Brian Sandoval
Governor

James M. Wright
Director

General Services Division
333 West Nye Lane, Suite 100
Carson City, Nevada 89706
Telephone (775) 684-6262 – Fax (775) 687-3232
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Julie Butler
Division Administrator

RE: FBI Fee Change Effective October 1, 2016

Dear Civil Applicant Customer:

The Federal Bureau of Investigation's (FBI) portion of the State of Nevada's Records Bureau Fingerprint Fees will be changing for fingerprint background checks effective **October 1, 2016**. The State Fee portion of the background check will remain the same.

Currently through September 30, 2016, the fee structure is as follows:

Method of Submittal	FBI Fee	State Fee	Total
LiveScan Electronically Submitted Prints	$14.75	$23.50	$38.25
Manual Hard Copy Card Submitted Prints	$14.75	$23.50	$38.25
Volunteers	$13.50	$18.00	$31.50

Effective October 1, 2016, the new fee structure will be as follows:

Method of Submittal	FBI Fee	State Fee	New Fee Total
LiveScan Electronically Submitted Prints	**$12.75**	$23.50	**$36.25**
Manual Hard Copy Card Submitted Prints	**$12.75**	$23.50	**$36.25**
Volunteers	**$11.50**	$18.00	**$29.50**

If you have any questions regarding the new fee structure, please feel free to contact our fiscal section supervisor at (775) 687-0170 or e-mail your questions to ap@dps.state.nv.us.

Sincerely,

Signature on File

Tammy Trio
Administrative Services Officer II