding workforce training and skills. The sector councils will be a conduit of information to the Governor’s Workforce Investment Board (GWIB), as the sector councils are the brain trusts for their particular industry sector and will provide guidance and influence

how workforce training is developed in the state, how money in the state would be allocated to training, and help shape what the employment pipeline would look like going forward in this state.

Director Woodbeck pointed out that one of the questions a business or corporation asks when looking at the state of Nevada besides what incentives are available to them, is whether there is a trained labor force available for their industry. Providing a trained workforce is key to the economic development of Nevada. While much of the training is provided by the businesses themselves as proprietary training, the initial and foundational training is what the sector councils will help influence and determine. There is a request currently to consolidate the current two regionalized workforce investment boards into one statewide board, but the current areas and the allocations for workforce investment training funding will remain the same as they are currently constituted. Either way, regardless whether the one board plan is accepted or not, the sector councils will influence the development and training of their industry sector.

IX. Discussion – Update on Approved Sector Council BylawsEarl McDowell
Deputy Administrator, Workforce Solutions Unit, DETR

Earl McDowell, Deputy Administrator of DETR’s Workforce Solutions Unit, reported that the Attorney General and GWIB approved the Sector Council *Bylaws*. The bylaws govern the mission and duties of the sector councils, as well as the attendance requirements of the council members. A copy of the approved Sector Council Bylaws was included in the handouts for the Sector Council meeting.

The bylaws are available at: [Sector Council By-Laws - with Changes Accepted - April 19 2012.doc](#)

X. Discussion – Clean Energy Sector DataBill Anderson
Chief Economist, DETR

The item was tabled for a future Clean Energy Council meeting. Director Woodbeck noted that the Department of Research and Analysis is available to provide information and statistics as needed regarding employment and wages, as well as other types of data, for the sector councils to make the most informed choices as they consider workforce development and training. He encouraged the council to make data queries of the Department of Research and Analysis as may be needed.

XI. Update on State Energy Sector Partnerships.....Jaime Cruz
Green Economy Workforce Development, *workforceConnections*

Jaime Cruz of *workforceConnections* gave an update on State Energy Sector Partnerships (SESP) and the Clean Energy Partnership Grant. Based on the number of people already or currently under contract for training services, he was highly optimistic that Nevada will actually exceed number of people serviced than was originally anticipated. Of those individuals already serviced in Northern Nevada, all are still employed and/or have increased their employment capabilities due to the training they received. Also in that region funds were under spent on staff and operations. Those funds will be added to the program to provide training to additional participants.

The State will be coordinating a request for an extension to spend additional SESP funds, which he said is not an unusual request for a state to make at this time. He noted that other states besides Nevada have made the same request. The advantage of an extension would be the additional people served. Mr. Cruz emphasized youth as an important area in need of training. Relationships are being strengthened with Clark County School District and individual high schools in order to provide training. He reported on the activity of currently participating schools, the rate which they are joining the program and the number of participating students.

XII. Discussion – Silver State Works Presentation..... Carol Dell, Workforce Representative IV
Nevada Job Connect, Maryland Parkway Office, DETR

Carol Dell, a Business Service Representative for JobConnect, introduced herself and gave a presentation on the Silver State Works program. She explained that the program has three components that employers can choose from and outlined the reasons there is a need for such a program, the targeted populations, the eligibility requirements for both individuals and businesses, as well as pay structure and length of the program. Ms. Dell also explained how JobConnect prescreens applicants to provide employers with the best referrals. There was also a discussion of the program’s success rate as of May 1, 2012. It was also noted that JobConnect can provide employers with hiring events and information for job openings are posted through numerous sources, such as the news, radio, online and through email.

The presentation is available at: [Clean Energy Sector Council\Clean Energy Sector Council Meeting 05-15-12\Carol Dell Presentation for Clean Energy Sector Council Meeting 05-15-12.ppt](#)

XIII. Discussion – State Office of Energy Update.....Frank Woodbeck

Director Woodbeck gave a brief update of current initiatives that are underway with Nevada’s State Office of Energy. He explained that the discussions are still ongoing and more information will be provided in the future.

XIV. Second Public Comment Session.....Frank Woodbeck

Members of the public may now comment on any matter or topic, which is relevant to or within the authority or jurisdiction of the Board. You may comment now even if you commented earlier; however, please do not simply repeat the same comment you previously made. Please clearly state and spell your name. Each comment will be limited to three (3) minutes.

Members of the public were invited to comment on any matter or topic that is before this Council today. There was none. Director Woodbeck moved to the next agenda item.

XV. *Discussion/Possible Action – Future Agenda and/or Recommendations.....Frank Woodbeck

Eric Dominguez suggested the council develop a specific strategic plan in order to ensure the council’s goals are fulfilled. He also wants to provide periodic updates of the Association of Energy Engineers initiatives regarding energy management and efficiency. Tom Piechota asked to consider water technology in the field of renewable energy, how it applies to workforce development, and the possible need for such curriculum in clean energy training. Terrence

Surles wishes to examine targeted industries within the clean energy sector to possibly narrow this council's focus onto the current gaps in the industry right now and where technology is headed. Several members also discussed the need to look at current grants and workforce investment funding that are in place and consider what else may be needed, as well as where additional funds can be applied for. Dan Gouker proposed the council look at the importance of apprenticeship programs for non-managerial clean energy positions.

XVI. *Discussion/Possible Action – Future Meeting Schedule.....Frank Woodbeck

The next scheduled meeting will be in August 2012, specific date to be determined.

XVII. Motion for Adjournment.....Frank Woodbeck

Director Woodbeck asked for a motion for adjournment. A motion was made by Pamela Hilts and seconded by Tom Piechota. The motion carried and the meeting was adjourned at 2:28 pm.

**Denotes items on which the Governor's Workforce Investment Board Clean Energy Sector Council may take action. Agenda items may be taken out of order. The Chair may continue this meeting from day-to-day. Pursuant to NRS 241.020, no action may be taken upon a matter raised under public comment until the matter has been specifically included on an agenda.*

GOVERNOR'S WORKFORCE INVESTMENT BOARD
CLEAN ENERGY SECTOR COUNCIL

Dan Gouker, David McKinnis, Debra Gallo, Eric Dominguez, Jaime Cruz, John Thurman, Karen Stanley, Lenix Jorge, Emmanuel Maragakis, Pamela Vilkin, Rob Dorinson, Scott Krantz, Terrence Surles, Thomas Piechota, Pamela Hilts, Bonnie Lind, and Jordan Pinjuv.

Notice of this meeting was posted at the following locations on or before 9:00 a.m. on the third working day before the meeting: DETR, 2800 E. St. Louis, Las Vegas, NV; DETR, 500 East Third St., Carson City, NV; DETR, 1325 Corporate Blvd., Reno NV; NEVADA JOBCONNECT, 3405 S. Maryland Parkway, Las Vegas, NV; NEVADA JOBCONNECT, 119 Water St., Henderson, NV; NEVADA JOBCONNECT, 2827 N. Las Vegas Blvd., North Las Vegas, NV; NEVADA JOBCONNECT, 1929 N. Carson St., Carson City, NV; NEVADA JOBCONNECT, 172 Sixth St., Elko, NV; NEVADA JOBCONNECT, 480 Campton St., Ely, NV; NEVADA JOBCONNECT, 121 Industrial Way, Fallon, NV; NEVADA JOBCONNECT, 475 W. Haskell, #1, Winnemucca, NV; NEVADA JOBCONNECT, 4001 S. Virginia St., Suite G, Reno, NV; NEVADA JOBCONNECT, 1675 E. Prater Way, Suite 103, Sparks, NV; GRANT SAWYER OFFICE BUILDING, 555 E. Washington Ave., Las Vegas, NV; LEGISLATIVE BUILDING, 401 S. Carson St., Carson City, NV; NEVADAWORKS 6490 S. McCarran Blvd., Building A, Unit 1., Reno, NV; WORKFORCE CONNECTIONS, 7251 W. Lake Mead Blvd., Las Vegas, NV. This agenda was also posted on DETR's Web site at www.nvdetr.org. In addition, the agenda was mailed or e-mailed to groups and individuals as requested.