

ATTACHMENT AA
Scope of Work
Medical

Vendors providing services under this contract agree to provide medical services to an applicant or eligible client of the Vocational Rehabilitation Division (Division). Services may include, but are not limited to:

- Examinations;
- Consultations;
- Diagnosis;
- Treatment;
- Therapy;
- Anesthesia;
- Medical facility fees;
- Hospital or surgeon fees.

The purpose of the service is to facilitate program participation for eligible clients to achieve employment.

Referrals –

Accepted referrals for service will result in scheduled service delivery or an established appointment no more than ten (10) business days from date of referral. Any extenuating circumstances preventing the referred service by the vendor will be documented in writing, or email, and communicated by telephone to the referring counselor/Agency within five (5) business days.

Invoicing –

All services must be pre-authorized by the Division according to the established Medicaid fee schedule or best negotiated price. Providers will not bill the Division or the participant when no service has been provided. Invoices must be submitted within fifteen (15) business days of the provided service, include the appropriate Medicaid procedure code, or CPT code, if applicable, and a description of the services. Services provided without prior authorization will not be paid by the Division. Payment may be delayed if the invoice is not submitted correctly, and/or the required reports are not submitted; vendors will not receive payment for claims submitted after 90 days from the date of the service.

Licensure and Credentials -

Vendors must provide evidence of a Nevada State Business License in good standing with the State of Nevada Secretary of State's office. The practitioner providing the services, making the diagnosis or signing the report must be licensed with the State of Nevada and qualified in their discipline per their accreditation and licensure and must meet State of Nevada requirements for professional standards and certification. All intern signatures will be counter signed by their internship supervisor. Out of state vendors must provide evidence of a Nevada State Business License in good standing with the State of Nevada Secretary of State's office, and must be licensed and qualified in their discipline per their accreditation and licensure in the state that the service is provided. The State of Nevada will not utilize the services of any non-licensed vendor.

Revised: 05/07/2014
Approved: 12/13/2012