



Job Seeker Activity Sheet

To Be Completed by Job Seeker.

Provide copy to counselor with Job Club Report

Participant: _____	Counselor: _____
--------------------	------------------

Date: _____ Activities For The Week Of: _____

Applications or resumes submitted: (provide company name and date submitted) _____

Networking Activities: _____

Leads obtained from Job Connect, Job Club or other sources: _____

Job leads followed up on: _____

Interviews scheduled: (company name, date) _____

Interviews completed: (company name, date) _____

Other companies contacted: (via cold calls, site visit, etc) _____

Action(s) planned for coming week: _____

What do you need assistance with: _____