



GOVERNOR'S WORKFORCE INVESTMENT BOARD

500 E. Third Street, Room 200
Carson City, Nevada 89713
Telephone (775) 684-3911 * Fax (775) 684-3908

MEETING MINUTES

Name of Organization: Governor's Workforce Investment Board
Clean Energy Sector Council

Date and Time of Meeting: **Friday**, November 30, 2012
1:30 pm

Place of Meeting: Department of Employment, Training & Rehabilitation
2800 East St. Louis Avenue
Las Vegas, NV

Department of Employment, Training & Rehabilitation
1325 Corporate Boulevard
Reno, NV

This meeting was also conducted via videoconference and by telephone conference call. Members of the public were invited to observe this meeting and provide comment at the addresses listed above or by calling the number and access code listed below.

1-877-810-9415
Access Code 4697842#

Council Members Present: Debra Gallo, David Miller, Robert Feibleman, Ron Fletcher, Councilwoman Peggy Leavitt, Michael Purtill, Thomas Piechota, Les Lazareck, Eric Dominguez, Brita Tryggvi, David McKinnis, Alan Gertler, Commissioner George Rowe, Bonnie Lind.

Ex-Officio Members Present: Jaime Cruz, John Thurman.

Council Members Absent: Jordan Pinjuv, Dennis Perea, Rob Dorinson, Scott Krantz, Pamela Hilts, Pamela Vilkin, Emmanuel Maragakis, Lenix Jorge, Karen Stanley, Dan Gouker, Councilwoman Anita Wood, Commissioner Andrew Borasky, Commissioner Warren Russell, Susan Fisher.

DETR Staff Present: Earl McDowell, Ansara Martino, Odalys Carmona

Others Present: David McElwain (CCSD), Byron Goynes (Workforce Connections), Randy Nance (DETR), Ben Daseler (DETR)

*Please note that all attendees may not be listed above.

AGENDA

I. Welcome and IntroductionsEric Dominguez, Chair, Clean Energy Sector Council

Earl McDowell, Deputy Administrator of DETR's Workforce Solutions Unit, called the meeting to order at 1:30, introduced himself, and asked for roll to be called.

II. Roll call and Establishment of a QuorumAnsara Martino, Workforce Solutions Unit
Department of Employment, Training and Rehabilitation (DETR)

Ansara Martino called roll and it was determined that a quorum was not present.

III. Verification of Posting..... Ansara Martino

Ansara Martino verified that the agenda was posted according to NRS 241.020.

IV. **First Public Comment Session** Eric Dominguez
Members of the public will be invited to speak before; however, no action may be taken on a matter during public comment until the matter itself has been included on an agenda as an item for possible action. Public comment may be limited to three minutes per person at the discretion of the chairperson.

Mr. McDowell announced the first public comment session and read the statement above for the record. Hearing no comments, Mr. McDowell then moved to the next agenda item.

V. ***Discussion/Possible Action** – Approval of the August 31, 2012 Meeting Minutes..... Eric Dominguez

This item was tabled due to a lack of a quorum.

VI. ***Discussion/Possible Action** – Clean Energy Sector Data.....Bill Anderson
Chief Economist, DETR

Bill Anderson, Chief Economist of DETR's Research and Analysis Bureau introduced himself and Research and Analysis Bureau's role with DETR. Mr. Anderson explained that the data he was going over today was originally presented at an earlier Clean Energy Sector Council meeting. He said his Bureau works very closely with the Governor's Office of Economic Development for how each industry sector is defined. He advised the council that defining the clean energy industry is a difficult thing to do, so what they did was choose industries that they believed were defined within the Clean Energy sector. They also included companies that provide supplies for the industry, as well as included utility companies. Mr. Anderson's first presentation listed the top 25 occupations. Another handout gave Clean Energy Sector Industrial Distribution data. Mr. Anderson also discussed his report on the Clean Energy Industry, which included data on industry facts, regional trends and industry requirements.

He asked the council members to consider what data they would like expanded, redefined or eliminated. He suggested that they also consider how they want the Clean Energy industry sector defined for their reports. He also told the members that a number of other states have surveyed their businesses to see to what extent their workforce is called 'green'. Those results were proven to be worthwhile. Although Nevada has not taken advantage of gaining the information that such a survey would provide, he says that Nevada should. He explained that there were two previous grant opportunities that he submitted, but the grant received did not provide for the survey. He asked the council to consider in how they define clean energy is it only going to consist of clean energy or is it going to encompass green economy as a whole. He advocates that if the survey were completed, the information gained from it would provide information for how Nevadan employers define it. He offered to develop the plan for the survey better and make a proposal about it at a future council meeting.

When he asked for any comments or suggestions, Bonnie Lind asked if he could coordinate the survey with Bob Potts, the Research Director at the Governor's Office of Economic Development. Mr. Anderson

agreed that he could and that he would be happy to. Tom Piechota stated that he agreed with Mr. Anderson's suggestion that the council may want to consider how they want to encompass green jobs in the definition of clean energy and that the R & A Bureau coordinate with GOED in order to help understand industry existent jobs and what workforce is needed now and in the future. Ron Fletcher, Chief Field Director of DETR's Job Connect offices, informed the council that it is difficult for DETR to allocate training dollars or implement training programs if DETR does not know which industry occupations need workforce development. He said identifying those jobs is imperative. Robert Feibleman stated that he agrees that green is very hard to define. He encourages that they include all the subsets that should be included, for example energy management and energy efficiency. Councilwoman Peggy Leavitt asked that solar energy be included in the definition. Mr. Anderson acknowledged each of the suggestions and offered to present his proposal at the next sector council meeting.

To view Mr. Anderson's handouts and industry reports, they can be viewed here:

- [..\Clean Energy Sector Council Meeting 08-31-12\Clean Energy - industries - Aug 31 2012.pdf](#)
- [..\Clean Energy Sector Council Meeting 08-31-12\Clean Energy - industry report - Aug 31 2012.pdf](#)
- [..\Clean Energy Sector Council Meeting 08-31-12\Clean Energy Staffing Patterns - Aug 31 2012.pdf](#)

VII. ***Discussion/Possible Action** – Suggestions for Possible Future Recommendations for Legislative, Regulatory or Policy Action.....Eric Dominguez

VIII. ***Discussion/Possible Action** – Defining the General Duties of the Sector Council; Council Member input to the question, “How do we develop the clean energy industry workforce?”; and Mapping out industry assets from a Workforce Development Perspective in order to help the Clean Energy Sector Council define its Mission and GoalsEric Dominguez

At this juncture, Eric Dominguez, Chair of the GWIB Clean Energy Sector Council, took over the meeting and announced agenda items VII and VIII. He asked the council members to remember that they discussed at the last council meeting how this council wanted to provide key information to the GWIB on industry workforce development. He said this is an important task that includes making suggestions to the GWIB for how training dollars are spent, what type of training is provided and other key information as needed so a well-developed workforce exists in Nevada for the clean energy-green economy industry. He told the council that another area that the council can also have some benefit is in considering the legislative, regulatory and policy changes they can make suggestions about for that would benefit the green-clean industry in Nevada. When he asked the council for any suggestions, a discussion ensued amongst the council members about potential suggestions. Mr. Dominguez said he wanted to suggest, as he will discuss in Agenda Item X, that a subcommittee be formed called the Legislation/Regulation/Policy Subcommittee with the goal of further honing the ideas that prove fruitful in pursuing for the areas of legislation, regulation and policy. These suggestions can then be forwarded to DETR and the GWIB.

Mr. McDowell pointed out to the council the Mission Statement section of the GWIB Industry Sector Council Bylaws that mandated that the goal of this council is to focus their initiatives on workforce development and he encouraged the council's actions towards that goal. He also encouraged them to use industry data available to them through Bob Potts (Research Director at GOED) and William Anderson (Chief Economist of DETR) to provide them with industry statistics and trends. Tom Piechota asked Mr. Dowell if he could describe the types of subcommittees formed by the GWIB Health Care and Medical Services Sector Council. Mr. Dowell explained that the Health Care and Medical Services Sector Council formed the following subcommittees and he explained some of the duties that each subcommittee undertakes: Legislative/Regulation/Policy; Data/Evaluation/Research; Economic Development; Grants and Resources; Special Projects; and, Education/Training.

IX. ***Discussion/Possible Action** – Discussion of Answers to the Questions Sent to the Clean Energy Sector Council Chair Regarding Information to be Given as an Update to the Governor's Workforce Investment Board (answers due January 4, 2012)Eric Dominguez

- What are your initial assessments regarding the specific skill sets/competencies required in the Aerospace and Defense Industry for the short term, medium term, and long term?
- Are there any nationally portable, industry-recognized credentials that your industry uses to validate specific skill sets from the entry level up through the most senior positions? If not, are there accredited, certificate, or “in-house” (proprietary) programs that your industry promotes or finds valuable? If so, what are they and where are they offered?
- What is the hiring outlook for your industry? Be as specific by job category as possible. For example, in the manufacturing sector, there is an immediate need for machine operators. In the medium to long term, there will be a growing need for journeyman level machinists due to “baby boomer” retirements. (Please describe from a short term to long term perspective.)
- What is the market outlook for your industry sector in high level terms? (Confident, less than confident, highly confident – why??)
- What support does your industry need from the secondary and higher education system (K-12, Post-Secondary or Proprietary Schools) to support your human capital needs? Particularly at the entry level, how much does your sector value the following competencies (scale of 1-5, with 1=not important; 5=critically important)?
 - Reading
 - Writing
 - Mathematics
 - Problem Solving
 - Soft Skills (e.g., being on time, working in teams, etc.)
 - STEM education exposure

Is your industry interested in building a more proactive relationship with educational institutions from K-12 through PhD levels?
- What is the opportunity for summer internships in the industry for youth 16-19, which can be used for career path development?

Mr. Dominguez advised the council that the questions listed in this agenda were asked by DETR Director Frank Woodbeck in order to receive some industry intelligence from each sector council. The answers are due by January 4, 2013 and he would like to have each member's input for the questions. He asked for each member to consider their responses and that they submit their answers via a survey form DETR will send out to them. Earl McDowell confirmed that the survey would be sent out to each member. Debra Gallo noted that each council member has their own perspective, which would be helpful in providing different opinions on each question.

X. ***Discussion/Possible Action** – Identifying Subcommittees that will be helpful in carrying out the duties of the Clean Energy Sector Council/Discussion of the duties of any subcommittees that are identified.....Eric Dominguez

Mr. Dominguez informed the council that he had given this matter some thought and was appointing three subcommittees to assist in the business of this council. The three subcommittees appointed at this meeting were: (1) Education and Training; (2) Economic Development; and (3) Legislation/Regulation/Policy.

Tom Piechota discussed a report that was developed at University of Nevada, Las Vegas on the mapping the educational assets in the clean energy industry of Nevada. Mr. Dominguez asked if Dr. Piechota would be willing to present that report at a future council meeting. Dr. Piechota agreed that he would. Bonnie Lind volunteered to chair of the Economic Development Subcommittee and Les Lazarek volunteered to chair the Legislation/Regulation/Policy Subcommittee. Jaime Cruz volunteered to Chair the Education and Training Subcommittee, but is unable to do so because he is an ex-officio member of this council. A chair will be appointed for the Education and Training Subcommittee and Councilwoman Peggy Leavitt volunteered to be the Vice-Chair of this subcommittee.

XI. ***Discussion/Possible Action** – Future Agenda and/or Recommendations.....Eric Dominguez

Mr. Dominguez asked for the council members' suggestions for future agenda items. Tom Piechota will present a map of the clean energy's educational industry assets within the Nevada System of Higher Education. It was also suggested that Colonel Kenneth Thompson, member of the GWIB Aerospace and Defense Sector Council, present information to this council on UAV manufacturing and clean energy in the aerospace and defense industry. One council member suggested that the council sign consent form for members to share their bios with one another. Mr. McDowell told the council that a consent form would be sent out to each council member then bios of those who give their consent will be shared with the other members. Another council member suggested that the council look into the Energy Management Congress for the Association of Energy Engineers event scheduled to take place June 19-20, 2013. Robert Feibleman and Tom Piechota asked if the council could better define their goals. To assist the council with that, William Anderson will make a future presentation regarding the survey he proposed to query Nevadan businesses for occupations they consider clean energy or green economy. Mr. Dominguez stated that he will verify whether DETR approved the name change of this council from Clean Energy to Green Economy. The council members also wanted to discuss additional council membership. Mr. Dominguez requested that nominations be sent to him so he can initiate contact. He also requested each member to come up with two goals for each of the subcommittees and he wants these presented at the next council meeting.

XII. ***Discussion/Possible Action** – Future Meeting ScheduleEric Dominguez

Mr. Dominguez informed the council that he wanted to set their meeting schedule for the 2013 calendar year. He asked the council members for day or time preferences and was told by various members what their preferred days and time were. Based on consensus, it was determined that it was best to meet Friday mornings at 10:00 a.m. Mr. Dominguez told the council that since the council was still in its beginning stage, he would like to meet once per month during the first quarter of 2013 and then meet again in June 2013. Ansara Martino will send the council members a list of the scheduled dates.

XIII. **Second Public Comment Session**Eric Dominguez
 Members of the public may now comment on any matter or topic, which is relevant to or within the authority or jurisdiction of the Board. You may comment now even if you commented earlier; however, please do not simply repeat the same comment you previously made. Please clearly state and spell your name. Each comment will be limited to three (3) minutes.

When Mr. Dominguez announced the second public comment session, there were no comments offered. Hearing none, he moved to Agenda Item XIV.

XIV. **Motion for Adjournment**.....Eric Dominguez

Mr. Dominguez adjourned the meeting at 3:01 p.m.

**Denotes items on which the Governor's Workforce Investment Board Clean Energy Sector Council, may take action. Agenda items may be taken out of order. The Chair may continue this meeting from day-to-day. Pursuant to NRS 241.020, no action may be taken upon a matter raised under public comment until the matter has been specifically included on an agenda.*

GOVERNOR'S WORKFORCE INVESTMENT BOARD
CLEAN ENERGY SECTOR COUNCIL

Eric Dominguez-Chair, Jordan Pinjuv, Brita Tryggvi, Ron Fletcher, Dennis Perea, Rob Dorinson, Debra Gallo, David McKinnis, Scott Krantz, Pamela Hiltz, Robert Feibleman, Michael Purtill, Pamela Vilkin, Dr. Emmanuel Maragakis, Dr. Thomas Piechota, Dr. Alan Gertler, Lenix Jorge, Karen Stanley, Dan Gouker, Councilwoman Anita Wood, Commissioner George Rowe, Councilwoman Peggy Leavitt, Commissioner Andrew Borasky, Commissioner Warren Russell, Bonnie Lind, Les Lazareck, David Miller, and Susan Fisher.

Notice: *Persons with disabilities who require special accommodations or assistance at the meeting should notify Ansara Martino, DETR, Workforce Solutions Unit, between the hours of 8:00 a.m. through 5:00 p.m., in writing at 2800 E. St. Louis Ave., Las Vegas, Nevada 89104; or call (702) 486-0523; or fax (702) 486-6426 on or before the close of business Thursday, November 29, 2012.*

Notice of this meeting was posted at the following locations on or before 9:00 a.m. on the third working day before the meeting: DETR, 2800 E. St. Louis, Las Vegas, NV; DETR, 500 East Third St., Carson City, NV; GRANT SAWYER STATE BUILDING, 555 E. Washington Ave., Las Vegas, NV; LEGISLATIVE BUILDING, 401 S. Carson St., Carson City, NV; BLASDEL OFFICE BUILDING, 209 East Musser St., Carson City, NV; NEVADAWORKS 6490 S. McCarran Blvd., Building A, Unit 1., Reno, NV; WORKFORCE CONNECTIONS, 7251 W. Lake Mead Blvd., Las Vegas, NV; CHILDREN'S CABINET, 1090 S. Rock Blvd, Reno, NV. This agenda was also posted on DETR's Web site at www.nvdetr.org. In addition, the agenda was mailed or e-mailed to groups and individuals as requested.