

Employment Security Division
 Benefits Section
 500 East Third Street
 Carson City, NV 89713-0035
 North Tel (775) 684-0350
 South Tel (702) 486-0350



WORK SEARCH RECORD

Date _____

SSN# _____

Name _____

List all the employers and that you have contacted each week while claiming unemployment benefits.

You may be asked to send this record to the Telephone Claims Center for evaluation. **Remember**, you must contact several different employers each week in person unless otherwise instructed. **Your work search is subject to verification.**

Failure to provide your work search records when requested may result in a denial of benefits.

Approved methods of contact are: **T** = Telephone, **P** = Person, **R** = Resume, **I** = Internet

| Date | Employer's name, contact name & title | Employer Address & Phone number or website address | Type of work | Method/Results |
|----------|--|--|------------------------|---|
| 10/15/13 | ABC Electric Co., John Smith, owner | 1 Main St. Reno NV 775-123-4567 | Electrician | Telephoned, not accepting applications |
| 10/16/13 | XYZ Systems Electric Co., Jane Doe, HR Rep | 203 first St. Reno NV 775-456-1238 | Supervisor | Filled out application in person, left resume |
| 10/18/13 | Smith & Sons Electric Co. Lucy Ball, Secretary | smithsons@sbcglobal.net | Electrician | e-mailed resume, not hiring |
| 10/19/13 | Nevada JobConnect, Reno NV, Job # JC0648042 | http://jcnlx.com/f1300648111140c59f3b0d4eb84bb489157 Tracking #10277 | Industrial Electrician | Submitted application on-line |
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Report suspected UI Fraud online at <https://uifraud.nvdetr.org> or call (775) 684-0475

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