



SUBJECT: Amendment No. 2 to Request for Proposal No. 1004

DATE OF AMENDMENT: July 11, 2012

DATE OF RFP RELEASE: June 25, 2012

DATE AND TIME OF OPENING: July 23, 2012 @ 2:00 p.m.

AGENCY CONTACT: Janet Lufrano, Management Analyst I

The following shall be a part of RFP No. 1004 for Orientation DVD Production. If a vendor has already returned a proposal and any of the information provided below changes that proposal, please submit the changes along with this amendment. You need not re-submit an entire proposal prior to the opening date and time.

1. The RFP calls for 15 DVDs with Closed Captions and ASL on screen. Are those in English or a combination of English and Spanish?

Please explain within your proposal the involvement to add closed captioning feature and whether it can be controlled through the DVD player so we would have the option to use it or not. The Division is asking for:

20 English with English closed captioning
20 Spanish with Spanish closed captioning
15 ASL with English captioning

ALL ELSE REMAINS THE SAME.

Vendor shall sign and return this amendment with proposal submitted.

NAME OF VENDOR _____

AUTHORIZED SIGNATURE _____

TITLE _____ DATE _____