

Displaced Homemaker Board  
Meeting Minutes  
Friday, December 15, 2006 9:30 a.m.  
Las Vegas, Carson City, Reno, NV

**Board Members Present:**

Louise Helton, Chairperson  
Sara Besser  
Mary Hausch

**Board Members Absent:**

Mary K. Moen  
Carmen Hirsh

**Workforce Investment Support Services (WISS)**

**Staff Present:**

Ron Hilke  
Harvey Lee

**DH Center Coordinators Present:**

Barbara Twitchell

Truckee Meadows Community College

**DH Center Coordinators Absent:**

Carolyn Wilson  
Terrie Stanfill

JOIN Inc.  
HELP of Southern Nevada

**DH Center Staff:**

Kathy McKnight  
Fuilala Riley  
Denise Gee  
Sidney Sullivan

JOIN Inc  
HELP of Southern Nevada  
HELP of Southern Nevada  
TMCC

- I. Call to Order:** Ms. Helton called the meeting to 9:40 a.m.
- II. Verification of Posting:** The proper posting of the meeting was confirmed.
- III. Introduction:** Ms. Helton had attendees introduce themselves and announce their affiliations. Ms. Riley was introduced. She is the Assistant Executive Director of HELP of Southern Nevada and her duties include administrative oversight of the program.
- IV. Approval of September 8, 2006, Board Minutes:** The minutes were approved by unanimous vote.
- V. Update-DH Program Revenues and Expenditures:** Harvey Lee congratulated HELP, JOIN, and TMCC on the contract award for the next funding cycle. The agencies were informed by fax earlier in a Letter of Intent to Contract. Contract development is

proceeding. The members also discussed the November elections and that this was an opportune time to discuss the importance of the divorce filing fees in continuing the program.

**VI. Program-Planning Meeting:** Board members discussed the continuation of the Program Planning workshop. The Board reviewed notes from the earlier meeting, developing a mission statement, identifying partners and reviewing individual assignment areas. The Board tentatively decided on March 12, 2007 as the date for the continuation meeting.

**VII. Review of Grantee Reports:**

**JOIN Inc.**

**Kathy McKnight, JOIN Inc. Fallon Center**

Ms. McKnight presented the JOIN Inc. report. JOIN staff has partnered with local government in Fernley and are now located in the Social Services Building. Additionally, they have partnered with Lyon and Storey Counties in the “Move the Mountain” poverty elimination program which is developing long term service strategies to serve area residents.

**Truckee Meadows Community College**

**Barbara Twitchell, Director, The Re-entry Center**

Ms. Twitchell presented the Center report. TMCC held a Christmas party for participant families. The College has “adopted” the program and through an angel tree program was able to provide gifts for the children.

The Center has helped in the establishment of a Women’s Work Affiliate Chapter which is open to all persons in the State. The Center is continuing its outreach process. It was selected as a model program by the Women’s Work national organization. Several participants have been recognized, including an older participant (61) who is completing the colleges’ nursing program. Glamour Magazine is considering another participant for a “make-over” session with write-up in the national magazine.

**HELP of Southern Nevada**

**Terrie Stanfill, Center Coordinator**

Ms. Gee presented the report of HELP of Southern Nevada. The Center is in the middle of its Holiday Assistance Program in which they provide gifts and food assistance to over 9,000 children in 3,000 families. The program also develops leads enabling the agency to provide employment and other services. HELP partnered with the City of Las Vegas - EVOLVE Program to provide services to ex-felons and further gain further exposure for its services. These initiatives also include one-day seminars, a poster blitz in area businesses, job club, job development, and work retention initiatives. Board members requested information on the client make-up and staff responded that approximately 33% of participants are traditional displaced homemakers.

**VIII. Suggested Agenda Items for Next Meeting:** The Board will hold another joint program development session/quarterly meeting scheduled for March 12, 2007. The Board voted to hold the meeting in Las Vegas.

**IX. Public Comment:** There was no public comment addressed to the Board.

**X. Adjournment:** The Board adjourned at 10:45 am.

**Respectfully Submitted By:**

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**Ronald Hilke, ESD Program Specialist II  
Workforce Investment Support Services**

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**Louise Helton, Chairperson  
Board for the Education and Counseling of Displaced Homemakers**

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**Date of Board Approval**