

**BUREAU OF DISABILITY ADJUDICATION**  
**ATTACHMENT AA**  
**SCOPE OF WORK**  
**COMMUNICATION SERVICES**  
**INTERPRETATION AND TRANSLATION**

Providers agree to provide interpretation and or translation services to an applicant for Social Security Disability and Supplemental Security Disability benefits in the applicant's preferred method of communication. Translation Auxiliary aids and services will be utilized for effective communication, where necessary, to afford applicants with hearing, visual, cognitive, or other disabilities, an equal opportunity to participate in the application process. Services include but are not limited to:

Please check the box next to the service provided:

- American Sign Language Interpreters (ASL);
- Certified Deaf Interpreters (CDI);
- Certified Hearing Interpreters (CHI);
- CART services;
- Certified foreign language translators

The purpose of the service is to facilitate applicant communication effectively, accurately, and impartially both receptively and expressively, including the ability to convey any necessary specialized vocabulary, to include, but not limited to assessments, evaluations, medical settings, meetings, interviews and hearings for applicants.

Invoicing -

All services must be pre-authorized by the Bureau of Disability Adjudication (BDA) according to the established BDA fee schedule. Invoices must be submitted within 15 business days of the provided service and include a description of the service. Services provided without prior authorization will not be paid by the BDA.

Payment may be delayed if the invoice is not submitted correctly, and/or the required reports are not submitted; providers will not be paid for claims submitted after 90 days from the date of the service.

Licensure and Credentials –

Providers, both in-state and out of state, must provide evidence of a Nevada State Business License in good standing with the State of Nevada Secretary of State's office. Providers shall hold R.I.D. Certification, and be in full compliance with Nevada State Law (NRS 656.A); CART/interpreting services must be registered with the State of Nevada, Aging & Disability Services Division (ADSD), all providers providing communication, interpretation, and translation services must meet State of Nevada requirements for professional standards, be qualified and certified in their discipline per their accreditation and must meet State of Nevada requirements for professional standards and certification. The State of Nevada will not utilize the services of any CART/interpreting provider that is not registered with ADSD, R.I.D. certified or any non-licensed or provider.